



Raices del Saber Xinachtli Community School

Governance Board Meeting Minutes-DRAFT

Date August 26, 2021

Approved: (date of meeting here when approved)

Raices del Saber Xinachtli Community School, 2211 N. Valley Drive

The Meeting was conducted via the Zoom Meeting Platform

Time: 5:20 PM – 7:40 PM

1. Roll Call and Call to Order:

The following Board Members confirmed attendance and stated their full name via Roll Call:

Governance Board Members						
	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Holaya Ponce Acosta	Chair	X			
2	Daniel Ferraro	Vice-Chair			X 6:07	
3	Tonya Hall	Secretary	X			
4	Ray Reich	Director at Large		Excused		
5	Emma Armendáriz	Director at Large			X 5:38	
6	Jane Asche	Director at Large	X			
7	Maria Luisa Gonzalez	Director at Large	X			

Upon determining the presence of a quorum Board Chair, Holaya Ponce Acosta called the meeting to order at 5:20 PM.

Others in Attendance: Julia Rivera-Tapia, Head Administrator; Terrance Hester, Business Manager SWREC; Wanda Tamez, Director 21st Century Community Learning Centers (21st CCLC); Sabrina Zamora; Patricia López; Staff: Carlos Aceves, Lucia Carmona, Elva Varela; Parents: Vero Lucio, Co-Chair Concilio de Padres; Sabrina

1. *Conflict of Interest Declaration* – None Declared

2. *Consent Agenda* -includes approval of the following:

- a. Agenda for August 26, 2021, Governance Board Meeting
- b. Minutes of the July 22, 2021, Governance Board Meeting
- c. The Monthly Finance Report to include:
 - i. July 2021 Account Summary of Expenses,
 - ii. July 2021 Account Summary of Revenue,
 - iii. July 2021 Bank Statement
 - iv. July 2021 Reconciliation Statement,
 - v. Monthly Update in Preparation for the Quarterly Cash Report

* Indicates Action Item

- vi. July 2021 Voucher by Warrant Report
- vii. August 2021 Finance Committee Meeting Notes from Finance Committee Chair

Motion: Holaya Ponce Acosta moved to accept the consent agenda. Second by Maria Luisa Gonzalez. Motion passed unanimously by all in attendance at the time (Acosta, Armendáriz, Asche, Hall, Gonzalez) by roll call vote.

3. *Finance Committee and Audit Committee Report* by Terrance Hester, SWREC, and GB Treasurer, **See Addendum A**

- a. Discussion of any GB member questions on the Finance Report.
- b. Discussion and possible action on Budget Adjustment Requests (BARs).

Motion: Jane Asche moved to approve the following five BARS: 577-000-2122-0001-IB, 577-000-2122-0002-I, 577-000-2122-0003-IB, 57-000-2122-0004-IB, 577-000-2122-0005-I. Second by Emma Armendáriz. Motion passed unanimously by all in attendance at the time (Acosta, Armendáriz, Asche, Hall, Gonzalez) by roll call vote.

- c. Discussion of new regulations related to Employer Contributions to ERB
 - i. Increase to employer contributions – budget adjustment made
- d. Discussion of Scheduling a brief GB training on school finance reports by SWREC
 - i. When can we schedule this – Julia to send feelers out to the board.
 - ii. Plan on a Zoom call – about an hour
 - iii. Plan to educate board on the forms and processes and reports used by SWREC and Finance Committee

4. *Public Input* –

- a. Wanda Tamez, Director of 21st CCLC:
 - i. Explanation and discussion of program. **See Addendum B**
 - ii. 21st century community learning centers proposal. Proposal submitted in spring - funded for 5 years.

5. *Principal's Report* – Head Administrator, Julia Rivera-Tapia **See Addendum C**

- a. *Update on COVID Protocols, mask requirements*
- b. *Grants update*
- c. *Safety Drills*

6. *Concilio de Padres and Community Engagement Reports (to include Community School Updates)* by Veronica Lucio, Co-Chair of Concilio de Padres, and Lucia Carmona, Director of Operations and Community Engagement

- a. *September 10-11 Strategic Planning Sessions* – **Addendum D**
- b. *Note* – this was a meeting of the Executive committee of the Concilio – the full Concilio has not yet met this year

