



Raices del Saber Xinachtli Community School Governance Board Meeting Minutes-DRAFT

Date May 26, 2022

Approved: (May 26, 2022)

Raices del Saber Xinachtli Community School, 2211 N. Valley Drive

The Meeting was conducted via the Zoom Meeting Platform

Time: PM - 6:35 pm

Roll Call and Call to Order:

The following Board Members confirmed attendance and stated their full name via Roll Call:

Governance Board Members						
	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Holaya Ponce Acosta	Chair	X			
2	Daniel Ferraro	Vice-Chair	X			
3	Sabrina Zamora	Interim Secretary	X			
4	Ray Reich	Director at Large	X			
5	Patricia Lopez	Director at Large			X	
6	Maria Luisa Gonzalez	Director at Large	X			

Upon determining the presence of a quorum Board Chair, Holaya Ponce Acosta called the meeting to order at 6:35pm

Others in Attendance: Terrance Hester, Business Manager SWREC; **Staff:** Julia Rivera-Tapia, Head Administrator, Jessica Castro-Buelna, Elva Varela, Lucia Carmona; **Parents:** Aldair Marquez, Veronica Lucio, Roberto Moctezuma, Irma Lopez, India Hernandez, Yvette Lopez, Karla Martinez.

Late Arrivals: 6:53 Filo Rigales. 6:54 [Maria Realzola](#) . 7:39 [Jessica Castro-Buelna](#)

1. *Conflict of Interest Declaration* – None Declared

2. *Consent Agenda* – includes approval of the following:

- a. Agenda for May, Governance Board Meeting
- b. Minutes of the April Governance Board Meeting
- c. The Monthly Finance Report to include:
 - I. April Account Summary of Expenses,

- II. April Account Summary of Revenue,
- III. April Bank Statement
- IV. April Bank Reconciliation Statement,
- V. April Update in Preparation for the Quarterly Cash Report
- VI. April Voucher by Warrant Report
- VII. April Finance Committee Meeting Notes from Finance Committee Chair

Motion: Daniel Ferraro moved to approve the consent agenda. Second by Maria Luisa Gonzalez . Motion passed unanimously by roll call vote from all present (Acosta, Reich, Gonzalez, Zamora).

3. *Finance Committee and Audit Committee Report* by Terrance Hester, SWREC, and GB Treasurer,
 - a. Discussion of any GB member questions on the Finance Report.
 - b. Discussion and possible action on Budget Adjustment Requests (BARS).

1. Bar number 577-000-2122-0029-1 for 120,000.00 for multiple years Kellogg Foundation
2. Bar number 577-000-2122-0030-IB for OST

Motion: Ray Reich moved to approve all BARS. Second by Maria Luisa Gonzalez . Motion passed unanimously by roll call vote from all present (Acosta, Reich, Gonzalez, Zamora).

4. *Public Input* – Mr. Aldair Marquez, wanted to send a message to the parents about what occurred in Uvalde Texas. The parents would appreciate a small note on what the school is doing. He would like to see more transparency.

Mrs. [Holaya Ponce-Acosta](#) offered her services to the community as a licensed professional counselor.

5. *Review of Authorizer Unique Correspondence* - “None at this time”

6. *Principal’s Report* – By Head Administrator, Julia Rivera-Tapia

- a. **See Addendum A** for more information
 1. Principals Report
 2. Assessment report for Raices del Saber for the 2021-2022 school year

7. *Concilio de Padres and Community Engagement Reports* – By Concilio Co-Chair, Veronica Lucio, and Director of Operations and Community Engagement, Veronica Lucio (*to include Community School Updates*) –

- a. **See Addendum B** for more information
 1. Lucia’s report

8. *Reports from Committees* -

- a. Academic Performance Committee – Dr. Gonzalez and Principal, Julia Rivera-Tapia
 - i. Reviewing data that was presented in the Principal's report.
 - ii. [Lucia Carmona](#) added information on the reports that need to be turned in for collaborative leadership.

- a. *Governance Board Development Committee* – By Committee Chair
 - i. *No updates- looking for a chair*

- b. *Facilities Committee* - By Committee Chair, Ray Reich
 - i. A timeline has been set for the portables to come in. There is movement with the cement, and all of the items that need to be completed before the portables arrive.
 - ii. Julia shared the timeline that was sent by the builder. **See addendum C**

- c. *Safe School Committee* – This committee is still under development. Mrs. [Holaya Ponce-Acosta](#) invited the community to join and to recommend someone to head the committee. [Lucia Carmona](#) explained that she will send information so parents can be better informed on what the committees entail.

- d. *School Development Committee* - This committee is still under development. [Lucia Carmona](#) will do a presentation to have an outline for the Concilio de Padres to try to recruit community members.

9. *Unfinished Business* - - (items tabled from last meeting for lack of time, or an item that could not be effectively addressed without further study at the last meeting)

- a. Need for committee chairs

10. *New Business* - (Other business as determined by Governance Board Chairperson, other Board Members, and Principal, Director of Operations and Community Engagement, or Office Manager).

- a. Discussion and possible action to approve Title 1 application
- b. Discussion and possible action to approve IDEA B
- c. Discussion and possible action of time and day for the Governing Board

Motion: Ray REich moved to approve Title 1 application and the IDEA B Application. Second by Maria Luisa Gonzalez . Motion passed unanimously by roll call vote from all present (Acosta, Reich, Gonzalez, Zamora).

At this time Holaya Ponce-Acosta gave Mr. Ferraro a thank you and wished him the best as this was his last day as member of the governing board. Mr. Ferraro congratulated and welcomed Mr. Aldair to his role as parent representative.

Mr. Aldair was introduced and welcomed as the new representative to the Governing Board.

Motion: Ray Reich moved to keep the Governing Board meetings on the 4th Thursday of the month at 6:00pm. Second by Maria Luisa Gonzalez. Motion passed unanimously by roll call vote from all present (Acosta, Reich, Gonzalez, Zamora).

11. *Agenda items for Next Meeting* –

- 1. Patsy requested;
 - a. A report on how you plan to keep the XInachtli Curriculum
 - b. The recruitment efforts for the teachers
- 2. Dr. Gonzalez announced that she will be stepping down from her position for next year.

12. Date of the Next Governance Board Meeting - Thursday June 23, 2022 at 6:00pm

Adjournment – Vote to adjourn by roll call voice vote at 8:23 PM

Motion: Ray Reich moved to adjourn. Second by Maria Luisa Gonzalez. Motion passed unanimously by roll call vote.

Holaya Ponce-Acosta

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HOLAYA PONCE-ACOSTA
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Dr. Daniel Ferraro

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Daniel Ferraro
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Dr. Sabrina Zamora

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Sabrina S Zamora
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Ray Reich

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Ray Reich
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Maria Luisa Malu
Gonzalez

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Maria Luisa Malu Gonzalez
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Patricia Lopez

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Addendum A

Addendum B