



Raíces del Saber Xinachtli Community School Monthly Governance Board Virtual Meeting

December 15, 2022,
2211 N. Valley Drive, Las Cruces, NM 88007.

This Meeting will be Conducted via Zoom

(Please contact Lucia Carmona at

lcarmona@raicesdelsaber.org or call 575-571-2177 for Zoom Link).

Time: 6:00 PM

Mission Statement of the Raíces Governance Board

To collaborate with staff to promote school financial sustainability, student academic success, and the development of healthy communities and successful life-long learners in support of the school mission.

The mission of Raíces del Saber Xinachtli Community School

Raíces del Saber Xinachtli Community School is to implement a developmentally appropriate rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in constructing knowledge and creating a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

Governance Board Officers:

Raúl Aldair Marquez, Chair

Patricia Minjarez, Vice-Chair

Ray Reich, Treasurer

Verónica Lucio, Secretary

Board Members at Large:

María Elena Garza DeVargas

Patsy - Patricia López

AGENDA

Roll Call and Call to Order

1. *Conflict of Interest Declaration –*
2. *Consent Agenda – includes approval of the following:*
 - a. *Agenda for Meeting, December 15, 2022, Governance Board Monthly Regular Meeting*
 - b. *Minutes of the previous Governance Board Special Meeting on November 22, 2022*
 - c. *The Monthly Finance Report to include:*
 - I. Monthly Account Summary of Expenses
 - II. Monthly Account Summary of Revenue,

- III. Monthly Bank Statement
 - IV. Monthly Bank Reconciliation Statement,
 - V. Monthly Update in Preparation for the Quarterly Cash Report\
 - VI. Monthly Voucher by Warrant Report
 - VII. Monthly Finance Committee Meeting Notes from Finance Committee Chair (The notes are for the actual month of the Meeting)
3. *Finance Committee and Audit Committee Report* by Terrance Hester, SWREC, and GB Treasurer,
 - a. Discussion of any GB member questions on the Finance Report.
 - b. Discussion and possible action on Budget Adjustment Requests (BARs).
 - **577-000-2223-0012-T**, 24101, Title I Part A, Align budget with expenditures and Uniform Chart of Accounts and OBMS
 - **577-000-2223-0013-T**, 24106, Entitlement IDEA-B, Align budget with expenditures and expenses per UCOA
 - **577-000-2223-0014-M**, 24106, Entitlement IDEA-B, Distribute budget to correct account lines for actual expenditures
 - **577-000-2223-0015-T**, 27127, Community Schools Implementation Grant, Transfer of budget to correct UCOA lines to better represent actual expenditures based on submitted application
 - **577-000-2223-0016-M**, 27127, Community Schools Implementation Grant, Maintenance BAR to align actual and encumbered expenditures for approved application
 - **577-000-2223-0017-T**, 27127, Community Schools Implementation Grant, Transfer BAR to align with application and expenditures.
 4. *Public Input* – (See rules for public input at the end of the agenda)
 5. *Review of Authorizer Unique Correspondence* – *By Mr. Brewer (Interim Head Administrator)*
 6. *Principal’s Report* – *By Interim Head Administrator Mr. Brewer*
 7. *Concilio de Padres and Community Engagement Reports* – *By Mrs. Karen Chavez Chair of the Concilio de Padres, and Lucia Carmona, Director of Operations and Community Engagement*
 8. *Reports from Committees* -
 - a. *Academic Performance Committee* – **Vacant position to Chair this committee**, report by Mr. Brewer, Interim Head Administrator.
 - b. *Governance Board Development Committee* – **Vacant position to Chair this committee**, report by Mr. Aldair Marquez, Chair.
 - i. Discussion and Possible action to accept new Board Member Ms. Patricia Minjarez
 - c. *Facilities Committee* - *By Committee Chair, Ray Reich*
 - d. *Safe School Committee* – *Vacant position, to Chair this committee.*
 - e. *School Development Committee* - *This committee is still under development.*

9. *Unfinished Business* – None this time

10. *New Business* –

- a. Discussion and Possible action to accept resignation from the position of Treasurer to Mr. Ray Reich.
- b. Discussion and Possible action to accept replacement, as new Treasure to Ms. Maria Elena Garza DeVargas (currently, Governance Board Member at large)
- c. Discussion and Possible action to remove from the Bank Account to Mr. Michael Brewer, Interim Head Administrator.
- d. Discussion and Possible action to include in the Bank Account the New Head Administrator, Dr. Maria Artiaga.

11. *Agenda items for Next Meeting* –

12. *Date of the Next Governance Virtual Board Meeting* - (January 26, at 6:00 pm, Via Zoom Meeting)

Adjournment – Vote to adjourn by roll call vote. (Always specify the time of adjournment)

Procedures for Public Input - (based on the *Raíces Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.*)

- Those who want to give public input should arrive shortly before the meeting begins to sign up to speak.
- The Governance Board Chair will determine how much time speakers will have depending on how many people sign up to speak and the time allocated for public input, normally 3 minutes per individual or 5 minutes per group. Those who attend the meeting virtually and wish to speak can join the Zoom Chat.
- Interpretation services will be available as needed in English and Spanish.*
- Issues that arise based on public input may be discussed by the Board but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and which is approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

*If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, please contact the Director of Community Engagement, Lucia V. Carmona, at lcarmona@raicesdelsaber.org or call (575-522-0538) at least 48 hours before the meeting or as soon as possible. Go to the Raíces website (www.raicesdelsaber.org) for the full public input policy.

This institution is an equal opportunity provider.