



Raíces del Saber Xinachtli Community School

Governance Board Meeting

April 22, 2021

2211 N. Valley Drive, Las Cruces, NM 88007

This Meeting will be Conducted Virtually Via Zoom
(For access to the Zoom Link contact Lucia Carmona at
lcarmona@raicesdelsaber.org or call 575-571-2177)

Time: 5:15 PM

Mission Statement of the Raíces Governance Board

To collaborate with staff to promote school financial sustainability, student academic success, and the development of healthy communities and successful life-long learners in support of the school mission.

Mission of Raíces del Saber Xinachtli Community School

Raíces del Saber Xinachtli Community School implements a developmentally appropriate rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in the construction of knowledge and the creation of a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

Governance Board Officers:

Jane Asche, Chair
Holaya Ponce Acosta, Vice-Chair
Tonya Hall, Secretary
Paul Gutierrez, Treasurer

Board Members at Large:

Emma J. Armendariz
Daniel Ferraro
Ray Reich

AGENDA

Roll Call and Call to Order

1. *Conflict of Interest Declaration* –
2. *Consent Agenda* – includes approval of the following:
 - a. Agenda for April 22, 2021 Governance Board Meeting
 - b. Minutes of the April 8, 2021 Governance Board Meeting
 - c. The Monthly Finance Report to include:
 - I. Monthly Account Summary of Expenses,
 - II. Monthly Account Summary of Revenue,
 - III. Monthly Bank Statement
 - IV. Bank Reconciliation Statement,
 - V. Monthly Update in Preparation for the Quarterly Cash Report

- VI. Monthly Voucher by Warrant Report
- VII. Monthly Finance Committee Meeting Notes from Finance Committee Chair

3. *Public Input* - See rules for public input at end of this agenda
4. *Review of Authorizer Unique Correspondence* - We have been informed by the Chair of the Commission that we must have an interim principal for the last two months of school that is approved by the Commission which will lead to action at this meeting on the proposed individual and contract for services under New Business for this meeting.
5. Discussion with FYI Buildings Manger Fred Mobley About Facilities Issues
 - i. Building permit for current portable
 - ii. The Extra portable needed for next year.
 - iii. The need for a bathroom for each portable.
6. *Principal's Report* – by Angela Stock
 - i. Presentation of major highlights of the Principal's written Report
 - ii. Discussion of any possible matters that the board might need to act upon after the Principal's retirement this month on April 30.
7. *Concilio de Padres, by Concilio Co-Chair Veronica Lucio, and Community Engagement Reports (to include Community School Updates), by Director of Operations and Community Engagement Lucia Carmona*
 - i. Presentation of major highlights of the Concilio de Padres April Meeting
 - ii. Update on Operations work and community engagement/community school activities over the past month.
8. *Reports from Board Committees* -
 - a. Finance and Audit Committees by Treasurer Paul Gutierrez and Business Manager Vicki Chavez (Monthly Financial Report now included in Consent Agenda except for Budget Adjustment Requests – BARs)
 - i. Possible Discussion and Action on one or more BARs
 - ii. Update on the 2019-2020 Audit Report if available
 - b. Academic Performance Committee by Committee, Chair Tonya Hall
 - i. Brief overview of the Academic Committee report for the month of April
 - ii. Discussion on the value and use of test data through the end of this year and beyond
 - c. Governance Board Development Committee- by Board Chair, Ray Reich
 - i. Brief Training on major steps of the Principal recruitment and selection process
 - ii. Update on Board Recruitment Process
 - d. Facilities Committee by Facilities Chair, Ray Reich
 - i. Update on occupancy of portable and issues relating to lack of a bathroom for portable as per the school's lease agreement FYI.
 - ii. Discussion and possible action on addressing landscaping issues for dirt/dust abatement.

- iii. Discussion and possible action on the second portable that is due to be added to provide enough classrooms for the upcoming year.
- e. School Safety Committee – Tonya Hall
 - i. Update on observation of COVID policies and practices at the school.
- f. School Development Committee –
 - i. Brief discussion of the purpose of this committee and possibility for future start up for this committee.

9. *Unfinished Business* - None

10. *New Business* -

- a. Discussion and possible action for approving the contract for the interim principal for the last two months of school.
- b. Discussion and possible action for revision of the dates and timing for the Annual Meeting and the Board-Staff Retreat.
- c. Discussion and possible action on raising Teacher Substitute Pay.
- d. Discussion and possible action on reconvening board meetings at the school site by the May meeting.
- e. Discussion and possible action on a stipend for Elva Varela to become the school's administrator of COVID testing.

11. *Agenda items for Next Meeting* -

12. *Date of the Next Governance Board Meeting* – the current date set is for Saturday, May 22, 2021 at 9 AM. However, see item 9 a. under new business for reconsidering this date.

Adjournment – Vote to adjourn by roll call vote.

Procedures for Public Input - (*based on the Raíces Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.*)

- Those who want to give public input should arrive shortly before the meeting begins to sign up to speak.
- The Governance Board Chair will determine how much time speakers will have depending on how many people sign up to speak and the time allocated for public input, normally 3 minutes per individual or 5 minutes per group.
- Interpretation services will be available as needed in English and Spanish.*
- Issues that arise based on public input may be discussed by the Board, but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and which is approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, please contact the Director of Community Engagement, Lucia V. Carmona, at lcarmona@raicesdelsaber.org or call (575-522-0538) at least 48 hours prior to the meeting or as soon as possible.

Go to the Raíces website (www.raicesdelsaber.org) for the full public input policy.

This institution is an equal opportunity provider.