7. *Reports from Committees* –

- a. Academic Performance Committee No meeting this month
- b. Governance Board Development Committee - by Committee Chair, Jane Asche
 - i. Discussion of two new potential GB Members, Patsy López and Sabrina Zamora.
 - ii. Brief Training on Robert's Rules of Order on language used in meetings by the Principal (physical copy handed out to board members in attendance at the school)
- c. Facilities Committee - by Committee Chair, Ray Reich **See Addendum E**
 - i. Update on acquisition of additional Portables
 - ii. Report on Facilities improvements and maintenance
- d. Safe School Committee by Committee Chair, Tonya Hall
 - i. Updates covered in principal's report. Suggestion to include these updates in the principal's report going forward. Suggestion accepted by the board.
- e. School Development Committee – This committee is under development.

8. *Unfinished Business* – None at this time.

9. *New Business* –

- a. Discussion and possible action on the Annual Open Meetings Resolution Act

Motion: Jane Asche moved to approve the Raices OMA resolution as submitted in our documents for the meeting. Second by Daniel Ferraro. Motion passed unanimously by roll call vote.

- b. Discussion and possible action on bringing Patricia López and Sabrina Zamora onto the GB

Motion: Emma Armendáriz moved to bring Patricia López (Patsy) onto the board. Second by Daniel Ferraro. Motion passed unanimously by roll call vote.

Motion: Daniel Ferraro moved to bring Sabrina Zamora onto the board. Second by Emma Armendáriz. Motion passed unanimously by roll call vote.

Motion: Jane Asche moved to amend the original motion to bring Sabrina Zamora onto the board to move that Sabrina Zamora come onto the board in the month of September. Second by Emma Armendáriz. Motion passed by roll call vote. (6 Yes – Acosta, Armendáriz, Asche, Ferraro, Hall, Gonzalez and 1 Abstain – López)

- c. Discussion and possible action on appointing a Chair for the GB Development Committee

- i. Jane Asche suggests feelers be sent out the board along with a job description and appoint a chair at the September meeting. Chair, Holaya Ponce Acosta accepted suggestion.

d. Discussion and possible action on the ESSER III applications for Cares Act Funds

Motion: Jane Asche moved that the board approve the applications for the ESSER III in the amount of \$162,000 over 3 years and the ESSER III mini grant for the after school program in the amount of \$59,000 under the CARES Act. Second by Patricia López. Motion passed unanimously by roll call vote.

e. Discussion and possible action for changing the time and/or day that the board meets.

- i. Discussion on when we can move to accommodate schedules. 4th Monday @ 5:30

Motion: Holay Ponce Acosta moved to move the board meetings to the 4th Monday of the month at 5:30 beginning Sept 27 – meetings will be virtual until further notice. Second by Dan Ferraro. Motion passed unanimously by roll call vote.

f. Discussion and possible action on approving the Community School Implementation Grant for SY 2021-2022

Motion: Jane Asche moved to approve the \$150,000 community school implementation grant that has been awarded for the SY21-22. Second by Maria Luisa Gonzalez. Motion passed unanimously by roll call vote.

10. Agenda items for Next Meeting –

- a. Discussion and possible action on appointing a chair for the Development Committee
- b. Discussion and possible action for amending our gov board bylaws to permit virtual meetings with the accompanying rules and regulations
- c. Discussion and possible action on the updated covid policy

11. Date of the Next Governance Board Meeting – September 27, 2021, will held virtually via Zoom at 5:30 PM

* Indicates Action Item

Adjournment – Vote to adjourn by roll call voice vote at 7:40

Motion: Daniel Ferraro moved to adjourn. Second by Jane Asche. Motion passed unanimously by roll call vote.



Signature, Raíces Governance Board Secretary

Date Approved

SCHOOL NAME: Raices Del Saber Xinachtli Community School
Monthly Finance Review and Report to the Governance Council

Fiscal Year: 2020-2021 Month in review: July 2021

Date: August 17, 2021 Time: 3:00 pm

Members present: Jane Asche, Julia Rivera-Tapia, Elva Varela, Ray Reich, Holaya Ponce Acosta, Karen Chavez, Lucia Carmona, Erica Reyes, Terrance Hester

