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Raices del Saber Xinachtli Community School
Governance Board Monthly Virtual Meeting Minutes

August 27, 2026
APPROVED MINUTES *on September 1, 2026.*

Location: Raices del Saber Xinachtli Community School, 2211 N. Valley Drive
The meeting was conducted through the Zoom meeting platform.
Click here to see recordings
Time: 6:07 PM to PM

Roll Call and Call to Order:
The following Board Members confirmed attendance and stated their full name via Roll Call:

Governance Board Members						
	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Eric Rodriguez	Chair	X			
2	Ismael Camacho	Vice-Chair	X			
3	Maria Elena Garza	Treasurer	X			
4	Veronica Gallegos	Secretary	X			
5	Juan Pablo Santana	Board Member at Large	X			
6	JT Perez	Board Member at Large		X Sick		
7	Judith F. Solis	Board Member at Large	X			

This is the monthly regular meeting of the governance board, quorum was established, Ms. Veronica Gallegos, Secretary, took notes and took care of making roll calls. The meeting was recorded. The Chair called the meeting to order and declared a quorum at 6:07 p.m.

AGENDA

Roll Call and Call to Order ***Action***

1. *Conflict of Interest Declaration*

2. *Approval of the Agenda for* ***August 27, 2026,*** *Governance Board Monthly Meeting Discussion, propose to move Item #12a to item #5, after consent agenda approval, to give Space to Mr. Brian Kavanaugh, CEO of FYI, Inc. to present about Facilities updates and the possibility to start the process to establish a Lease to Purchase Agreement.*

   Motion: *by Ismael Camacho to move Item #12a. to become #4. Discuss and possible action to approve initiation process of the Lease/Purchase Agreement with FYI, INC. [(click to see updates from Andre Gonzalez)]* ***presented by Mr. Brian Kavinaugh, CEO of FYI, Inc. and Dr. Hector Giron, Head Administrator*** ***Action***
   Second*: By Judith F. Solis*
   Approved*: unanimously by the Board through roll call*

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3. ***Minutes*** *Special Meeting July 6, 2026,* ***Retreat*** *Meeting July 18, 2026 for Approval* ***Action***
   Motion: *by Elena Garza to Approve minutes from July 6, and 18, 2026 as presented*
   Second*: By Ismael Camacho*
   Approved*: unanimously by the Board through roll call*

4. *Consent Agenda – includes approval of the following:* ***Action***
   The Monthly Finance Report is to include the following:
   I. *Monthly Account Summary of Expenses*
   II. *Monthly Account Summary of Revenue*
   III. *Monthly Bank Statement*
   IV. *Monthly Bank Reconciliation Statement*
   V. *Monthly Update in Preparation for the Quarterly Cash Report*
   VI. *Monthly Voucher by Warrant Report*
   VII. *Monthly Finance Committee Meeting Notes from the Finance Committee Chair (The notes are for the actual month of the Meeting)*

   Motion: *by Ismael Camacho to Approve Consent Agenda as presented*
   Second*: By Elena Garza*
   Approved*: unanimously by the Board through roll call*

5. *Item 13a. Discuss and possible action to approve initiation process of the Lease/Purchase Agreement with FYI, INC. (click to see updates from Andre Gonzalez)* ***presented by Mr. Brian Kavinaugh, CEO***
   Of FYI, Inc. and Dr. Hector Giron, Head Administrator ***Action***
   Discussion: Mr. Andre Gonzalez, representing Senator Carrie Hamblen provided updates About Lease to Purchase Agreement with FYI. Mr. Kavanaugh provided some of the best ways to go Gain Access to the MMAT, a Revolving Loan Fund help with acquisition or renovation, Expansion, or refinancing the agreement. NMFA Public PPRF to refine an existing agreement to lower costs to payments. Other Funds to pay off agreements under the NMPS Leas Purchase School Act. In case, another way is a form of financing 20 yrs pathway to pay but creates ownership.

