



# Raices del Saber Xinachtli Community School Governance Board Special Virtual Meeting Minutes

March 23, 2023 - **APPROVED**

*Approved: (April 27, 2023)*

Location: Raices del Saber Xinachtli Community School, 2211 N. Valley Drive  
*The Meeting was conducted in person with the public joining by the Zoom Meeting Platform*

Time: 6:15 PM to 7:26 PM

## Roll Call and Call to Order:

The following Board Members confirmed attendance and stated their full name via Roll Call:

Governance Board Members						
	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Raul Aldair Marquez	Chair	X			
2	Patricia Minjarez	Vice-Chair		X		
3	Veronica Lucio	Secretary	X			
4	Maria Elena Garza de Vargas	Treasurer	X			
5	Ray Reich	Director at Large	X	X		
6	Patricia López	Director at Large	X			

Upon determining at 6:15 PM a quorum, Governance Board (GB), Veronica Lucio, Secretary will be taking minutes, meeting was then called to order at 6:15 PM.

Staff and other Participants: Dr. Maria Artiaga, Head administrator; Lucia Carmona, Operations and Community Engagement Dir; Terrance Hester, Business Officer; Regina Miller-Kindergarten Educational Assistance; Eric Rodriguez-Chair of Concillio de Padres; parents: Leilani, Robert Moctezuma.

1. *Conflict of Interest Declaration* – None were declared.
2. *Consent Agenda* – includes approval of the following:
  - *Agenda for March 23, 2023, Monthly Governance Board Virtual Meeting*
  - *Minutes of the previous meeting February 23, 2023, Governance Board Special Meeting*

**Motion:** Veronica Lucio moved to approve the consent agenda for March 23,2023 and Minutes from GB Monthly Meeting of February 23, 2022.

**Second:** Patsy Lopez

**Vote:** Motion passed unanimously by roll call vote from all governing board members present

3. a. The Monthly Finance Report to include:
  - I. Monthly Account Summary of Expenses
  - II. Monthly Account Summary of Revenue,
  - III. Monthly Bank Statement

- IV. Monthly Bank Reconciliation Statement,
- V. Monthly Update in Preparation for the Quarterly Cash Report
- VI. Monthly Voucher by Warrant Report
- VII. Monthly Finance Committee Meeting Notes from Finance Committee Chair (The notes are for the actual month of the Meeting)

**Motion:** Patsy Lopez moved to accept the **BAR No. 577-000-2223-0029-I, 577-000-2223-0028-T, 577-000-2223-0030-I, 577-000-2223-0031-I.**

**Second:** Veronica Lucio

**Vote:** Motion passed unanimously by roll call vote from all governing board members present.

4. *Public Input- called out but no one signed up.*
5. *Review of Authorizer Unique Correspondence –By Dr Artiaga, any correspondence- nothing currently.*
6. *Principal’s Report – By Head Administrator, Dr. Maria Artiaga. See amend.*
7. *Concilio de Padres and Community Engagement Reports – By Concilio Vice-Chair, Eric Rodriguez, and Director of Operations and Community Engagement, Lucia Carmona (to include Community School Updates) (see amend)*
8. *Reports from Committees -*
  - a. *Academic Performance Committee – Pat Minjarez, chair. committee will have report next meeting.*
  - b. *Governance Board Development Committee – report by Mr. Aldair Marquez, Chair.*
  - c. *Facilities Committee - By Committee Chair, Ray Reich. Dr. Artiaga reviewed needs/updates on facilities.*
  - d. *Safe School Committee – Chair needed*
  - e. *School Development Committee - Chair needed*
9. *Unfinished Business – None at this time*
10. *New Business –*

Governance Board Meeting will be in recess till our next meeting due that we had no quorum; at 7:10 PM, we lost contact due connectivity with board member Patsy Lopez.

  
Raul Aldair Marquez, GB Chair

04/27/2023  
Date Approved