Initials	Notes on Item(s) Reviewed
	Bank Reconciliations and Bank Statements <ul style="list-style-type: none"> • Statement balance \$343,189.15, less outstanding/uncleared checks of \$0.00, ending cash position = \$343,189.15 • All checks have been cleared and no outstanding items. • Payroll & liabilities payments made on time.
	Cash report <ul style="list-style-type: none"> • Discrepancy of \$.83 but am working with NMPED as issue is being attributed to rounding error within their programs.
	Revenue and Expense Reports <ul style="list-style-type: none"> • Revenue, YTD = (\$1,029,647.00) <ul style="list-style-type: none"> ○ Revenue low due to no reimbursements received • Expenses, YTD = \$51,490.52 <ul style="list-style-type: none"> ○ Expenditures are low due to it being the first month of the SY
	Check Voucher Report and Check Review <ul style="list-style-type: none"> • Reviewed checks showing outstanding and cleared items
	Budget Adjustment Requests (BARs) <ul style="list-style-type: none"> • Several BARs discussed but not finalized for meeting • Will be presented at GC <ul style="list-style-type: none"> ○ Operations, ESSER III, CARES and Fresh Fruit and Vegetable (if carryover letter released by PED in time), Food Services
	Other <ul style="list-style-type: none"> • Discussion of possible training for GC and finance committee for report understanding •

The Finance Committee Chair’s signature denotes that the committee has reviewed the stated information and the outcome have been summarized and agreed upon by this committee.


 Ray Reich (Aug 19, 2021 12:18 MDT)

 Governance Board Chair Signature

Aug 19, 2021

 Date

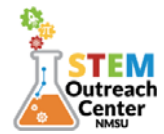


21st Century Community Learning Centers

1. Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) is a federally funded program designed to provide students with a broad range of exceptional school-linked learning and developmental opportunities, designed to reinforce topics introduced during the students’ traditional learning day.
2. 21st CCLC programs are provided during non-school hours or periods when school is not in session, such as before and after school, holidays, weekends, or summer recess.
3. Diverse stakeholders within each community should be involved in the planning and delivery of the services based on teacher, parent, and student input and include volunteers to assist in program delivery.
4. After-school programs are critical partners in helping to ensure that all children have the opportunities they need to thrive and meet their full potential. After-school programs can help our children explore their passions and offer academic support for those who are struggling.

FAQ About 21st CCLC Programs

What schools are eligible?	Elementary, middle, and high schools that have 40% free/reduced lunch. Priority given to: <ul style="list-style-type: none"> • Consortium of Schools • Community Schools Only schools listed in the original application are eligible.
How long is the funding cycle?	Begins in Fall 2021 and ends Summer 2026
How many students must be served in the program?	Each school must serve a minimum of 25 students. The number of students listed in the proposal for Raices del Saber is 90 students. The teacher to student ratio can be not more than 1:15. The grant can pay for up to 8 programs at Raices del Saber in Fall 2021. Students served should be those committed to regular attendance in the program.
How many hours and days of service?	Programs must operate for a minimum of 8 hours a week for a minimum of 30 weeks, providing an additional 240 hours of instruction (equivalent to approximately 34 extra days of school per academic year).
Can the program offer services in the summer?	Yes, the grant can pay for instructors and materials for Summer Programs that are designed for academic support or enrichment. Summer recess- <u>only</u> programs are not an option.
What are other components of the Learning Centers?	<ul style="list-style-type: none"> • Family and adult learning events are required twice a semester • Transportation for students that is equivalent to transportation provided during the regular school day. • Snacks are required. Dinners are encouraged in partnership with FYI and may be required in the future.
What is required in the partnership?	<ul style="list-style-type: none"> • Data Agreements that provide student quarterly grades. (These are required by PED.) • Regular surveys for teachers, parents, and students are required each semester. The surveys are provided by PED. • Monitoring of program effectiveness by school administration. • Daily attendance records of student participation.



