



Raíces del Saber Xinachtli Community School Governance Board Meeting Minutes –Approved-

Thursday, April 25, 2019
NMSU, College of Education
O'Donnell Hall, Ground Floor CORE Room
5:05 – 9:30 PM
Call in # (605) 472-5314 - Access Code: 273462

1. Call to Order: at 5:05 PM
2. Roll Call:

The following Board Members signed in and confirmed attendance via voice Roll Call:
Present: Emma Armendariz, Jane Asche, Paul Gutierrez, Irene Oliver-Lewis, Ray Reich.
Quorum present for meeting.

Absent: Rocio Benedicto (Excused), Alejandro Flores (Excused)

Others Present:

Lucia Carmona, Amanda Gibson, Fred Mobley

3. Conflict of Interest Declaration: None were declared.
4. Approval of Agenda:*

Motion: Paul Gutierrez moved that the agenda be approved as submitted. Second by Irene Oliver-Lewis. Unanimously approved by roll call vote.

5. Public Input: Amanda Gibson, Director of Doña Ana County Head Start/Early Start Programs, presented a proposal to collaborate on plans to have a Head Start Center at Raíces during the 2020-2021 school year. While all members of the Board expressed interest, Irene Oliver-Lewis stated that this is something that would take much research and planning to implement, which will need to be started at a later date when the school is opened.
 6. Consent Agenda:*
- a) Approval of Minutes of March 21, 2019, Board Meeting

Motion: Irene Oliver-Lewis moved that the consent agenda be approved. Paul Gutierrez seconded the motion. Unanimously approved by roll call vote.

7. Reports from Committees:

* Indicates Action Item

- a. Finance Committee – Board Treasurer, Ray Reich, reported that the current account balance is \$3,000 with no expenses and no deposits. At this point all funds for the building renovation and other expenses such as recruitment activities are being paid directly by the NACA Inspired School Network so the money does not flow through the Raíces bank account. He stated that detailed finance committee reports will begin in July of this year when state money begins to flow to the school. Ray also reported that he and Finance committee members are in the process of reviewing all information pertaining to school finances for the upcoming 2019-2020 school years

After discussion about upcoming finance decisions that must be made by the Board before May 20 when the school budget is due to the NM PED, a decision was made to set a date to call for a special board meeting to approve the annual school budget before May 20.

Motion: Irene Oliver-Lewis moved that a special Board Meeting be held on May 15, 2019, to receive the report of the finance committee and to vote whether to accept the proposed school budget for the upcoming year.

Action: The **Board Secretary** was requested to place a notice of the special meeting in the SunNews legal ads.

Action: The **Finance Committee** will schedule the meetings necessary to have the proposed budget ready for the May 15 meeting with time for Board Members to review it before the meeting.

- b. Facilities Committee – Fred Mobley from FYI, Inc. reported that the lease agreement for our school facility which is owned by FYI is ready to sign. He also explained that the Unified Development Code adopted by the county requires that the location (2211 N. Valley) be approved by the Planning and Zoning Committee as a school zone. To do this there must be 21 days for public notice and input. FYI anticipates that there will be no problems and Fred enumerated a number of conditions that are in our favor based on his pre-application meeting with the county administration and the Planning and Zoning Committee, whose next meeting will be on May 23. Depending on when public notice is posed the vote on zoning could be taken as early as May 23.

FYI anticipates that all renovations will be finished by the time school starts.

- c. Principal Recruitment Committee – Committee Chair, Irene Oliver-Lewis, reported that of the three applicants for the principal's position the choice for the Board Members to make has been narrowed to two applicants to be interviewed at the Board Meeting tonight in closed session. The decision was made based on the scoring rubric for assessing both the application and the telephone interviews conducted with applicants and their experience and

credentials for working with early childhood education (K-5). She also reported that the required minimum salary for an elementary principal under the state policy passed by the 2019 legislature is \$72,000 dollars plus the possibility of additional money for the years of administrative experience for each candidate.

8. Project Coordinator Report: Lucia Carmona gave a brief report on the student recruitment process and the number of students registered at this point in time (21 students). So far 21 students have been registered, but that number is expected to increase rapidly over the next several weeks due to a high level of awareness activities.

9. Old Business:

- a. Signing of Lease Contract – as reported in the Facilities Committee, the school building lease contract is ready to sign and it is anticipated to take place on April 26.
- b. Certificate of Board Assurances – Each Board Member signed a certificate of assurance that the Board will uphold and abide by all federal and state laws related to public education.

10. New Business:

- a. May 3 Contract Negotiation with the Public Education Commission - After discussion of the Board’s review of the contract document, which is scheduled to be negotiated with the Public Education Commission (PEC) on May 3, 2019, at the Farm and Ranch Museum, a vote was taken to certify Board approval. At this meeting the PEC will negotiate the details of the contract based on a mutual agreement between the Raíces Board and the PEC on the performance framework for the school.

Motion: Ray Reich moved that the Board seek approval of the contract and performance framework for Raíces del Saber Xinachtli Community School from the NM Public Education Commission on May 3, 2019. Second by Paul Gutierrez. Unanimously approved by roll call vote.

Action: The **Board Secretary** will post a public announcement that a quorum of the Board will be present at the May 3, 2019 negotiation with the PEC in SunNews Legal Ads.

- b. Vote to change the number of Governing Board Members in Bylaws – Jane Asche reported that at the last required training session of the Charter School Division, we were told by the staff that we must have a set number of required Board Members in our bylaws instead of the range of 7-9 members as the bylaws now state. So a vote was taken to change the number to seven (7) members.

Motion: Ray Reich moved to amend our bylaws to read in section 2.3 (a), page 5 “The number of Board Members shall be seven (7).” Second by Irene Oliver- Lewis. Motion unanimously approved by roll call vote.

11. Closed Executive Session: Pursuant to NMSA 1978, Section 10-15-1(H)(2) DISCUSSION SUBJECT: Hiring of the Raíces School Principal.

Motion: Paul Gutierrez moved that Board go into a closed session Pursuant to NMSA 1978, Section 10-15-1(H)(2) DISCUSSION SUBJECT: Hiring of the Raíces School Principal. Second by Ray Reich. Unanimously approved by roll call vote.

12. Reconvening of Open Meeting: - Possible Action on the hiring of a principal upon reconvening the open meeting

Motion: Ray Reich moved that the Board reconvene in open meeting at 8:55 PM after the closed session Pursuant to NMSA 1978, Section 10-15-1(H)(2) DISCUSSION SUBJECT: Hiring of the Raíces School Principal and confirmed that there was no other subject discussed in the closed meeting. Second by Paul Gutierrez. Unanimously approved by roll call vote.

After reconvening the open meeting, a motion was made to proceed with offering a contract to Angela Stock as Raíces School Principal.

Motion: Ray Reich moved that the position of principal be offered to Angela Stock. Second by Irene Oliver –Lewis. Motion unanimously approved by roll call vote.

13. Agenda items for Next Meeting: None

14. Date of the Next Governance Board Meetings:

- May 15, 2019, at NMSU, O'Donnell Hall, CORE Room, #027.
- May 23, 2019 at NMSU, O'Donnell Hall, CORE Room, #027.

15. Adjournment:

Motion: Jane Asche moved to adjourn meeting at 9:30 pm. Second by Irene Oliver-Lewis. Motion Unanimously approved by roll call vote.