



Raices del Saber Xinachtli Community School Governance Board Monthly Virtual Meeting Minutes

June 24, 2026

APPROVED MINUTES in the Monthly Meeting of July 23, 2026.

Location: Raices del Saber Xinachtli Community School, 2211 N. Valley Drive

The meeting was conducted through the Zoom meeting platform.

[Click here to see recordings](#)

Time: 6:07 PM to 7:56 PM

Roll Call and Call to Order:

The following Board Members confirmed attendance and stated their full name via Roll Call:

Governance Board Members						
	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Eric Rodriguez	Chair	X			
2	Ismael Camacho	Vice-Chair		X		
3	Maria Elena Garza	Secretary	X			
4	Juan Pablo Santana	Board Member at Large	X			
5	Veronica Gallegos	Board Member at Large	X			
6	JT Perez	Board Member at Large	X			

This is the monthly regular meeting of the governance board. Mr. Chairman Rodriguez asked Lucia Carmona to take notes on behalf of the secretary, and he will take care of make roll calls. The meeting was recorded. The Chair called the meeting to order and declared a quorum at 6:07 p.m.

AGENDA

Roll Call and Call to Order: **Declared Quorum with five members present and one absent, due to family emergency.**

Action

1. Conflict of Interest Declaration

Any conflict-of-interest declaration

2. Approval of the Agenda for **Junio 24, 2026**, Governance Board Monthly Meeting

Action

Mr. Eric Rodriguez, Chair, suggests amending the agenda.

Motion: by Juan Pablo Santana to approve the agenda as presented by Chair Mr. Rodriguez

Second: By JT Perez

Approved: unanimously by the Board through roll call

3. Minutes Monthly Meeting for Approval Minutes [May 28, 2026](#).

Action

Motion: by JT Perez, to approve the minutes of May 28, 2026

Second: By Elena Garza

Approved: unanimously by the Board through roll call

4. Consent Agenda – *includes approval of the following:*

a. The Monthly Finance Report is to include the following:

- I. Monthly Account Summary of Expenses
- II. Monthly Account Summary of Revenue
- III. Monthly Bank Statement
- IV. Monthly Bank Reconciliation Statement
- V. Monthly Update in Preparation for the Quarterly Cash Report
- VI. Monthly Voucher by Warrant Report
- VII. Monthly Finance Committee Meeting Notes from the Finance Committee Chair (The notes are for the actual month of the Meeting) **Action**

Motion: by Mr. Juan Santana, moved to approve the consent agenda as presented

Second: By Elena Garza

Approved: unanimously by the Board through roll call

5. Public Input – (See rules for public input at the end of the agenda) **ANY PUBLIC INPUT**

6. Review of Authorizer Unique Correspondence – **By Dr. Hector Giron, Head Administrator** **Discussion**
There is no Unique Correspondence.

7. Finance Committee and Audit Committee Report, **By Vicki K. Chavez, Business Manager** **Action**

- a. Discussion of any GB member questions on the Finance Report.
- b. Discussion and possible action on Budget Adjustment Requests (BARs).
Any questions in regard to Finance Report, and NO BARs TO APPROVE

8. Head Administrator's Report – **By Dr. Hector Giron, Head Administrator** **Discussion**
- **Any report at this time**

9. Concilio de Padres and Community Engagement Reports– **Discussion**
By Ms. Maria Realzola, Chair of the Concilio de Padres, and Lucia Carmona
Director of Operations and Community Engagement
- **Any report at this time**

10. Reports from Committees - **Discussion**
a. Academic Performance Committee – **Need a Volunteer**
b. Governance Board Development Committee – **By Eric Rodriguez, Chair**
All board members finalized their 10-hour courses, Congratulations!

- c. *Facilities Committee – Eric Rodriguez volunteers*
 - *Any to report at this time*
- d. *Safe School Committee – Volunteer Needed*
- e. *School Development Committee – By Mr. Juan Pablo Santana, Chair*
 - *Will call next week for a re-cap meeting.*

11. *Unfinished Business*

- a. ***Any new business*** ***Action***

12. *New Business –*

- a. Discussion to approve the [Service Contract for Audit Services](#) from Clifton Larson Allen LLP. **Presented by Dr. Hector Giron, Head Administrator.** ***Action***

Discussion: Mr. Eric asked if the term is a permanent contractor and this contract is year by year? Dr. Giron responded Yes, it is year to year that needs to be approved.

Motion: by Mr. Elena Garza, moved to approve the Service Contract for Audit Services as presented

Second: By Juan Pablo Santana

Approved: unanimously by the Board through roll call

- b. Discuss and Possible Action to nominate a new Secretary for the Governance Board presented by Mr. Eric Rodriguez, Chair ***Action***

Discussion: Mr. Rodriguez nominated Veronica Gallegos, she is not present, contingent if she accepted in the next meeting, she will formally take the position. Lucia Carmona, add a comment, that weeks before Ms. Gallegos was wondering if she may take the Secretary position and was asking what kind of duties.

Motion: by JT Perez, moved to approve nomination of Ms. Veronica Gallegos as our new Secretary of the Board.

Second: By Juan Pablo Santana

Approved: unanimously by the Board through roll call

- c. [Performance Evaluation of Dr. Hector Giron](#), Head Administrator of Raices Presented by Mr. Eric Rodriguez, Chair ***Action***

Discussion: The board reviewed and approved Dr. Giron's Performance Evaluation. It was noted that approval implied that the board accepted his performance and had no objections. This agenda item was published according to the NM Open Meetings Act. With this approval I will move forward with signing his contract as it is.

Motion: by JT Perez, to accept the Performance Evaluation of Dr. Hector Giron, Head Administrator.

Second: By Juan Pablo Santana

Approved: unanimously by the Board through roll call

- d. Discuss finalizing logistics or any related to the Governance Board Retreat
By Mr. Eric Rodriguez, Chair

Discussion

*Lucia will send notice to all participants involved in this retreat, scheduled
For Saturday, July 18, 2026, from 9:00 am to 2:00 pm
Place to be confirmed.*

13. *Agenda Items for the Next Meeting:*

Discussion

- Introducing a new potential board member, Ms. Judith Solis.

14. *Date of the Next Governance Board Meeting - (July 23, 2026, at 6:00 pm, Via Zoom Meeting).*

15. *Adjourn, at 7:56 pm*

Eric Rodriguez
Mr. Eric Rodriguez, Chair

Approved in July 23, 2026, meeting