21st CCLC Partner Expectations and Responsibilities

<i>District / School Partners</i>	<i>NMSU STEM Outreach</i>
<ul style="list-style-type: none"> • Partner in designing an Out-of-School Time (OST) programs roster that offers exceptional school-linked learning and developmental opportunities designed to reinforce topics introduced during the students’ traditional learning day. (Typically, schools offer 5 to 12 programs weekly depending on student enrollment. Instructors to student ration should be a minimum of 1:12.) • Involve parents as part of the leadership team who designs the after-school program. Meet with parents regularly to reflect on the effectiveness of school-based OST programs. • Recruit teachers, educational assistants, and community members to serve as instructors in the OST programs. • Recruit students to participate and keep daily attendance of participation. • The school will assist in planning family and adult learning events. • Designate a site facilitator to serve as liaison to NMSU, document school participation and assist with logistics, survey, monitoring participation. • Provide transportation as per school norms for students to be able to participate in after-school programs. • Provide dinner for students participating in after-school program. 	<ul style="list-style-type: none"> • Support schools in designing effective school-based OST programming that meets the unique needs of the school community. • Provide STEM-based curriculum resources to support academic development in science, technology, math and literacy. • Purchase educational supplies and materials needed to offer innovative hands-on OST programs. (Each school will receive \$5,000-\$20,000 in supplies per year depending on number of programs offered.) • Provide structures, resources and facilitation for community and family events. • Support implementation with professional development and school-based support. • Provide registration flyers and forms for student recruitment. • Assist in meeting deliverables required by 21st CCLC programs (handbooks, attendance process, family and adult learning events, surveys, reports, etc.) • Compensate instructors for implementation and oversight of OST programs at each school site. Each school will be allocated \$10,000-\$25,000 annually in instructor compensation, depending on student enrollment. • Meet regularly with school administrators and teachers to monitor and support the most effective program implementation in support of student learning.

Fall Stipend Pay for Schools offering 16 weeks in the Fall (Aug 23 through Dec. 17).

- Certified Instructors: \$1,800 (teaching 2 days per week)
- Non-certified Instructors: \$1,200 (teaching 2 days per week)
- Site Facilitators: \$2400 (Admin support 4 days per week)

Note: These amounts are based on 16-week program each semester. The amount will be adjusted depending on the number of weeks of after-school program. Stipends are paid directly to the instructors and Site Facilitator.

Stipends include attendance at professional development and participation in school-based meeting (usually monthly). A one-time payment is made at the end of the semester.

Any absences of the instructor will result in a deduction of \$50/day (certified) and \$30/day (non-certified). The school administration will verify attendance of instructors.

**Raíces Del Saber Xinachtli
August 2021 Principal Report**

Academic Performance

This category of the report would cover the following kinds of information (not every single item will be relevant each month and some might). The numbers below do not indicate the priority of the items in any way.

- School instructional Calendar –
 - **We are on track with ordering school tests.**
 - **The WIDA is on its way and we will be starting at Istation in September.**
- Anything relevant about implementation of the educational program, the Instruction Team, report cards going home, etc.;
 - **Virtual Open house, had 2 sessions. About half of the school showed up. Looking to increase numbers next time.**
- Monthly enrollment numbers;
 - **Kindergarten, 18.**
 - **Insunza first grade 17**
 - **Hoobler 19,**
 - **2nd-22**
 - **3rd grade 19.**
 - **Total enrollment is 95. We started with 101, a few children did not return**
 - **3 never showed up (2 are home schooling).**
 - **3 moved out of the city.**
- Steps that are being taken to meet individual learning needs;
 - **The teachers keep logs of the children's progress. This is our fourth week and we need time to know if the children are struggling because of one of these reasons;**
 - **lack of schooling**
 - **lack of support in the second language**
 - **or if there is a learning disability- if there is they are brought up to SAC.**
- End of year outcomes by grade level in Spanish, English and other content areas achievement. **Istation will be one of the tools used to track progress in both languages and math.**

Student Support Services

In this category, information on the following things should be shared in the report with aggregated data, so as not to violate student confidentiality:

1. Report, Special Education, SAT and RTI processes in general terms, and section 504 reports;
 - **We are contracting out with Dr. Pena to write our IEP's, to train our new SAT coordinator and to train the staff as a whole on how to identify kiddos who need to be evaluated.**
2. Report on all emergency drills and practice evacuations;

- **We have had two successful fire drills, the second one we got out in less than a minute.**
 - **The Dona Ana Fire Department was invited to give feedback on how we did.**
 - **We had our first shelter in place on Tuesday and we will have a lock down practice the following week.**
 - **I am scheduling an active shooter training for one of our PD's.**
3. Report on the changes in the school's safety plan.
- **We are following the most recent covid toolkit.**
 - **I attended the charter school meeting Thursday night and understand there will be another toolkit released to make sure that the CDC and PED align.**

