



# Raices del Saber Xinachtli Community School Governance Board Meeting Minutes-DRAFT

Date March 17, 2022

*Approved: (date of meeting here when approved)*

Raices del Saber Xinachtli Community School, 2211 N. Valley Drive

*The Meeting was conducted via the Zoom Meeting Platform*

Time: PM - 6:35 pm

Roll Call and Call to Order:

The following Board Members confirmed attendance and stated their full name via Roll Call:

Governance Board Members						
	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Holaya Ponce Acosta	Chair	X			
2	Daniel Ferraro	Vice-Chair		X		
3	Sabrina Zamora	Interim Secretary	X			
4	Ray Reich	Director at Large	X			
5	Patricia Lopez	Director at Large		X		
6	Maria Luisa Gonzalez	Director at Large	X			

Upon determining the presence of a quorum Board Chair, Holaya Ponce Acosta called the meeting to order at 6:34

Others in Attendance: Terrance Hester, Business Manager SWREC; **Staff:** Julia Rivera-Tapia, Head Administrator, Jessica Castro-Buelna, Elva Varelo, Anita Lara; **Parents:** Yvette Lopez, Maria Realzola, Aldair Marquez,, Veronica Lucio, Roberto Moctezuma, Erika Romero, Celina Corral Arreola

Late Arrivals: Karla Martinez- (7:17pm)

1. *Conflict of Interest Declaration* – None Declared
2. *Consent Agenda* – includes approval of the following:
  - a. Agenda for March, Governance Board Meeting
  - b. Minutes of the February Governance Board Meeting
  - c. The Monthly Finance Report to include:
    - I. February Account Summary of Expenses,
    - II. February Account Summary of Revenue,

- III. February Bank Statement
- IV. February Bank Reconciliation Statement,
- V. February Update in Preparation for the Quarterly Cash Report
- VI. February Voucher by Warrant Report
- VII. February Finance Committee Meeting Notes from Finance Committee Chair

**Motion:** Ray Reich moved to approve the consent agenda. Second by Maria Luisa Gonzalez . Motion passed unanimously by roll call vote from all present (Acosta, Reich, Gonzalez, Zamora).

3. *Finance Committee and Audit Committee Report* by Terrance Hester, SWREC, and GB Treasurer,

- a. Discussion of any GB member questions on the Finance Report.
- b. Discussion and possible action on Budget Adjustment Requests (BARs).

- 1. Terrence Hester was not in attendance, Ray Reich, Treasurer reported that a meeting took place where the committee all reviewed everything, and we are all compliant and added BARs to adjust to move from one place to another. Everything is in order, other than the round offs. There is roughly, \$130,000 influx received by the school. Can not explain numbers, but we are in good financial shape so there is nothing out of order.
- 2. Holoya Acosta requested for Terrence to present whatever he has in the next month. Terrence was unavailable to attend the meeting as he was on Spring Break.
- 3. At this time, there are no BARs to be approved by the Board at this time.

6:49 pm- Recording Started.

4. *Public Input* –

- a. Artista Celina Corral y Equipo Muralista (Anita y Kayla) to present the final mural design
  - i. Celina Corral Arreola- artist- Arte y Comunidad- there will be a mural to paint by #s, so students can participate. One of the walls- had a practice run- to practice the
  - ii. West Facing- Mural #1- Approved by the Youth- Cuenta- Corn- Nature, Petroglyphs to represent this community
  - iii. Small West Facing- Mural #2: South- Metzli- half- the moon- best time to plant seeds, 3 half moon not a full moon. Going into the night. The youth represented have headpieces- cycle of life- death pouring the water in the seed. Not covering the whole wall- just going up to window 3.
  - iv. Mural #3 represents the day and night coming together.
  - v. The event is supposed to bring 200-300 people. 8 hours each day. Visual presented during meeting. Date to be painted: 30th of April and 1st of May- 8 hours each day.
  - vi. Cruces Creatives will be promoting on Social Media. According to Veronica Lucio, Gallery will be donating paint.
  - vii. Divided into sections- working in conjunction with Cruces Creatives, 21st century grant. 10am- 6pm.
  - viii. Need volunteers- if anyone is interested. Contact Ms. Anita Lara.

5. *Review of Authorizer Unique Correspondence - "None at this time"*

6. *Principal's Report – By Head Administrator, Julia Rivera-Tapia*

- a. **See Addendum A** for more information
- b. Question: Why did staff vote against Extended Learning?
  - i. # of days we can include in the calendar.
  - ii. The staff voted against it. As of right now, no.
  - iii. We are aligning with LCPS, so we will have to revisit.

