



# Raíces del Saber Xinachtli Community School Monthly Governance Board Virtual Meeting

January 26, 2022,  
2211 N. Valley Drive, Las Cruces, NM 88007.

This Meeting will be Conducted via Zoom  
(Please contact Lucia Carmona at  
[lcarmona@raicesdelsaber.org](mailto:lcarmona@raicesdelsaber.org) or call 575-571-2177 for Zoom Link).

Time: 6:00 PM

## Mission Statement of the Raíces Governance Board

To collaborate with staff to promote school financial sustainability, student academic success, and the development of healthy communities and successful life-long learners in support of the school mission.

### The mission of Raíces del Saber Xinachtli Community School

Raíces del Saber Xinachtli Community School is to implement a developmentally appropriate rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in constructing knowledge and creating a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

### Governance Board Officers:

Raúl Aldair Marquez, Chair  
Patricia Minjarez, Vice-Chair  
Ray Reich, Treasurer  
Verónica Lucio, Secretary

### Board Members at Large:

Maria Elena Garza DeVargas  
Patsy - Patricia López

## AGENDA

### *Roll Call and Call to Order*

1. *Conflict of Interest Declaration –*
2. *Consent Agenda – includes approval of the following:*
  - a. *Agenda for Meeting, January 26, 2023, Governance Board Monthly Regular Meeting*
  - b. *Minutes of the previous Governance Board Special Meeting on December 22, 2022*
  - c. *The Monthly Finance Report is to include:*
    - I. Monthly Account Summary of Expenses
    - II. Monthly Account Summary of Revenue,

- III. Monthly Bank Statement
  - IV. Monthly Bank Reconciliation Statement,
  - V. Monthly Update in Preparation for the Quarterly Cash Report\
  - VI. Monthly Voucher by Warrant Report
  - VII. Monthly Finance Committee Meeting Notes from the Finance Committee Chair (The notes are for the actual month of the Meeting)
3. *Finance Committee and Audit Committee Report* by Terrance Hester, SWREC, and GB Treasurer,
    - a. Discussion of any GB member questions on the Finance Report.
    - b. Discussion and possible action on Budget Adjustment Requests (BARs).
  4. *Public Input* – (See rules for public input at the end of the agenda)
  5. *Review of Authorizer Unique Correspondence – By Dr. Maria Artiaga (Head Administrator)*
  6. *Principal’s Report* – By Head Administrator Dr. Maria Artiaga
  7. *Concilio de Padres and Community Engagement Reports* – By Mrs. Elisa E. Lazcano, Vice-Chair of the Concilio de Padres, and Lucia Carmona, Director of Operations and Community Engagement
  8. *Reports from Committees* -
    - a. *Academic Performance Committee* – **Vacant position to Chair this committee, a report by Dr. Artiaga, Head Administrator.**
    - b. *Governance Board Development Committee* – **Vacant position to Chair, this committee, report by Mr. Aldair Marquez, Chair.**
    - c. *Facilities Committee* - By Committee Chair, Ray Reich
    - d. *Safe School Committee* – Vacant position to Chair, this committee.
    - e. *School Development Committee* - This committee is still under development.
  9. *Unfinished Business*
    - Pending address to thank you for a message to next-door neighbors’ partners, the Las Cruces Church of Christ, who provide the school support. Mr. Aldair will attend a Sunday service, and Lucia Carmona will coordinate the day and time with Mr. Carrasco, the liaison from the Church.
    - GB members will prepare an internal training plan on protocols, rules, and regulations separate from the individual mandatory training.
    - Mr. Ray Reich asked to the board to nominate another member to chair the Facilities Committee.
  10. *New Business* –
    - a. Discussion and Possible action to nominate a Board Member to Chair the Academic Performance Committee.
    - b. Discussion and Possible action to nominate a Board Member to Chair the Facilities Committee.

- c. Discussion and Possible action to nominate a Board Member to Co-Chair the Safe School Committee.
- d. Discussion and Possible Action to add to the school bank account to Ms. Maria Elena Garza de Vargas, the new Treasurer.

11. *Agenda items for Next Meeting –*  
a.

12. *Date of the Next Governance Virtual Board Meeting - (February 23, at 6:00 pm, Via Zoom Meeting)*

*Adjournment – Vote to adjourn by roll call vote. (7:34 pm adjourn)*

Procedures for Public Input - (based on the Raíces Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.)

- Those who want to give public input should arrive before the meeting begins to sign up to speak.
- The Governance Board Chair will determine how much time speakers will have depending on how many people sign up to speak and the time allocated for public input, normally 3 minutes per individual or 5 minutes per group. Those who attend the meeting virtually and wish to speak can join the Zoom Chat.
- Interpretation services will be available as needed in English and Spanish.\*
- Issues that arise based on public input may be discussed by the Board but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and which is approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

\*If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, please contact the Director of Community Engagement, Lucia V. Carmona, at [lcarmona@raicesdelsaber.org](mailto:lcarmona@raicesdelsaber.org) or call (575-522-0538) at least 48 hours before the meeting or as soon as possible. Go to the Raíces website ([www.raicesdelsaber.org](http://www.raicesdelsaber.org)) for the public input policy.

**This institution is an equal opportunity provider.**