



# Raíces del Saber Xinachtli Community School

## Monthly Governance Board Virtual Mtg

2211 N. Valley Drive, Las Cruces, NM 88007.

March 26, 2026- This Virtual Meeting will be conducted at 6:00 pm

### Join Zoom Meeting

<https://us02web.zoom.us/j/85418647835?pwd=696JVIAR80ax8GKG4RDyFdUqiKuc.1>

Meeting ID: 854 1864 7835

Passcode: GB@3-26X

### Mission Statement of the Raíces Governance Board

To collaborate with staff to promote school financial sustainability, student academic success, and the development of healthy communities and successful lifelong learners in support of the school mission.

### The mission of Raíces del Saber Xinachtli Community School

Raíces del Saber Xinachtli Community School is to implement a developmentally appropriate, rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in constructing knowledge and creating a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

### Governance Board Officers:

Eric Rodríguez – Chairman  
Ismael Camacho- Vice-Chair  
María Elena Garza – Treasurer  
Mary Ann Clark – Secretary

### Board Members at Large:

David Romo  
Juan Pablo Santana  
Veronica Gallegos

## AGENDA

### *Roll Call and Call to Order*

**Action**

1. *Conflict of Interest Declaration*
2. *Approval of the Agenda for March 26, 2026, Governance Board Monthly Meeting*
3. *Minutes Monthly Meeting for Approval – [January 29, 2026](#) & [February 26, 2026](#).*
4. *Consent Agenda – includes approval of the following:*

**Action**

The [Monthly Finance Report](#) is to include the following:

- I. [Monthly](#) Account Summary of Expenses
- II. [Monthly](#) Account Summary of Revenue
- III. [Monthly](#) Bank Statement
- IV. [Monthly](#) Bank Reconciliation Statement
- V. [Monthly](#) Update in Preparation for the Quarterly Cash Report

- VI. Monthly Voucher by Warrant Report
- VII. Monthly Finance Committee Meeting Notes from the Finance Committee Chair (The notes are for the actual month of the Meeting)

- 5. *Public Input* – (See rules for public input at the end of the agenda)
- 6. *Review of Authorizer Unique Correspondence* – **By Dr. Hector Giron, Head Administrator** **Discussion**
- 7. *Finance Committee and Audit Committee Report*, **By Vicki K. Chavez, Business Manager** **Action**
  - a. Discussion of any GB member questions on the Finance Report.
  - b. Discussion and possible action on Budget Adjustment Requests (BARs).
- 8. [Head Administrator’s Report](#) – **By Dr. Hector Giron, Head Administrator** **Discussion**
- 9. *Concilio de Padres and Community Engagement Reports*–  
**Discussion**  
**By Ms. Maria Realzola, Chair of the Concilio de Padres, and Lucia Carmona  
Director of Operations and Community Engagement**
- 10. *Reports from Committees* - **Discussion**
  - a. *Academic Performance Committee* – **Mary Ann Clark**
  - b. *Governance Board Development Committee* – **By Eric Rodriguez, Chair**
  - c. *Facilities Committee* – **Volunteer Needed**
  - d. *Safe School Committee* – **Volunteer Needed**
  - e. *School Development Committee* – **By Mr. Juan Pablo Santana, Chair**
- 11. *Unfinished Business*
  - a) **Action**
- 12. *New Business* –
  - a) *P-Card will be approved [after all amends to the policy](#). Presented by  
**Dr. Hector Giron, Head Administrator** **Action***
  - b) *Bring to next meeting what are done at other schools, explore the option  
of the school enforcing a policy, and implementation of best practices and  
drafting a letter to parents. By **Dr. Hector Giron, Head Administrator** **Discussion***
  - c) **Vicki Chavez, Business Manager**, will present the  
[2026-2027 Budget Public Presentation](#) on March 23, 2026, at 5:00 pm **Discussion**
- 13. *Agenda Items for the Next Meeting:* **Discussion**
- 14. *Date of the Next Governance Board Meeting* - (April 23, 2026, at 6:00 pm, Via Zoom Meeting).
- 15. *Adjourn*

**Raices GB meeting dates for SY26  
2025**

July 23  
August 27  
September 24  
October 22  
November 19\*  
December 17\*

For the Spring Semester, Monthly meetings moved to the fourth Thursday of each month, except January 29, 2026.

**2026**

January 29  
February 26  
March 26  
April 23  
May 28  
**June 25 - Annual Meeting**

**Raices Finance Committee Meetings SY26  
2025**

No meeting  
August 21  
September 18  
October 16  
November 13\*\*  
December 11\*\*

**2026**

January 22  
February 19  
March 5\*\*  
April 16  
May 21  
June 18

\* Governance Board meetings are typically held on the fourth Thursday of each month. Exceptions occur when the fourth Thursday falls within the week of a major Holiday. In that event, the meeting will be held on the third Thursday of the month.

\*\* The Finance Committee is meeting on the third Thursday of the month. Exceptions occur when the third Thursday falls within the week of a major Holiday.

Procedures for Public Input - (based on the Raices Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.)

- Those who want to give public input should arrive before the meeting begins to sign up to speak.
- The Governance Board Chair will determine the speakers' time, taking into account the number of people who sign up to speak and the time allocated for public input. It is normally 3 minutes per individual or 5 minutes per group. Those who attend the meeting virtually and wish to speak can join the Zoom Chat.
- Interpretation services will be available in English and Spanish as needed. \*
- Issues that arise based on public input may be discussed by the Board, but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

\*If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, don't hesitate to get in touch with the Director of Community Engagement, Lucia V. Carmona, at [lcarmona@raicesdelsaber.org](mailto:lcarmona@raicesdelsaber.org) or call (575-522-0538) at least 48 hours before the meeting or as soon as possible. Go to the Raices website ([www.raicesdelsaber.org](http://www.raicesdelsaber.org)) for the public input policy.

**This institution is an equal opportunity provider.**