7. *Concilio de Padres and Community Engagement Reports – By Concilio Co-Chair, Veronica Lucio, and Director of Operations and Community Engagement, Veronica Lucio (to include Community School Updates) –*

- a. **See Addendum B** for more information
- b. We had 19 parents who showed up to the meeting. Very happy to see the participation of the numbers.
- c. Looking to fulfill the position vacant from Ferraro.
- d. Thanks to Ms. Lucio for all the hard work- We want to fill every vacancy. Looking for a parent who will work hand in hand with the concilio. Shared leadership.
- e. Date for- June 22- we need a replacement
- f. Do we have any candidates interested at this time? Ms. Lucio reported they don't know how many at this time.
- g. Aldair- When are the meetings? Meetings take place a week before the Governance board meeting.
- h. Does a Board member need to be apart of the Equity Council?
  - i. Ms. Rivera-Tapia will find out

8. *Reports from Committees -*

- a. Academic Performance Committee – Dr. Gonzalez and Principal, Julia Rivera-Tapia
  - i. Reviewing data- waiting on feedback from PED.

a. *Governance Board Development Committee – By Committee Chair*

- i. *No updates*

b. *Facilities Committee - By Committee Chair, Ray Reich*

- i. Completion of footprint for 4th grade in August. The revised plan was physically delivered to Dona Ana- under review. People who are moving portables are ready. As soon as the planning commission gives us ok, it could be as early as next week or whenever they are ready. We are optimistic that it will be ready soon.

c. *Safe School Committee – This committee is still under development.*

d. *School Development Committee - This committee is still under development.*

9. *Unfinished Business - - (items tabled from last meeting for lack of time, or an item that could not be effectively addressed without further study at the last meeting)*

- a. Safe School Committee – Chair Needed
- b. School Development Committee - Chair Needed

10. *New Business* - (Other business as determined by Governance Board Chairperson, other Board Members, and Principal, Director of Operations and Community Engagement, or Office Manager).

- a. Mr. Ray Reich will give an update on Xinachtli Professional Development for the Board
  - i. Beginning next month, Mr. Ray Reich will be presenting. Book- preview- Mr, Carlos Aceres uses to teach in Kindergarten.
- b. Dr. Gonzalez will give update on Principal Evaluation
  - i. Principal Evaluation- Dr. Gonzalez and Ms. Holoya Ponce Acosta met w/ Ms. Julia Rivera Tapia to discuss evaluation.
  - ii. Achievement scores will be shared at the next meeting.
  - iii. Based on the first part of the evaluation that took place in September.
  - iv. We still need to complete Midterm. Dr. Maria Luisa Gonzalez, Ms. Holoya Ponce Acosta, and Dr. Sabrina Zamora will meet to complete Mid-Review. They will follow HOUSSSE- taking the parts- making it into Midterm.
  - v. The Summative portion will take place in May or June in a Closed Session.

11. *Agenda items for Next Meeting* –

- 1. Move training discussions to the next meeting.
- 2. Continuing to discuss projects updates: Murals
- 3. Board Development: Ray Reich- Xinachtli - 15 minute Curriculum presentation.
- 4. What happen to the School Uniforms? Tabled because of mask mandate. We are still working on it. Still working on it: present to Consilio to get input?
- 5. Academic Performance- sharing scores, etc.

12. *Date of the Next Governance Board Meeting* - Thursday, April 28, 2022

Adjournment – Vote to adjourn by roll call voice vote at 7:54 PM

**Motion:** Maria Luisa Gonzalez moved to adjourn. Second by Sabrina Zamora. Motion passed unanimously by roll call vote.

## Addendum A

### Raíces Del Saber Xinachtli February 24, 2022 Principal Report [Julia Rivera-Tapia](#)

#### Academic Performance

1. New Covid toolkit has been released 3.10.2022
2. The community voted to have the masks be optional, about 90% of the children continue to wear them.
3. We continue to Covid test every Friday (or Thursday based on the school schedule)
4. The vaccination clinic had a good turn out with families and parents members from the community attend as well
5. Julia and Lucia met with Four State Representatives on line to tell them about the school, as well as to share our struggles as part of the School Leaders of Color Virtual Meeting hosted by the National Alliance for Public Charter Schools
6. Julia met with Dr. Pena (Special Education contractor) to discuss all the special education students and the needs that they have- and how to best serve them.
7. I attended two Equity Council meetings with our community led by Lucia
8. Julia met with Ray on campus, he was here to observe on the 8th.
9. Met with Dr. Gonzalez to discuss principal observation
10. Waiting on LCP's to finalize schedule to base ours around it
11. Staff has voted against ELTP
12. Working on DASH preparation with staff- gathered all the istation data, test data and individual assessments
13. Preparing for the Charter Schools Division (CSD) and the Public Education Department (NMPED) in accordance with the New Mexico Public Education Commission' s Charter Performance REview and Accountability System will be visiting soon to collect data on State Chartered Schools. This visit will be in person in April, I will reach out to you as they will want to meet with some of the GB members to interview.
14. Gathered "Intent to return" for all staff. I know what staff will be returning and how many teachers we have to hire.
15. We had school pictures and individual Spring pictures
16. Total number of Students as of 3.8.2022- **84** students;
  - K-19
  - 1H-17
  - 1I-16
  - 2-18
  - 3-16

