



# **Raíces del Saber Xinachtli Community School**

## **Monthly Governance Board Virtual Mtg**

AGENDA – July 23, 2025

2211 N. Valley Drive, Las Cruces, NM 88007. This Meeting will be conducted via Zoom

### **Join Zoom Meeting**

<https://us02web.zoom.us/j/83590874715?pwd=BWJ2Inhi6ZPJ4OmWmgDdnEzFV7PxqV.1>

Meeting ID: 835 9087 4715

Passcode: GBX@6.23

At 6:00 pm

### **Mission Statement of the Raíces Governance Board**

To collaborate with staff to promote school financial sustainability, student academic success, and the development of healthy communities and successful lifelong learners in support of the school mission.

### **The mission of Raíces del Saber Xinachtli Community School**

Raíces del Saber Xinachtli Community School is to implement a developmentally appropriate, rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in constructing knowledge and creating a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

### Governance Board Officers:

Eric Rodriguez – Chair

Ana Mangino – Vice Chair

María Elena Garza – Treasurer

Mary Ann Clark - Secretary

### Board Members at Large:

Ismael Camacho

David Romo

## **AGENDA**

*Roll Call and Call to Order*

*Action*

1. *Conflict of Interest Declaration*
2. *Approval of the Agenda for July 23, 2025, Governance Board Annual Meeting*
3. *Approval Minutes of the previous Governance Board Annual Meetings on June 30, 2025.*
4. *Consent Agenda – includes approval of the following:*

The Monthly Finance Report is to include the following:

- I. Monthly Account Summary of Expenses
- II. Monthly Account Summary of Revenue

- III. Monthly Bank Statement
- IV. Monthly Bank Reconciliation Statement
- V. Monthly Update in Preparation for the Quarterly Cash Report
- VI. Monthly Voucher by Warrant Report
- VII. Monthly Finance Committee Meeting Notes from the Finance Committee Chair (The notes are for the actual month of the Meeting)

5. *Public Input* – (See rules for public input at the end of the agenda)
6. *Review of Authorizer Unique Correspondence* – **By Dr. Hector Giron, Head Administrator, Discussion**
7. *Finance Committee and Audit Committee Report, By Vicki K. Chavez, Business Manager* *Action*
  - a. Discussion of any GB member questions on the Finance Report.
  - b. Discussion and possible action on Budget Adjustment Requests (BARs).
8. *Head Administrator’s Report* – **By Dr. Hector Giron, Head Administrator** *Discussion*
9. *Concilio de Padres and Community Engagement Reports–* *Discussion*  
**By Samuel Hernandez, Chair of the Concilio de Padres, and**  
**Lucía Carmona, Director of Operations and Community Engagement**
10. *Reports from Committees -* *Discussion*
  - a. *Academic Performance Committee* – **Mary Ann Clark**
  - b. *Governance Board Development Committee* – **By Eric Rodriguez, Chair**
  - c. *Facilities Committee* – **Volunteer Needed**
  - d. *Safe School Committee* – **Ana Mangino**
  - e. *School Development Committee* - Volunteer Needed; this committee is still under development.
11. *Unfinished Business:*
  - a. Confirm date for the Governance Board Development training- *Discussion*  
**by Mr. Eric Rodriguez, Chair**
12. *New Business* –
  - a. *Updated Budget Report - by Vicky K. Chavez, Business Manager* *Discussion*
  - b. *Request for Head Administrator salary reduction for FY 2025-2026 of \$35,000 to be used to meet campus needs- by Dr. Héctor Girón, Head Administrator* *Action*
  - c. *Changes to Travel Policy from Per Diem to Actuals reimbursement, by Dr. Héctor Girón, Head Administrator* *Discussion*
  - d. *Approval for Professional Services Agreement – “Legal Services”- By Dr. Héctor Girón, Head Administrator* *Action*

e. *Approval Amendment to the “Mission Specific Goal” in the NMPEC contract by Dr. Héctor Girón, Head Administrator*

*Action*

13. *Agenda Items for the Next Meeting:*

*Discussion*

14. *Date of the Next Governance Annual Board Meeting - (August 27, 2025, at 6:00 pm, Via Zoom Meeting).*

15. *Adjourn*

**Raices GB meeting dates for SY26**

**2025**

July 23

**August 27**

September 24

October 22

November 19\*

December 17\*

**2026**

January 28

February 25

March 25

April 22

May 27

**June 24 - Annual Meeting**

\* Governance Board meetings are typically held on the fourth Wednesday of each month. Exceptions occur when the fourth Wednesday falls within the week of a major Holiday. In that event, the meeting will be held on the third Wednesday of the month.

Procedures for Public Input - (based on the Raices Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.)

- Those who want to give public input should arrive before the meeting begins to sign up to speak.
- The Governance Board Chair will determine the speakers' time, depending on how many people sign up to speak and the time allocated for public input. It is normally 3 minutes per individual or 5 minutes per group. Those who attend the meeting virtually and wish to speak can join the Zoom Chat.
- Interpretation services will be available in English and Spanish as needed. \*
- Issues that arise based on public input may be discussed by the Board, but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and which is approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

\*If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, don't hesitate to get in touch with the Director of Community Engagement, Lucia V. Carmona, at [lcarmona@raicesdelsaber.org](mailto:lcarmona@raicesdelsaber.org) or call (575-522-0538) at least 48 hours before the meeting or as soon as possible. Go to the Raices website ([www.raicesdelsaber.org](http://www.raicesdelsaber.org)) for the public input policy.

**This institution is an equal opportunity provider.**