School Environment

1. Facilities Issues-
- **an emergency alarm has been installed in the back door for safety**
 - **we are waiting for a new door in Kindergarten- it continues to get stuck**
 - **doors that were installed wrong have been fixed, they would not close or they had to be kicked to open**
 - **conversations about who is responsible for any repairs that the building needs**
 - **cement has been poured in the sidewalk**
 - **received a quote for the playground shades and ground**
2. General School Climate
- **There is a positive vibe in the school. We are collaborating to make the school the best it can be. We have an array of knowledge and teachers are willing to share with their colleagues.**

Raíces del Saber Parent Council Monthly Virtual Meeting
August 19, 2021- 6:30 pm
Agenda and Notes

Members of the Concilio Executive Committee (CEC)/Miembros del Comité Ejecutivo del Concilio

Position	Name	Phone number	Email
President	Verónica Lucio	575-312-6705	verolucio6377@gmail.com
Vice-President	Karen Chávez	575-640-7666	luanash85@gmail.com
Secretary	Karla Martínez	575-449-0872	karomago@hotmail.com
Co-Secretary	Nahtasha Garza-Swendle	509-595-6006	Nahtasha@yahoo.com
Treasurer	Massiel Félix	575-621-0555	alfredo_flx@yahoo.com
Co-Chair Board Member	Holaya Ponce-Acosta	915-240-4135	hpadjust@gmail.com
Faculty liaison	Juanita Ribail	915-227-9697	jribail@raicesdelsaber.org
Concilio's Parent Rep.	Daniel Ferraro	915-929-7392	dan.ferraro@gmail.com
Head Administrator	Julia Rivera-Tapia	575-222-0539	headadministrator@raicesdelsaber.org
Staff and Coordinator to the Concilio de Padres	Lucia Carmona	575-571-2177	lcarmona@raicesdelsaber.org

Parents Representative per Grade/Padres Representantes por Grado

Grade /Grado	Name/Nombre	Contact Information/Información de Contacto
Rep 1 – for Kindergarten	Pending	
Rep 2 – for Kindergarten	Pending	
Rep 1 – for 1 st Grade – Hoobler	Gladislay Mendoza	575-650-3017 gladislaymendoza@gmail.com
Rep 2 – for 1 st Grade – Hoobler	Katie Daw	435-232-7386 kookiekd@gmail.com
Rep 1 - for 1 st Grade – Inzunza	India Hernández	575-202-6578 cousinindia@gmail.com
Rep 2 - for 1 st Grade – Inzunza	María Realzola	575-649-8255 maria.realzola87@gmail.com
Rep 1 - for 2 nd Grade – Ribail	Ivonne Varela	575-805-4721 ivarela1308@gmail.com
Rep 2 - for 2 nd Grade – Ribail	Dany Rivera	915-252-6159 drivera.tech@gmail.com
Rep 1 - for 3 rd Grade – Castro	Yvonne Lozoya	575-650-0298 sudaje@gmail.com
Rep 2 - for 3 rd Grade – Castro	Gerogina Badoni	520-396-9424 gbadoni@nmsu.edu

1. Welcome and Salute/Bienvenida y Saludo

2. Facilitated by Mrs. Veronica Lucio Chair/ Facilitado por la Sra. Lucio Presidenta del Concilio.

- **Welcome/Bienvenidos**
- Re-establish the Executive Committee (new members to represent Kindergarten and 1st grade of Mrs. Hoobler were added, Mrs. Katie Daw and Gladislay Mendoza. Still pending for Kindergarten)
- Collaborative Leadership Meeting September 10 from 1:00 to 4:00 pm and September 11 from 9:00 am to 1:00pm (parents, partners, and school staff)
- Updates on Covid-19 – Re-Entry protocol (Highlight the use of MASKS)
- Programs and new staff (Kayla Martinez is our new Fine Arts Teacher, Anita Lara is the full-time OST Coordinator, Luis Ramos, our new FoodCorps Service Member, 21st Century will provide payment for Teachers who will provide STEM activities during After School time)
 - a) Currently is staffing 21st Century,

- b) Expect to start on September 7th
- c) Limit of Participants (options: 1. First time first serve; 2. Or directly into a lottery)
- d) We have a total enrollment of 100 students.
- e) Ratio per instructor is 1:15 (one instructor for 15 students)
- f) Registration will start soon, online and/or in hard copy at the school
- g) Currently we are thinking on open the program for 50 students based on staff we have secured right now, however, having more staff we can open for more students, and when the other portables come then will open more.
- h) Typically, half of the students leave after 5:00 pm.
 - New resources that are coming (ESSER III, and ESSER After School)
 - After School Program “Tloke Nauoke” (by Anita Lara OST Coordinator)
 - Visit our website for constant updates
 - Invitee – Mrs. Beatriz Favela, NMUS Extension Family Services

