



Raíces del Saber Xinachtli Community School

Governance Board Meeting

March 18, 2021

2211 N. Valley Drive, Las Cruces, NM 88007

This Meeting will be Conducted Virtually Via Zoom
(For access to the Zoom Link contact Lucia Carmona at
lcarmona@raicesdelsaber.org or call 575-571-2177)

Time: 5:15 PM

Mission of Raíces del Saber Xinachtli Community School

Raíces del Saber Xinachtli Community School implements a developmentally appropriate rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in the construction of knowledge and the creation of a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

Governance Board Officers:

Jane Asche, Chair
Holaya Ponce Acosta, Vice-Chair
Tonya Hall, Secretary
Paul Gutierrez, Treasurer

Board Members at Large:

Emma J. Armendariz
Daniel Ferraro
Ray Reich

AGENDA

Roll Call and Call to Order

1. *Conflict of Interest Declaration* -
2. *Consent Agenda* – includes approval of the following:
 - a. Agenda for March 18, 2021, Governance Board Meeting
 - b. Minutes of the February 25, 2021 Governance Board Meeting
 - c. The March Finance Report to include:
 - I. Monthly Account Summary of Expenses,
 - II. Monthly Account Summary of Revenue,
 - III. Monthly Bank Statement
 - IV. Bank Reconciliation Statement,
 - V. Monthly Update in Preparation for the FY 21-3rd Quarter Cash Report
 - VI. Monthly Voucher by Warrant Report
 - VII. March Finance Committee Meeting Notes from Finance Committee Chair
3. *Public Input* – Public input welcome. See procedures for public input at the end of this agenda.

4. *Review of Authorizer Unique Correspondence* - Our Governance Board needs to be in compliance with the requirements of the Public Education Department (PED) with regards to the training requirements before the end of this school year.
5. *Principal's Report* – by Angela Stock
6. *Concilio de Padres and Community Engagement Reports* – by Concilio Co-Chair, Veronica Lucio, and Director of Operations and Community Engagement, Lucia Carmona
7. *Reports from Committees* -
 - a. Finance and Audit Committees – by Finance Committee Chair, Paul Gutierrez & Business Manager, Vicki Chavez
 - i. Discussion and Possible action on March Budget Adjustment Requests (BARs)
 - ii. Update on final results of the SY 2020 Financial Audit if available
 - b. Academic Performance Committee by Committee Chair, Tonya Hall, and Angela Stock
 - i. Enrollment update
 - ii. Updates on testing and academic measures of progress
 - c. Governance Board Development Committee – by Committee Chair, Jane Asche & Holaya Ponce Acosta.
 - i. Restorative Justice Training/Activity by Holaya
 - ii. Discussion and possible action on Governance Board Mission Statement
 - iii. Update on Board Recruitment Activities
 - d. Facilities Committee – by Committee Chair, Ray Reich, & Angela Stock
 - i. Status of occupancy of the portable unit
 - ii. Discussion on the preparation for the PED examination of facilities to approve opening the school to full student attendance
8. *Unfinished Business* – None
9. *New Business* –
 - a. Discussion and possible action on moving staff member Issis Inzunza to a full-time substitute position with a raise in pay to \$120 per day when the school is approved to bring students back to school full time.
 - b. Possible action on the contract addendum for an increase in the office manager hourly wage which was approved at the February 25 Governance Board meeting.
 - c. Discussion of the resignation letter of Principal Angela Stock and setting of a date for a closed meeting to discuss the principal resignation and personnel issues relevant to finding a replacement in compliance with the Open Meetings Act, NMSA 1978, Chapter 10, Article 15, Section 10-15-1.H(2).
 - d. Discussion on the resignation letter of Board Member Paul Gutierrez as of April 30 of this year.
 - e. FYI – The custodian will not be available for a full time position until the month of June so discussion of her contract revision will be delayed a month or two.
10. *Agenda items for Next Meeting* -

11. *Date of the Next Governance Board Meeting* - (To include Date, Time, Location)

Adjournment – Vote to adjourn by roll call vote. (Always specify the time of adjournment)

Procedures for Public Input - (based on the *Raíces Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.*)

- Those who want to give public input should arrive shortly before the meeting begins to sign up to speak.
- The Governance Board Chair will determine how much time speakers will have depending on how many people sign up to speak and the time allocated for public input, normally 3 minutes per individual or 5 minutes per group.
- Interpretation services will be available as needed in English and Spanish.*
- Issues that arise based on public input may be discussed by the Board, but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and which is approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, please contact the Director of Community Engagement, Lucia V. Carmona, at lcarmona@raicesdelsaber.org or call (575-522-0538) at least 48 hours prior to the meeting or as soon as possible.

Go to the Raíces website (www.raicesdelsaber.org) for the full public input policy.

This institution is an equal opportunity provider.