

Raices del Saber Xinachtli Community School Governance Board Special Virtual Meeting Minutes –

September 22, 2022

Approved: (October 27, 2022 at 6:10 pm)

Location: Raices del Saber Xinachtli Community School, 2211 N. Valley Drive

The Meeting was conducted in person with the public joining by the Zoom Meeting Platform

Time: 6:07 PM to 7:26 PM

Roll Call and Call to Order:

The following Board Members confirmed attendance and stated their full name via Roll Call:

Governance Board Members						
	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Holaya Ponce Acosta	Chair	x			
2	Raúl Aldair Márquez	Vice-Chair	x			
3	Verónica Lucio	Interim Secretary	x			
4	Ray Reich	Treasurer	x			
5	Maria Elena Garza	Director at Large	x			
6	Patricia López	Director at Large		x		

Upon determining at 6:07 PM a quorum, Governance Board (GB), Veronica Lucio (Interim Secretary) will be taking minutes, meeting has been called to order at 6:07 PM.

Others in Attendance: Mike Brewer-Head Head Administrator; Lucia Carmona-Operations and Community Engagement Dir; Terrance Hester, Business Officer; Elva Varela, Office Manager; Eric L. Rodriguez- County Treasure; parents: Yvette Lopez-2nd Grade; Maria Realzola, Tasha Kreger, Marisa DeWolf, Irma Lopez I Lopez; Staff- Lupe Gutierrez.

Conflict of Interest Declaration – None were declared

1. *Consent Agenda – includes approval of the following:*
 - *Agenda for September 22 , 2022, Monthly Governance Board Virtual Meeting*
 - *Minutes of the previous meeting August 25, 2022, Governance Board Special Meeting*

Motion: *Aldair Marquez moved to approve the consent agenda for September 22, 2022 and Minutes from GB Monthly Meeting of August 25, 2022.*

Second: *Maria Elena Garza minutes for September 22, 2022; Holaya Ponce Acosta minutes for August 25, 2022.*

Vote: *Motion passed unanimously by roll call vote from all governing board members present.*

2. *Public Input – called out but no one signed up.*
3. *Conflict of Interest Declaration – none were declared.*

- a. The Monthly Finance Report to include:
 - I. Monthly Account Summary of Expenses
 - II. Monthly Account Summary of Revenue,
 - III. Monthly Bank Statement
 - IV. Monthly Bank Reconciliation Statement,
 - V. Monthly Update in Preparation for the Quarterly Cash Report
 - VI. Monthly Voucher by Warrant Report
 - VII. Monthly Finance Committee Meeting Notes from Finance Committee Chair (The notes are for the actual month of the Meeting)

Motion: Ray Reich moved to accept the **BAR No. 577-000-2223-0004-IB (NM COVID TESTINT)**

Second: Veronica Lucio

Vote: Motion passed unanimously by roll call vote from all governing board members present.

Motion: Ray Reich moved to accept the **BAR No. 577-0002223-0005- IB (PED WHOLE KIDS FOUNDATION)**

Second: Maria Elena Garza

Vote: Motion passed unanimously by roll call vote from all governing board members present.

4. Public Input – See rules for public input at the end of this agenda

Eric Rodriguez- Doña Ana County Treasure. Funding giving to school.

5. *Review of Authorizer Unique Correspondence –By Michael Brewer.*

6. *Principal’s Report – By Interim Head Administrator, Michael Brewer. See Addendum*

7. *Concilio de Padres and Community Engagement Reports – By Concilio Co-Chair, Karen Chávez, (Absent) and Director of Operations and Community Engagement, Lucia Carmona (to include Community School Updates) (see Addendum)*

8. *Reports from Committees -*

- a. *Academic Performance Committee – Chair needed (for now, Mr. Brewer includes updates on his report)*
- b. *Governance Board Development Committee – Will continuing recruiting new board members to replace those GB members who are retiring or resigning.*
- c. *Facilities Committee - By Committee Chair, Ray Reich*
- d. *Safe School Committee – Chair needed*
- e. *School Development Committee - Chair needed*
- f. *Holaya Ponce Acosta last date September*

9. *Unfinished Business* – Not at this time

10. *New Business* –

- GB will present the “Hiring for a New Head Administrator Process” - Schedule the “Meet and Greet Raices Familia”

- Verify that all GB members took the mandatory training from NMPED.

- Discuss how to thank the Las Cruces Church of Christ for allowing us to use their classrooms and make it possible in applying to get E-Occupancy to be approved by NMPED.

- Retake to open a space during Governance Board Meetings to continue including the culture of the school and having brief workshops on Xinchitli and other cultural aspects of the school.

- Prepare a page to recruit new board members.

11. *Agenda items for Next Meeting* –

- Holaya Ponce-Acosta announcing her last day as board member and Chair.
- Nominate a new Chair for the Governance Board
- Updates from the "Head Administrator hiring committee.
- Introduction of a new board member

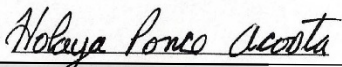
12. *Date of the Next Governance Board Meeting* – October 27, 2022, at 6:00 pm, Virtual via Zoom Meeting.

Adjournment – Vote to adjourn by roll call vote at 7:26? PM

Motion: Ray Reich moved to adjourn this meeting.

Second: Elena Garza Second

Vote: Motion passed unanimously by roll call vote from all governing board members present



Signature, Raices Governance Board Chair

October 27, 2022

Date Approved