



Raíces del Saber Xinachtli Community School

Governance Board Meeting

Thursday, August 27, 2020

This Meeting will be Conducted Virtually Via Zoom
(For access to the Zoom Link contact Lucia Carmona at
lcarmona@Raicesdelsaber.org or call 575-571-2177)

Time: 5:15 PM

Mission

Raíces del Saber Xinachtli Community School implements a developmentally appropriate rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in the construction of knowledge and the creation of a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

Governance Board Officers:

Jane Asche, Chair
Holaya Ponce Acosta, Vice-Chair
Tonya hall, Secretary
Paul Gutierrez, Treasurer

Board Members at Large:

Emma J. Armendariz
Daniel Ferraro
Ray Reich

AGENDA

Roll Call and Call to Order of Meeting

1. *Conflict of Interest Declaration*
2. *Approval of Agenda*
3. *Approval of Minutes of July 23, 2020, Meeting*
4. *Public Input*
5. *Consent Agenda (No items)*
6. *Review of Authorizer Unique Correspondence*
 - Approval of new business manager
 - Update on implications of Covid-19 on school operations
7. *Principal's Report*
8. *Reports from Committees*
 - a. Finance and Audit Committees
 - I. Discussion on August financial report including the following: Account Summary Report, Bank Reconciliation Report, Bank Statement, Voucher by Warrant for NMPSIA risk insurance premium.

- II. Discussion and possible action on Budget Adjustment Requests as follows: 577-000-2021-0001-IB; 577-000-2021-002-I_Title II_24154; 577-000-2021-0003-IB_PSFA_31200;
- III. Update on preparations for School Audit

- b. Academic Performance Committee – Discussion on how required testing/assessments will be handled during the Covid-19 pandemic restrictions.
- c. Governance Board Development Committee – Discussion on Board Member Recruitment, and Training on each member’s responsibility to uphold the Open Meetings Act.
- d. Facilities Committee
Report on the progress of the portable unit

9. *Unfinished Business* (None)

10. *New Business*

- a. Discussion and possible action on all staff contracts other than Principal.
- b. Discussion and possible action on *Electronic signatures* (Angela and Lucia's) on checks when printed allowing Priscilla Cabral at SWREC to mail checks out directly to vendors. This will reduce the time it takes for vendors to receive checks from Raíces. We currently have to wait for checks to be printed and mailed out to the school for signatures and then the school mails to the vendors, almost always causing payments to be late.
- c. Discussion and possible action on *NSLP (National School Lunchtime Program) Meal reimbursement rates*: Breakfast \$2.15, Lunch \$3.40, and Snacks \$.70
- d. Discussion and possible action on a *Memorandum of Understanding (MOU) between NISN and Raíces related to the Indigenous Educator Corps placements* at Raíces.
- e. Discussion and possible action on *class size waiver request* to the PED.
- f. Discussion and possible action on a *MOU between Raíces and La Academia Dolores Huerta Charter to use their ORI number* to gain access to the background checks of staff and volunteers at Raíces. An ORI (Originating Agency Identifier) number is a 9-character identifier assigned to public agencies. It is a necessary requirement to obtain the results of background checks from the FBI that includes finger print search on an individual’s background. The FBI stopped giving these numbers out last July of 2019 and have not caught up because of the pandemic.
- g. Discussion and possible action on the School’s revised Re-entry Plan.
- h. Discussion and possible action on the Cares Act Funds.
- i. Discussion and possible action on proposed calendar for Governance Board Meetings during the 2021 school year.

11. *Agenda items for Next Meeting*

12. *Date of the Next Governance Board Meeting – Thursday, September 24, 2020, via a Virtual Zoom Meeting.*

Adjournment – Vote to adjourn by roll call vote.

Procedures for Public Input - (based on the Raíces Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.)

- Those who want to give public input should arrive shortly before the meeting begins to sign up to speak.

- The Governance Board Chair will determine how much time speakers will have depending on how many people sign up to speak and the time allocated for public input, normally 3 minutes per individual or 5 minutes per group.
- Interpretation services will be available as needed in English and Spanish.*
- Issues that arise based on public input may be discussed by the Board, but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and which is approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, please contact the Director of Community Engagement, Lucia V. Carmona, at lcarmona@Raícesdelsaber.org or call (575-522-0538) at least 48 hours prior to the meeting or as soon as possible.

Go to the Raíces website (www.Raícesdelsaber.org) for the full public input policy.

This institution is an equal opportunity provider.