   Motion: *by Ismael Camacho to approve authorization Dr. Hector Giron, Head Administrator to initiate the process of a potential Lease-to-Purchase Agreement with FYI, Inc.*
   Second*: By Juan Pablo Santana*
   Approved*: unanimously by the Board through roll call*

6. *Public Input – (See rules for public input at the end of the agenda)* ***ANY*** ***Discussion***

7. *Review of Authorizer Unique Correspondence –* ***By Dr. Hector Giron, Head Administrator –*** *Any unique correspondence* ***Discussion***

8. *Finance Committee and Audit Committee Report,* ***By Vicki K. Chavez, Business Manager***
   a. Discussion of any GB member questions on the Finance Report.
   b. Discussion and possible action on Budget Adjustment Requests (BARs). ***Action***
   BARs for approval were presented:

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577000-2627-0001 IB *(Initial Budget IB) for Ed Fellows $132,000*
577000-2627-0002 IB *(Initial Budget IB) for HB2-OST $55,000*
577000-2627-0003 IB *(Initial Budget IB) for Community School Program $63,000*

Motion: *by Juan Pablo Santana to Approve the BARs as presented*
Second*: By Judith F. Solis*
Approved*: unanimously by the Board through roll call*

9. *Head Administrator's Report* – ***By Dr. Hector Giron, Head Administrator*** ***Discussion***
(see link to the report) there wasn't any discussion or questions

10. *Concilio de Padres and Community Engagement Reports -* ***By Ms. Elizabeth Garcia and Lucia Carmona, Director of Operations and Community Engagement*** ***Discussion***
(see link to the report) there wasn't any discussion or questions

11. ***Reports from Committees -*** ***Discussion***
   a. *Academic Performance Committee –* ***Volunteer Needed***
   b. *Governance Board Development Committee –* ***By Eric Rodriguez, Chair***
      - *Report from NMPED about status of the Governance Board with mandatory courses*

   c. *Facilities Committee –* ***Eric Rodriguez***
      - *Report on last Facilities Committee meeting at FYI's office*
   d. *Safe School Committee –* ***Volunteer Needed***
   e. *School Development Committee –* ***Juan Pablo Santana, Chair***

12. *Unfinished Business*
   a. ***Action***

13. *New Business –*
~~*a) Discuss and possible action to approve initiation process of the Lease/Purchase Agreement with FYI, INC. (click to see updates from Andre Gonzalez)*~~ ~~***presented by Mr. Brian Kavinaugh, CEO of FYI, Inc. and Dr. Hector Giron, Head Administrator***~~ ***Action***

   b) *Report on exploring possible non-profit organization to accept be our fiscal agent*
   presented by Mr. Eric Rodriguez, Chair and /Dr. Hector Giron, Head Administrator ***Discussion***
   Mr. Brian Kavanaugh, CEO of FYI, Inc, offered their nonprofit organization as Fiscal Agent. Efforts will continue to explore, bringing a complete report next month

   c) *Review and approve IDEA-B Application* ***presented by Dr. Hector Giron, Head Administrator.*** ***Action***
   IDEA-B application to support SPED services, was approved and awarded $25,000 to be used for Personnel and supplies expenses.
   Motion: *by Juan Pablo Santana to Approve IDEA B- grant*
   Second*: By Ismael Camacho*
   Approved*: unanimously by the Board through roll call*

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d) Discuss and approve an adjustment to the current School Calendar SY27, due to the recent emergency Presented on August 15, 2026, with a big flood in the main building. Classes were canceled For the day of August 17, 2026. Because of that, the school needs to replace this Instructional Day to the calendar adding another day in order to continue with the same approved total of 195 days of Contract. ***Presented by Dr. Hector Giron, Head Administrator*** ***Action***

Motion: *by Veronica Gallegos to Approve Changes to the Calendar SY27, exchanging* ***August 17*** *the Flooding Day to activate* ***January 18*** *Martin Luther King Jr. Day as an instructional day.*
Second*: By Ismael Camacho*
Approved*: unanimously by the Board through roll call*

14. Agenda Items for the Next Meeting: ***Discussion***

15. Date of the Next Governance Board Meeting - (September 24, 2026, at 6:00 pm, Via Zoom Meeting).

16. Adjourn at 8:12 pm

DocuSigned by:
Eric Rodriguez
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Approved on September 1, 2026

Mr. Eric Rodriguez, Chair