3. Dialogue/Diálogo/**Tlahtocan**

- Veronica, suggested to start with those who needs the program.
- Karen Chavez, she considers that school staff know more about parents who has the primarily need of the program and start with those who really need to be there. Those programs are awesome, and everybody would like to be involved. First start to fill out the spots with students who need it. And maybe have a lottery after if need it.
- Jennifer Craig, placing children in after school according to their talents, interests, and family needs serves everyone equitably

4. Next Monthly Meeting (September 16, 2021, at 6:30 pm)

5. Closing and remarks to leave with a positive thought. **/Para cerrar y resumir, dejar algún pensamiento positivo.** Education has a high cost, but ignorance more. We are in a great school, where our children are blossoming, this school has been a godsend.

Participants:

Parents: Veronica Lucio, Karla Martinez, Ivonne Varela, Danny Rivera, María Realzola, Karen Chavez, Jennifer Craig

Parent Board member to Represent the Concilio: -

Board Member Liaison: -

School Staff: Elva Varela, Anita Lara, Lucia Carmona



Aztec Calendar

Lucia Carmona's Report
August 26, 2021

Concilio de Padres coordination and support

1. Concilio de Padres Coordination and Support
 - Monthly Meeting – August 19, 2021 at 6:30 pm
Facilitated by Mrs. Veronica Lucio Chair/ **Facilitado por la Sra. Lucio Presidenta del Concilio.**
 - I. Welcome/**Bienvenidos**
 - II. Re-establish the Executive Committee (new members to represent Kindergarten and 1st grade of Mrs. Hoobler were added, Mrs. Katie Daw and Gladislay Mendoza. Still pending for Kindergarten)
 - III. Collaborative Leadership Meeting September 10 from 1:00 to 4:00 pm and September 11 from 9:00 am to 1:00pm (parents, partners, and school staff)
 - IV. Updates on Covid-19 – Re-Entry protocol **(Highlight the use of MASKS)**
 - V. Programs and new staff (Kayla Martinez is our new Fine Arts Teacher, Anita Lara is the full-time OST Coordinator, Luis Ramos, our new FoodCorps Service Member, 21st Century will provide payment for Teachers who will provide STEM activities during After School time)
 - a) OST Coordinator, currently is staffing the 21st Century program, (this program will pay instructors)
 - b) After School Program is expecting to start on September 7th
 - c) Limit of Participants (options: 1. First time first serve; 2. Or directly into a lottery)
 - d) We have a total enrollment of 100 students.
 - e) Ratio per instructor is 1:15 (one instructor for 15 students)
 - f) Registration will start on Wednesday August 25, online and/or in hard copy at the school
 - g) Currently we are thinking on open the program for 50 students based on staff we have secured right now, however, having more staff we can open for more students, and when the other portables come then will open more.
 - h) We confirmed Ballet Folklorico Instructor, Leonor Sandoval and her Balette “Diamantes del Valle” will provide Wednesdays and Thursdays one hour class at 4:00 pm
 - i) Danza Azteca instructor, Familia Castro, from Danza Tlaneztica, will provide danza once a week.
 - j) Typically, half of the students leave after 5:00 pm.
 - New resources that are coming (ESSER III, and ESSER After School)
 - Visit our website for constant updates
 - Invitee – Mrs. Beatriz Favela, NMUS Extension Family Services
2. Dialogue/Diálogo/**Tlahtocan**
 - Veronica, suggested to start with those who needs the program.
 - Karen Chavez, she considers that school staff know more about parents who has the primarily need of the program and start with those who really need to be there. Those programs are awesome, and everybody would like to be involved. First start to fill out the spots with students who need it. And maybe have a lottery after if need it.
 - Jennifer Craig, placing children in after school according to their talents, interests, and family needs serves everyone equitably
3. Next Monthly Meeting (September 16, 2021, at 6:30 pm)
4. Closing and remarks to leave with a positive thought. /**Para cerrar y resumir, dejar algún pensamiento positivo.** Education has a high cost, but ignorance more. We are in a great school, where our children are blossoming, this school has been a godsend.

