



Raíces del Saber Xinachtli Community School
Governance Board Meeting Minutes –Approved-

Friday, July 12, 2019

NMSU, College of Education

O'Donnell Hall, Ground Floor CORE Room

5:00 PM

Call in # (605) 472-5314 - Access Code: 273462

1. Call to Order – at 5:05 PM
2. Roll Call

The following Board Members signed in and confirmed attendance by voice Roll Call:

Present: Jane Asche, Rocio Benedicto, Irene Oliver-Lewis, Ray Reich. *Quorum present for meeting.* Alejandro Flores (arrived at 5:25)

Absent: Emma Armendáriz (Excused), Paul Gutierrez (Excused)

Others Present: Angela Stock, Principal; Lucia Carmona, Director of Operations & Community Engagement; Patricia Gipson, Public Education Commission Chair; Joseph Lucero, Business Manager (by phone)

3. Conflict of Interest Declaration – No one present declared a conflict of interest.
4. Approval of Agenda*

Motion: Irene Oliver-Lewis moved that the July 12, 2019 agenda be approved as submitted. Second by Ray Reich. Motion passed unanimously.

5. Public Input - None

6. Consent Agenda*

a) Approval of Minutes of the June 6, 2019 Board Meeting.

Motion: Ray Reich moved that the minutes of the June 6, 2019, Board Meeting be approved as submitted. Second by Irene Oliver-Lewis. Motion passed unanimously.

7. Reports from Committees

Finance Committee – Discussion and possible action on a Budget Adjustment Request

Business Manager, Joseph Lucero, joined the Board Meeting by phone to discuss the need to cut out a little under \$100,000 from the State Equalization Guarantee (SEG)

funds due to the fact that we will not qualify for the federal Extended Learning and K-5 Plus programs during the first year of operation. These funds were originally in the budget figures supplied by the PED Operating Budget Management System (OBMS) office. After consultation with the Board Finance Committee, Joseph prepared Budget Adjustment Request (BAR) forms for the Board Member's review: 1) BAR form for the SEG funds and 2) a BAR form for the funds that Raíces will receive from the NACA Inspired Schools Network (NISN).

Further Joseph explained that the BAR for adjusting the amount of budget available from the SEG would undergo another change. Due to the implementation of a new policy, approximately \$4,000 new money will be available for our SEG funds. Therefore, he advised that we hold off on Approval of the SEG budget adjustment request. With regard to the adjusted budget for NISN, we discussed a new letter from NISN that will provide more funds than we anticipated. Additionally, this new amount is distributed differently among the various categories of school funding to cover expenses that now need to be removed from the SEG budget. Following this discussion, the following motion was made.

Motion: Irene-Oliver Lewis moved that we approve the Budget Adjustment Request Doc. ID:577-000-1920-0001-IB for reallocation of the 20138 NISN-High Quality Charter Schools Fund within the Function Categories of Instruction (1000), Support Services-School Administration (2400), and Operations & Maintenance of Plant (2600) for the amount of \$115,496. Second by Jane Ashe. Motion passed unanimously.

[Alejandro Flores arrived at 5:26 PM.]

8. Principal's Report – Raíces Principal, Angela Stock, shared the following information:
 - She has finished interviewing for all staff positions now for the upcoming school year with the exception of the SPED Teacher who will be contracted through the Cooperative Educational Services. Development of contracts and background checks are in progress.
 - She was just notified this Thursday, July 11, that a permit from the Department of Transportation (DOT) is holding up progress on the school renovations. This makes it unlikely that the school will be ready for occupancy on August 8. Commissioner Gipson is in conversation with the PEC lawyer to see if a letter can be sent vouching for their commitment to see that the Traffic Impact Study is done over the year and that the school complies with the findings. She provided the caveat that if the study shows that additional work must be done for the second year of school operation, for example, adding a stop light, Raíces will be responsible for the cost.
 - After much discussion, the following plans were discussed and agreed upon:

- 1) The Principal will set up a meeting with Fred Mobley and Brian Kavanaugh on Monday, July 15, to get more information about how this situation came about.
- 2) Several contacts will be made to hopefully elicit a positive outcome on the DOT permit.
- 3) The Principal will contact Nate Morrison, Senior Director/Operating Officer, at NISN to explore what legal recourse we have to hold FYI responsible for costs associated with developing an alternative site for the school opening.
- 4) Three plans were discussed with Commissioner Gipson to be explored:
 - A. Ms. Stock will immediately get in touch with Melissa Miranda, the principal of La Academia Dolores Huerta and explore co-locating with the school, while the FYI Building renovations are being completed. The possibility of co-locating for several months with a move to the FYI site during the October break will be discussed. Commissioner Gipson will check into a waiver for the K-1 bathrooms and water fountains during a period of temporary housing.
 - B. Discuss with FYI their idea of putting portables on their property to use for the opening of school. The Board discussed the possibility of sharing the costs of this plan, but the general consensus was that it would be difficult to find the extra money in such a short timeframe unless NISN could help.
 - C. The last plan which is the least attractive to everyone is to delay the opening for a year. This would mean starting all over on recruiting students and staff.

All agreed that the Old Las Montanas High School Building is a dangerous site for small children due to traffic concerns.

9. Agenda Items for Next Meeting

- The SEG Budget Adjustment Request
- Progress report on the Department of Transportation Permit
- Progress report on a temporary location for the start of school
- Board Approval to add the Principal to the Bank Account

10. Date of the Next Governance Board Meeting – **July 25, 2019, 5:00 PM.**

11. Adjournment

Motion: Alejandro Flores moved to adjourn the meeting at 7:25 PM. Second by Irene Oliver-Lewis. Motion passed unanimously.