



# Raíces del Saber Xinachtli Community School Monthly Governance Board Virtual Monthly Mtg

AGENDA – October 23, 2024

2211 N. Valley Drive, Las Cruces, NM 88007. This Meeting will be Conducted via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/87456352052?pwd=7ApylLalgRhBcCDEbXgRoy5ZhbdmbE.1>

Meeting ID: 874 5635 2052

Passcode: GBx24

## Mission Statement of the Raíces Governance Board

To collaborate with staff to promote school financial sustainability, student academic success, and the development of healthy communities and successful lifelong learners in support of the school mission.

## The mission of Raíces del Saber Xinachtli Community School

Raíces del Saber Xinachtli Community School is to implement a developmentally appropriate rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in constructing knowledge and creating a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

### Governance Board Officers:

Ismael Camacho – Chair

Ana Mangino – Vice Chair

María Elena Garza – Trasurer

Dr. Judith Flores Carmona

### Board Members at Large:

Patsy-Patricia López

Verónica Lucio

## AGENDA

### *Roll Call and Call to Order*

#### 1. *Conflict of Interest Declaration –*

#### 2. *The Consent Agenda – includes approval of the following:*

- a. Agenda for Meeting, October 23, 2024, Governance Board Monthly Regular Meeting
- b. Minutes of the previous Governance Board Special Meeting on September 18, 2024.
- c. The Monthly Finance Report is to include the following:
  - I. Monthly Account Summary of Expenses
  - II. Monthly Account Summary of Revenue
  - III. Monthly Bank Statement

- IV. Monthly Bank Reconciliation Statement
- V. Monthly Update in Preparation for the Quarterly Cash Report
- VI. Monthly Voucher by Warrant Report
- VII. Monthly Finance Committee Meeting Notes from the Finance Committee Chair (The notes are for the actual month of the Meeting)

3. Finance Committee and Audit Committee Report, **By Terrance Hester, SWREC, and GB Treasurer**,
  - a. Discussion of any GB member questions on the Finance Report.
  - b. Discussion and possible action on Budget Adjustment Requests (BARs).
4. *Public Input* – (See rules for public input at the end of the agenda)
5. *Review of Authorizer Unique Correspondence* – **By Dr. Hector Giron, Head Administrator**
6. *Head Administrator’s Report* – By Dr. Hector Giron, Head Administrator
7. *Concilio de Padres and Community Engagement Reports* – **By Eric Rodríguez, Chair of the Concilio de Padres, and Lucía Carmona, Director of Operations and Community Engagement**
8. *Reports from Committees* -
  - a. *Academic Performance Committee* – **Vacant**
  - b. *Governance Board Development Committee* – **By Dr. Ismael Camacho, Chair**
  - c. *Facilities Committee* – **By Verónica Lucio, Committee Co-Chair**
  - d. *Safe School Committee* – **Ana Mangino**
  - e. *School Development Committee* - Volunteer Needed; this committee is still under development.
9. *Unfinished Business* –
10. *New Business* –
  - a. *Discuss the need to establish a Records Retention Policy* ([click here](#) for a link to relevant information about this matter) **by Dr. Ismael Camacho**
  - b. *Discuss to decide who from the board members will attend the [Annual Community School Strategy](#) sessions scheduled on October 19, 2024, and November 16, 2024, to verify if there will be a quorum to send a public announcement.* **By Dr. Hector Giron**
  - c. *Discuss possible actions to adopt a Credit Card and initiate the process, including preparing a Credit Card Policy and Procedure for purchases that do not accept POs.*
  - d.
11. *Agenda items for the Next Meeting* –
  - a.

12. *Date of the Next Monthly Governance Virtual Governance Board Meeting - (November 20, 2024, at 6:00 pm, Via Zoom Meeting).*

**Raices GB meeting dates of the SY25**

**2024**

July 24  
August 22\*\*  
September 18\*  
October 23  
November 20\*  
December 18\*

**2025**

January 22  
February 26  
March 26  
April 23  
May 28  
June 25

\* Governance Board meetings are typically held on the fourth Wednesday of each month. Exceptions occur when the fourth Wednesday falls within the week of a major Holiday. In that event, the meeting will be held on the third Wednesday of the month.

\*\* This day, August 22, 2024, must be scheduled on the fourth Thursday of August due to previous information sent to NMPED that the SPED (Special Population) Policies and Procedures will be discussed and approved on this day.

*Adjournment – Vote to adjourn by roll call vote. (---adjourn)*

Procedures for Public Input - (based on the Raices Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.)

- Those who want to give public input should arrive before the meeting begins to sign up to speak.
- The Governance Board Chair will determine the speakers' time, depending on how many people sign up to speak and the time allocated for public input. It is normally 3 minutes per individual or 5 minutes per group. Those who attend the meeting virtually and wish to speak can join the Zoom Chat.
- Interpretation services will be available in English and Spanish as needed. \*
- Issues that arise based on public input may be discussed by the Board but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and which is approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

\*If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, don't hesitate to get in touch with the Director of Community Engagement, Lucia V. Carmona, at [lcarmona@raicesdelsaber.org](mailto:lcarmona@raicesdelsaber.org) or call (575-522-0538) at least 48 hours before the meeting or as soon as possible.

Go to the Raices website ([www.raicesdelsaber.org](http://www.raicesdelsaber.org)) for the public input policy.

**This institution is an equal opportunity provider.**