



# Raíces del Saber Xinachtli Community School Governance Board Meeting

July 22, 2021

**In-person Meeting at 2211 N. Valley Drive, Las Cruces, NM 88007, 1<sup>st</sup> Grade Room**

*The meeting will be conducted virtually by Zoom for those who have not been vaccinated.*  
(For access to Zoom contact Jane Ashe at [jasche@raicesdelsaber.org](mailto:jasche@raicesdelsaber.org) or call 575-649-8154)

Time: 5:15 PM

## **Mission Statement of the Raíces Governance Board**

To collaborate with staff to promote school financial sustainability, student academic success, and the development of healthy communities and successful life-long learners in support of the school mission.

## **Mission of Raíces del Saber Xinachtli Community School**

Raíces del Saber Xinachtli Community School implements a developmentally appropriate rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in the construction of knowledge and the creation of a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

### Governance Board Officers:

Holaya Ponce Acosta, Chair  
Daniel Ferraro, Vice-Chair  
Ray Reich, Treasurer  
Tonya Hall, Secretary

### Board Members at Large:

Emma J. Armendariz  
Jane Ashe

## **AGENDA**

### *Roll Call and Call to Order*

1. *Conflict of Interest Declaration* –
2. *Consent Agenda* – includes approval of the following:
  - a. Agenda for July 22, 2021, Governance Board Meeting
  - b. Minutes of the June 30, 2021, Special Called Governance Board Meeting
  - c. The Monthly Finance Report to include:
    - I. Monthly Finance Committee Meeting Notes Approved by Finance Committee Chair
    - II. Monthly Account Summary of Expenses,
    - III. Monthly Account Summary of Revenue,
    - IV. Monthly Bank Statement

- V. Bank Reconciliation Statement,
- VI. Monthly Update in Preparation for the Quarterly Cash Report
- VII. Monthly Voucher by Warrant Report

- 3. *Finance Committee and Audit Committee Report* by John Richmond from SWREC
  - a. Discussion of any GB member questions on the Finance Report.
  - b. Discussion and possible action on Budget Adjustment Requests (BARs).
  - c. Discussion of the new regulations with regard to employer contributions to ERB (Employee Retirement Board)
- 4. *Public Input* - See rules for public input at end of agenda.
- 5. *Review of Authorizer Unique Correspondence* - None at this time.
- 6. *Principal's Report* – by Head Administrator, Julia Rivera-Tapia to include the following:
  - a. Plans for the opening of School on August 2
  - b. Enrollment at present time
  - c. Response to the Modified School Site Visit
- 7. *Concilio de Padres Report* (No Concilio Meeting in the Month of July)
- 8. *Community Engagement Report* – (No Report the month of July – Director of Community Engagement on Summer Break for 10 days.)
- 9. *Reports from Committees* -
  - a. Academic Performance Committee (No Academic Committee Meeting in the Month of July)
  - b. Governance Board Development Committee by Committee Chair Jane Asche
    - i. Discuss application packet of new potential Governance Board Member
    - ii. Information on required GB training during SY 22
    - iii. Training on Role of the Governance Board Development Committee and discussion of the Committee Chair replacement
  - c. Facilities Committee - by Committee Chair, Ray Reich
    - i. Update on acquisition of additional Portables
    - ii. Report on Facilities improvements and maintenance
  - d. Safe School Committee by Committee Chair, Tonya Hall
  - e. School Development Committee – This committee is under development.
- 10. *Unfinished Business* – None at this time.
- 11. *New Business* –
  - a. Discussion and possible action to vote Maria Luisa Gonzalez onto the GB at this meeting.

- b. Update from Patricia Lopez about when she can attend the GB Meeting.
- c. Discuss plans for community school collaborative action planning in early September.
- d. Discussion and possible action on the removal of Angela Stock as a Bank Signatory at First American Bank, Mesilla Branch with a review of who has been removed as a signatory, the new signatories that have been added, and those persons who will have online access to the school's bank account for accounting purposes.
- e. Discussion and possible action on the ESSER III Application (American Rescue Plan Act).
- f. Discussion and possible action on teacher and other staff contracts.

12. *Agenda items for Next Meeting -*

13. *Date of the Next Governance Board Meeting – August 26, 2021, at Raices del Saber Community School, 2211 N. Valley Drive at 5:15 pm.*

*Adjournment – Vote to adjourn by roll call vote. (Always specify the time of adjournment)*

Procedures for Public Input - *(based on the Raíces Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.)*

- Those who want to give public input should arrive shortly before the meeting begins to sign up to speak.
- The Governance Board Chair will determine how much time speakers will have depending on how many people sign up to speak and the time allocated for public input, normally 3 minutes per individual or 5 minutes per group.
- Interpretation services will be available as needed in English and Spanish.\*
- Issues that arise based on public input may be discussed by the Board, but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and which is approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

\*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, please contact the Director of Community Engagement, Lucia V. Carmona, at [lcarmona@raicesdelsaber.org](mailto:lcarmona@raicesdelsaber.org) or call (575-522-0538) at least 48 hours prior to the meeting or as soon as possible.

Go to the Raíces website ([www.raicesdelsaber.org](http://www.raicesdelsaber.org)) for the full public input policy.

**This institution is an equal opportunity provider.**