Participants:

Parents: Veronica Lucio, Karla Martinez, Ivonne Varela, Danny Rivera, María Realzola, Karen Chavez, Jennifer Craig

Parent Board member to Represent the Concilio: -

Board Member Liaison: -

School Staff: Elva Varela, Anita Lara, Lucia Carmona

- I. **Community School Coordinator, administrative, and community engagement activities:**
 - In Collaboration with Jane Asche, GB member, we are preparing the upcoming Community School Strategy Gathering. An in-person strategic planning session for the upcoming year of Community School activities, an important part of the Raíces del Saber Xinachtli Community School vision. engaging our partners, parents, and staff to work in two sessions on September 10, from 1 to 5 pm and September 11, from 9 am to 1 pm. These sessions will be facilitated by Shankland and Associates. The sessions are confirmed to be held at the Las Cruces Church of Christ (our neighbors)
 - I am preparing the school for parents to activate through our internal networking expand services to our community at large.

- II. **OST-IEC program, Out of School Time, and Indigenous Educators Corps**
 - In collaboration with Anita Lara, our full-time OST Coordinator we will be preparing all school events related to our Xinachtli Enrichment Calendar, having a Monthly Topic-Event involving all school, parents, and community as COVID-19 protocols allow us.
 - o This month the topic was the Era of Corn (**Tlaolli Teocintli**), See some videos and photos about it attached.
 - o Next topic all school will be Flowering and Honoring the Ancestors -Day of the Dead- (**Xochimiqueh Micailhuitl**)

- III. **FoodCorps Service Provider**, we are welcoming to Luis Ramos, our new full time service member who will take care and oversight all activities related to the Community Garden, involving students, staff, and families. Also, will support meal distribution, and all related to learning about food such as providing nutrition and cooking classes, and supporting OST time.

- IV. **Operations and internal school administrative items:**
 - a. **Website maintenance:** Covid-19 updates Tab, Grants approved Tab,
 - b. **Grants:**
 - **WKKF** – Julia (our head administrator), Jane (board member), and I are having a session with Program Officer Victoria Tafoya, on September 17, 2021 at 1:00 pm to touch base and learn about due dates and new reporting format. During that session we expect to discuss more about our new application cycle and the possible amount.
 - **21st Century grant**, We are waiting for last details to receive and sign the contract for the next 5 years to be part of this grant in collaboration with NMSU-STEM program, with Wanda Tamez-Bugler as Director
 - **PSFA Lease Assistance granted**- I just received notice that they will present to the PSCOC to the September board meeting to receive the award letter, as soon as they get it will be send it to us.
 - **Community School Implementation Grant Award Letter**.- They sent a partial approval letter for the 70% of the total of \$150, the other 30% will be liberated soon. They are just readjusting new rules of what is allowable and what is not to spend.
 - c. **Students Enrolled for next SY up to this day:**
 - K- 18
 - 1st #1 – 19
 - 1st #2 – 17
 - 2nd – 22
 - 3rd – 20
 - TOTAL = 96 students

8.23.21

Facilities Report

Daniel Ulbarri, Julia Rivera Tapia, Fred Mobley, Lucia Carmona, Jane Asche, Brain Cavanaugh, Ray Reich

- I spoke to Fred Mobley this morning and we agreed that further facility meetings best scheduled as needed.
- Fred spoke to Michael Chavez Superintendent of Hatch Public Schools, who made it clear that pricing and availability of portables will be available long before we will be ready to place them on foundations. Once sale is clarified and foundations and utilities are ready (Pending), movement from Hatch to Raices will be scheduled. Let us realistically consider this to be completed tentatively by 11.01.21 or sooner.
- Landscaping Permit granted and Fred and are being done as this report is written to schedule heavy equipment prep on parking lot prior to Kiddos first day of school. Completion of Parking Lot Pending.
- County meeting with Sean Vick pending 8.26.21 on TOC for phase 30(Portables 2,3, &4, probably will require some modifications.
- Fred will consult with Coyote Cable for timeline on electrical cable work required on portable number one, which is currently in place at Raices. Additionally, Coyote was to visit Hatch to ascertain if cabling could be piggybacked for potables 2,3 4.
- All work needed prior to movement of 3 portables from Hatch is being done as subcontractors available.

Please let me know if additional needs have not been addressed in this update. Our goal is to have Raices ready including First Portable fully operational by school opening for fall semester.

Regards,

Ray Reich