



Raíces del Saber Xinachtli Community School  
Governance Board Special Meeting Minutes –Approved-

Wednesday, May 15, 2019  
NMSU, College of Education  
O'Donnell Hall, Ground Floor CORE Room  
5:00 PM  
Call in # (605) 472-5314 - Access Code: 273462

1. Call to Order – at 5:00 PM
2. Roll Call

The following Board Members signed in and confirmed attendance via Roll Call:

Present: Emma Armendariz, Jane Asche, Rocio Benedicto, Alejandro Flores, Paul Gutierrez, Irene Oliver-Lewis (arrived at 5:35 pm), Ray Reich. *Quorum present for meeting.*

3. Conflict of Interest Declaration - No declared conflict of interest
4. Approval of Agenda\*

**Motion:** Paul Gutierrez moved that the Agenda for May 15, 2019 Board Meeting be approved as submitted. Second by Ray Reich. Motion approved unanimously by roll call vote.

5. Public Input – None
6. Consent Agenda\*

- a) Approval of Minutes of April 25, 2019 Board Meeting

**Motion:** Ray Reich moved that the Board Meeting Minutes of April 25, 2019, be approved as submitted. Second by Paul Gutierrez.

Roll Call Vote: Four yes votes by Emma Armendariz, Jane Asche, Paul Gutierrez, Ray Reich; Two abstentions: Rocio Benedicto, Alejandro Flores due to their absence from the April 25 meeting.

7. Business – Possible Actions: Irene Oliver-Lewis arrived at 5:35 PM
  - a. Annual Budget – Raíces Business Manager, Joseph Lucero, was present to answer Board Member questions about the proposed 2019-2020 school operational budget. The budget was developed by the Finance Committee Members in conjunction with the Business Manager and input from the

Principal. After a thorough discussion, a vote was taken to approve the budget at this meeting.

**Motion:** Ray Reich moved that the proposed annual SEG 910B-5 operational budget of \$721,243.10 for school year 2019-2020 be approved as presented. Second by Paul Gutierrez. Motion passed unanimously by Roll Call Vote.

- b. Principal Contract – The 2019-2020 contract for Principal, Angela Stock, which was prepared by the Board Secretary in conjunction with the Finance Committee was discussed. A vote was taken to approve the contract. (some verbiage removed)

**Motion:** Ray Reich moved that the proposed Principal Contract for school year 2019-2020 for Angela Stock, with a salary of \$83,532.39, be approved as presented. Second by Irene Oliver-Lewis. Motion passed unanimously by Roll Call Vote.

- c. Amendment to the Bylaws – Pursuant to a discussion with the Public Education Commission On May 3 about the value of having a range of Board Members specified in the bylaws with a minimum of 5 as required bylaw and a maximum number that is not cumbersome for getting work done, the following amendment was proposed.

**Motion:** Alejandro Flores moved that the Raíces Bylaws be amended to specify a range of Board Members to be not less than five (5) and not more than nine (9). Second by Ray Reich. Motion passed unanimously by Roll Call Vote.

- d. Special Education Policies and Procedures – The Board discussed the nine chapters of the Special Education Policies and Procedures that are required by state law and have been made specific to Raíces. A vote was taken to approve the nine chapters as the Raíces Special Education Policies and Procedures. (some verbiage removed)

**Motion:** Rocio Benedicto moved that the Board approve the nine chapters of the Racies Special Education Policies and Procedures. Second by Alejandro Flores. Motion passed unanimously by Roll Call Vote.

- e. Fine Arts Grant – Irene Oliver Lewis presented a Fine Arts Grant application to be sent to the NM PED Arts Department. Following a brief discussion, the Board voted to approve submission of the grant.

**Motion:** Irene moved that the Board approve submission of the 2019-2020 Fine Arts Grant application due May 17 to the NM PED Arts Department. Second by Ray Reich. Motion passed unanimously by Roll Call Vote.

8. Principal's Report – Raíces new Principal, Angela Stock announced that as of May 15 she has offered the job of Director of Operations and Community Engagement to Lucia Carmona and she will prepare a contract to be signed contingent upon a clear background check. She also reported on her preparation of a schedule for interviewing and hiring the remaining Raíces staff, hopefully, within the next month. She has started receiving notice of interested persons who plan to apply. Ms. Stock will begin work full time on May 22, and her focus will be on finalizing all preparations for the opening of the school in August and on hiring excellent staff members.
9. Agenda items for Next Meeting – Discussion and Possible Action Items
  - a) School Calendar
  - b) Salary Schedule
  - c) Food Licensure
10. Date of the Next Governance Board Meeting: Thursday, May 23, 2019, at 5:00 PM at O'Donnell Hall on the NMSU Campus, Room #027
11. Adjournment – Vote to adjourn by Roll Call Vote.\*

**Motion:** Rocio Benedicto moved for adjournment of the Board Meeting at 7:01 PM.  
Second by Ray Reich. Motion approved unanimously by Roll Call Vote.