



Raíces del Saber Xinachtli Community School

Governance Board Meeting

December 17, 2020

This Meeting will be Conducted Virtually Via Zoom
(For access to the Zoom Link contact Lucia Carmona at
lcarmona@raicesdelsaber.org or call 575-571-2177)

Time: 5:15 PM

Mission of Raíces del Saber Xinachtli Community School

Raíces del Saber Xinachtli Community School implements a developmentally appropriate rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in the construction of knowledge and the creation of a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

Governance Board Officers:

Jane Asche, Chair
Holaya Ponce Acosta, Vice-Chair
Tonya Hall, Secretary
Paul Gutierrez, Treasurer

Board Members at Large:

Emma J. Armendariz
Daniel Ferraro
Ray Reich

AGENDA

Roll Call and Call to Order

1. *Conflict of Interest Declaration –*
2. *Approval of Agenda - December 17, 2020 Governance Board Meeting*
3. *Approval of Minutes of November 19, 2020 Governance Board Meeting –*
4. *Public Input – Input on items other than whether students should be allowed to receive instruction in the school building during the COVID pandemic once the NM Department of Health lifts current restrictions. Parents and teachers will have the opportunity to discuss this item about in-person student instruction under agenda item 8 c.*
5. *Consent Agenda – No items*
6. *Review of Authorizer Unique Correspondence – Announcement from the NM Department of Health on Friday December 11 ordering Superintendents and Principals to not allow students within the*

school building either for a Hybrid Model of Instruction or the small group instruction of 5 students to one teacher in a classroom until the week of January 18, 2021.

7. *Principal's Report* – There will be no oral report, so please review carefully the report sent to Board Members by Principal Stock ahead of the board meeting and be ready to ask any question you might have related to the written report.

8. *Reports from Committees* -

- a. Finance and Audit Committees - by Paul Gutierrez and Business Manager Vicki Chavez
 - i. Discussion and possible action on Monthly financial reports as of the end of November 2020 to include Account Summary of Expenses, Account Summary of Revenue, Bank Reconciliation Report, Review of November Bank Statement, and Voucher by Warrant Report.
 - ii. Discussion and possible Action on Budget Adjustment Requests (BARs), especially the BAR and approval letter which had to be submitted to OBMS by December 15, accepting the Title I Award of \$13,211.70 funds for this current school year..
 - iii. Brief Update on the Audit Exit Interview Session on November 20.
- b. Academic Performance Committee – Principal Stock and Tonya Hall
 - i. Update on current members of the Academic committee
 - ii. Brief highlights of the Academic Committee Report
- c. Governance Board Development Committee – The time normally given to this report will be used for a discussion facilitated by Vice President, Holaya Ponce Acosta, to provide an opportunity for both parents and teachers to voice their concerns and needs regarding how instruction is conducted during the COVID pandemic in the months ahead during the 2020-2021 school year.
- d. Facilities Committee – by Ray Reich
 - i. Update on progress for preparing the portable unit for occupancy.
 - ii. Anticipated timeframe for the getting the report to the NM PED on the facilities COVID maintenance plan.
- e. Concilio de Padres de Familia – Lucia Carmona, Director of Community Engagement
 - i. Update on revisions of Committee Structure and role and responsibilities.
 - ii. Highlights of the Parent Council Meeting.

9. *Unfinished Business* – None

10. *New Business* –

- a. Discussion and possible action on the Extended Learning Time Contract.
- b. Discussion and possible action related to board policy as it may be impacted by the discussion with parents and teachers relative to future plans for instruction once the Department of Health approves students to return to the school building for small group or hybrid instruction.

11. *Agenda items for Next Meeting* -

12. Date of the Next Governance Board Meeting – Thursday, January 28, 2021 via Virtual Zoom Meeting at 5:15 PM.

Adjournment – Vote to adjourn by roll call vote.

Procedures for Public Input - (based on the Raíces Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.)

- Those who want to give public input should arrive shortly before the meeting begins to sign up to speak.
- The Governance Board Chair will determine how much time speakers will have depending on how many people sign up to speak and the time allocated for public input, normally 3 minutes per individual or 5 minutes per group.
- Interpretation services will be available as needed in English and Spanish.*
- Issues that arise based on public input may be discussed by the Board, but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and which is approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, please contact the Director of Community Engagement, Lucia V. Carmona, at lcarmona@raicesdelsaber.org or call (575-522-0538) at least 48 hours prior to the meeting or as soon as possible.

Go to the Raíces website (www.raicesdelsaber.org) for the full public input policy.

This institution is an equal opportunity provider.