## Addendum B



Lucia Carmona's Report 3.17.2022

### Concilio de Padres Monthly Meeting

**Date/Fecha:** March 10, 2022

**Time:** 6:00 pm

**Location:** Via Zoom Meeting

- A. **Call to Order/by Chair Mrs. Verónica Lucio- In her absence, Mrs. Karen Chavez, Vice-Chair will conduct the meeting/**
- **Welcome and remarks, objectives and agreements/**
  - **Adoption of previous meeting notes from January 20, 2022/**
    - **Public Comment: This is an opportunity for parents to address the Concilio Executive Committee (CEC) for up to two minutes with comments or issues, whether or not they are posted on the agenda. The maximum total time to be spent on this item is not to exceed 3 minutes. The CEC cannot take action nor have any discussions or deliberation on any presentation made to it concerning an item not listed on the agenda. Any item presented may be noticed on a future agenda for deliberation or action/**
- B. **Participants (a list will be taken by Lucia during the arrival to the session in silence)/**
- **Parents and guardians/Padres de familia y tutores(as):** Yadira & Desirae Soriano, India Hernandez, Robert Moctezuma, Emmalyn Holden, Maria Realzola, Aldair Marquez, Karla Martinez, Veronica Lucio, Anita Slavens, Yvonne Lozoya, Karen Chavez, Yvette Lopez, Katie Hernandez, Daniel Aguilera, Juan Ramirez,
  - **School Staff, faculty member/Miembros del Personal:** Julia Rivera-Tapia, Lucia Carmona, Jessica Castro-Buelna,
  - **Governance Board Liaison member or any other Board Member present/representante de la mesa directiva como enlace entre el CEC:**
  - **Parent Board member who represents the Concilio at the GB/ Padre de familia representando al Concilio de Padres en La Mesa Directiva, Dr. Daniel J. Ferraro**
  - **Other community member/otros miembros de la comunidad:** Nancy Brooks from ARC,
- C. **Discussion item 1. We will have a site visit from NMPED - Charter Schools Division representatives, by Julia Rivera Tapia/**
- April (pending to confirm the date and time) will have a site visit from NMPED Charter schools division, they want to hear from teachers, parents, board members and see the school.
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- D. **Discussion item 2. \*\*Discuss about Dr. Daniel Ferraro as School Board representing the Concilio resignation. Need a replacement by June 2022. /**
- If you are interested in this position, feel free to contact Lucia
  -
- E. **Discussion item 3. School for Parents – Spanish Class sessions in person will start next Wednesday, March 16, 2022, at 6:00 pm at Raices del Saber. OPEN REGISTRATION/**
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- F. **Item 4.** Presentation from one of our partners. NISN Inspired Schools Network Contracts Architectural Research Consultants, Inc. (ARC) of a facility master plan for Raices del Saber Xinachtli Community School. ARC will present and discuss the future of the building of our school.
- G. Dialogue/Diálogo/Tlahtocan / Positive and Constructive Reflections/

Adjournment and Current Meeting Schedule Reminder- /Next Meeting- **Próxima Reunión: April 21, 2022.**

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**Lucia's Updates. –**

**1. Upcoming Events:**

- **April 2, Saturday from 8-11 am Spring Garden Beautification Day / a Family Garden Day** sponsored by La Semilla Food Center.
- **April 23, Saturday from 9:00 am to 1:00 pm - "Annual Xinachtli Parent and Family Engagement Summit – Walking and Growing with my Child" / Caminando y Creciendo con mi hijo(a)**
  - The IB School "Las Semillas del Pueblo – Anahuacameca" from California will present
  - Local speakers will bring workshops to our parents covering different areas, such as parenting, dialogue about self-care, Indigenous Knowledge values, "Success on Education Starts in Kindergarten", will provide free daycare by the Children Reading Alliance.
  - Will distribute English and Spanish Books to read with their child at home.
  - And many more

**2. School for parents started this week in person:**

- Spanish language classes March Wednesday, 9 from 5:30 to 7:30 pm with 10 participants
- 1<sup>st</sup> Teacher will be twice a week, Tuesday March 29 at 6:00 English, and April 1 at 6:00 pm in Spanish weekly basis for 6 classes each.
- English classes will start online after coming back from Spring Break

**3. Equity Council re-established and will continue in receiving training. (As an observation, starting next Board Meeting, Equity Council will be included on the agenda and will have their own report as mandated by PED)**

- **PARTICIPANTS:**
  - Parents: Karla Martinez, Yadira Soriano, Georgina Badoni, Diana Godinez, India Hernández.
  - Principal: Julia Rivera-Tapia
  - School Staff related to Community Engagement: Elva Varela and Lucia Carmona
  - SPED Teacher: Filo Rigales.
- **NOTES:** This session will be dedicated fully to addressing any questions about the role of the council, create a list of areas we can include, and developing an agenda to meet regularly.
  - ELD students
  - African American
  - Native American
  - SPED Students/Physically Different Able
  - Low Income
  
  - LGBTQ+
  - Food Justice/Nutrition/
  - Mixed race
  - Asian
  - Social Emotional/Mental Health needs