



# Raíces del Saber Xinachtli Community School Monthly Governance Board Virtual Meeting

September 21, 2023

2211 N. Valley Drive, Las Cruces, NM 88007.

This Meeting will be Conducted via Zoom

(Please contact Lucia Carmona at

[lcarmona@raicesdelsaber.org](mailto:lcarmona@raicesdelsaber.org) or call 575-571-2177 for Zoom Link).

Time: 6:00 PM

## Mission Statement of the Raíces Governance Board

To collaborate with staff to promote school financial sustainability, student academic success, and the development of healthy communities and successful lifelong learners in support of the school mission.

## The mission of Raíces del Saber Xinachtli Community School

Raíces del Saber Xinachtli Community School is to implement a developmentally appropriate rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in constructing knowledge and creating a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

### Governance Board Officers:

Raúl Aldair Marquez, Chair

Patricia Minjarez, Vice-Chair

Verónica Lucio, Secretary

Maria Elena Garza DeVargas, Treasurer

### Board Members at Large:

Patsy - Patricia López

## AGENDA

### *Roll Call and Call to Order*

1. *Conflict of Interest Declaration –*
2. *Consent Agenda – includes approval of the following:*
  - a. Agenda for Meeting, September 21, 2023, Governance Board Monthly Regular Meeting
  - b. Minutes of the previous Governance Board Monthly Meeting on *July 27, 2023 (no minutes from August 24, 2023; the meeting was canceled due to lack of quorum.)*
  - c. The Monthly Finance Report is to include the following:
    - I. Monthly Account Summary of Expenses
    - II. Monthly Account Summary of Revenue
    - III. Monthly Bank Statement
    - IV. Monthly Bank Reconciliation Statement

- V. Monthly Update in Preparation for the Quarterly Cash Report
  - VI. Monthly Voucher by Warrant Report
  - VII. Monthly Finance Committee Meeting Notes from the Finance Committee Chair (The notes are for the last two Finance Committee Meetings for August 17 and September 14, 2023.)
3. *Finance Committee and Audit Committee Report* by Terrance Hester, SWREC, and GB Treasurer,
    - a. Discussion of any GB member questions on the Finance Report.
    - b. Discussion and possible action on Budget Adjustment Requests (BARs).
  4. *Public Input* – (See rules for public input at the end of the agenda)
  5. *Review of Authorizer Unique Correspondence* – *By Dr. María Artiaga (Head Administrator)*
  6. *Head Administrator’s Report* – *By Head Administrator Dr. María Artiaga (August & September, 2023)*
  7. *Concilio de Padres and Community Engagement Reports* – *By Eric Rodríguez, Chair of the Concilio de Padres, and Lucía Carmona, Director of Operations and Community Engagement*
  8. *Reports from Committees* -
    - a. *Academic Performance Committee – Pat Minjarez, Committee Chair*
    - b. *Governance Board Development Committee – Aldair Márquez, Committee Chair*
    - c. *Facilities Committee - Verónica Lucio, Committee Chair*
    - d. *Safe School Committee – Aldair Márquez, Committee Chair*
    - e. *School Development Committee - Volunteer Needed; this committee is still under development.*
  9. *Unfinished Business* –
    - a. *Discuss the group governance board training former GB member Ms. Jane Asche offered.*
  10. *New Business* –
    - a. *Updates on possible new board members.*
    - b. *Discussion and Possible Action on Annual Verification of Committee Members.*
    - c. *Discussion and Possible Action on Employee and Staff Handbook*
  11. *Agenda items for the Next Meeting* –
    - a.
  12. *Date of the Next Monthly Governance Virtual Governance Board Meeting* - (October 26, at 6:00 pm, Via Zoom Meeting). The 2023-2024 Schedule is as follows:

## **2023**

- a. *August 24*
- b. *September 21*
- c. *October 26*
- d. *November 30*
- e. *December 14*

## **2024**

- f. *January 25*
- g. *February 22*
- h. *March 28*
- i. *April 25*
- j. *May 23*
- k. *June 27*

*Adjournment* – Vote to adjourn by roll call vote. (---adjourn)

Procedures for Public Input - (*based on the Raíces Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.*)

- Those who want to give public input should arrive before the meeting begins to sign up to speak.
- The Governance Board Chair will determine how much time speakers will have depending on how many people sign up to speak and the time allocated for public input, normally 3 minutes per individual or 5 minutes per group. Those who attend the meeting virtually and wish to speak can join the Zoom Chat.
- Interpretation services will be available as needed in English and Spanish.\*
- Issues that arise based on public input may be discussed by the Board but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and which is approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

\*If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, please contact the Director of Community Engagement, Lucia V. Carmona, at [lcarmona@raicesdelsaber.org](mailto:lcarmona@raicesdelsaber.org) or call (575-522-0538) at least 48 hours before the meeting or as soon as possible. Go to the Raíces website ([www.raicesdelsaber.org](http://www.raicesdelsaber.org)) for the public input policy.

**This institution is an equal opportunity provider.**