



Raíces del Saber Xinachtli Community School

Monthly Governance Board Virtual Mtg

2211 N. Valley Drive, Las Cruces, NM 88007.

May 28, 2026- This Virtual Meeting will be conducted at 6:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/86251649909?pwd=yYTRStA4xbtZgZAX8keb0vAF5vAHkQ.1>

Meeting chat link

<https://us02web.zoom.us/launch/jc/86251649909>

Meeting ID: 862 5164 9909

Passcode: X-Root@26

Mission Statement of the Raíces Governance Board

To collaborate with staff to promote school financial sustainability, student academic success, and the development of healthy communities and successful lifelong learners in support of the school mission.

The mission of Raíces del Saber Xinachtli Community School

Raíces del Saber Xinachtli Community School is to implement a developmentally appropriate, rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in constructing knowledge and creating a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

Governance Board Officers:

Eric Rodríguez – Chairman
Ismael Camacho- Vice-Chair
María Elena Garza – Treasurer
Mary Ann Clark – Secretary

Board Members at Large:

Juan Pablo Santana
Veronica Gallegos

AGENDA

Roll Call and Call to Order

Action

1. *Conflict of Interest Declaration*
2. *Approval of the Agenda for **May 28, 2026**, Governance Board Monthly Meeting*
3. *Minutes Monthly Meeting for Approval – [March 26](#) & [April 16](#), 2026.*
4. *Consent Agenda – includes approval of the following:*

Action

The Monthly Finance Report is to include the following:

- I. Monthly Account Summary of Expenses
- II. Monthly Account Summary of Revenue
- III. Monthly Bank Statement
- IV. Monthly Bank Reconciliation Statement
- V. Monthly Update in Preparation for the Quarterly Cash Report

- VI. Monthly Voucher by Warrant Report
 - VII. Monthly Finance Committee Meeting Notes from the Finance Committee Chair (The notes are for the actual month of the Meeting)
 - VIII. Approving the revised salary schedule for SY27
5. *Public Input* – (See rules for public input at the end of the agenda)
 6. *Review of Authorizer Unique Correspondence* – **By Dr. Hector Giron, Head Administrator** *Discussion*
 7. Finance Committee and Audit Committee Report, **By Vicki K. Chavez, Business Manager** *Action*
 - a. Discussion of any GB member questions on the Finance Report.
 - b. Discussion and possible action on Budget Adjustment Requests (BARs).
 8. Head Administrator’s Report – **By Dr. Hector Giron, Head Administrator** *Discussion*
 9. Concilio de Padres and Community Engagement Reports– *Discussion*
**By Ms. Maria Realzola, Chair of the Concilio de Padres, and Lucia Carmona
Director of Operations and Community Engagement**
 10. *Reports from Committees* - *Discussion*
 - a. *Academic Performance Committee* – **Mary Ann Clark**
 - b. *Governance Board Development Committee* – **By Eric Rodriguez, Chair**
 - c. *Facilities Committee* – **Volunteer Needed**
 - d. *Safe School Committee* – **Volunteer Needed**
 - e. *School Development Committee* – **By Mr. Juan Pablo Santana, Chair**
 11. *Unfinished Business*
 - a. *Action*
 12. *New Business* –
 - a. Discussion and possible action on Procurement Procedures and Code of Conduct for employees involved in the procurement process that meets all the regulatory requirements to be compliant with regulations: 2 CFR 200.318(c)(1), 2 CFR 200.318(a), PSAB Supplement 13 - Purchasing, NMAC 1.4.1.29(C)(2), NMSA 1978 Section 13-1-125
presented by Dr. Hector Giron, Head Administrator *Action*
 - b. Discussion and possible action on Professional Legal Services Agreement with Charter Law Office, P.C. Presented **by Dr. Hector Giron, Head Administrator** *Action*
 - c. Discussion and possible action on Restraint and Seclusion Policy/Procedures
Presented **by Dr. Hector Giron, Head Administrator** *Action*
 - d. Discussion on Mrs. Mary Ann Clark resignation letter and **take possible action to Replace her position of Secretary** of the GB. Presented by **Mr. Eric Rodriguez, Chair** *Action*
 - e. Discussion and possible action to **accept Mr. JT Perez as a new board member.**
Presented **by Mr. Eric Rodriguez** *Action*
 - f. Discussion to identify a good date for the **GB Retreat in June 2026.**
By Mr. Eric Rodriguez *Discussion*

13. *Agenda Items for the Next Meeting:*

Discussion

14. *Date of the Next Governance Board Meeting - (June 18, 2026, at 6:00 pm, Via Zoom Meeting).*

15. *Adjourn*

**Raices GB meeting dates for SY26
2025**

July 23
August 27
September 24
October 22
November 19*
December 17*

For the Spring Semester, Monthly meetings moved to the fourth Thursday of each month, except January 29, 2026.

2026

January 29
February 26
March 26
April 23
May 28
June 25 - Annual Meeting

**Raices Finance Committee Meetings SY26
2025**

No meeting
August 21
September 18
October 16
November 13**
December 11**

2026

January 22
February 19
March 5**
April 16
May 21
June 18

* Governance Board meetings are typically held on the fourth Thursday of each month. Exceptions occur when the fourth Thursday falls within the week of a major Holiday. In that event, the meeting will be held on the third Thursday of the month.

** The Finance Committee is meeting on the third Thursday of the month. Exceptions occur when the third Thursday falls within the week of a major Holiday.

Procedures for Public Input - (based on the Raices Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.)

- Those who want to give public input should arrive before the meeting begins to sign up to speak.
- The Governance Board Chair will determine the speakers' time, taking into account the number of people who sign up to speak and the time allocated for public input. It is normally 3 minutes per individual or 5 minutes per group. Those who attend the meeting virtually and wish to speak can join the Zoom Chat.
- Interpretation services will be available in English and Spanish as needed. *
- Issues that arise based on public input may be discussed by the Board, but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

*If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, don't hesitate to get in touch with the Director of Community Engagement, Lucia V. Carmona, at lcarmona@raicesdelsaber.org or call (575-522-0538) at least 48 hours before the meeting or as soon as possible. Go to the Raices website (www.raicesdelsaber.org) for the public input policy.

This institution is an equal opportunity provider.