



Raíces del Saber Xinachtli Community School Monthly Governance Board Virtual Meeting

June 22, 2023

2211 N. Valley Drive, Las Cruces, NM 88007.

This Meeting will be Conducted via Zoom

(Please contact Lucia Carmona at

lcarmona@raicesdelsaber.org or call 575-571-2177 for Zoom Link).

Time: 6:00 PM

Mission Statement of the Raíces Governance Board

To collaborate with staff to promote school financial sustainability, student academic success, and the development of healthy communities and successful lifelong learners in support of the school mission.

The mission of Raíces del Saber Xinachtli Community School

Raíces del Saber Xinachtli Community School is to implement a developmentally appropriate rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in constructing knowledge and creating a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

Governance Board Officers:

Raúl Aldair Marquez, Chair
Patricia Minjarez, Vice-Chair
Verónica Lucio, Secretary
Maria Elena Garza DeVargas, Treasurer

Board Members at Large:

Patsy - Patricia López

AGENDA

Roll Call and Call to Order

1. *Conflict of Interest Declaration –*
2. *Consent Agenda – includes approval of the following:*
 - a. Agenda for Meeting, June 22, 2023, Governance Board Monthly Regular Meeting
 - b. Minutes of the previous Governance Board Community Budget Meeting on *May 25, 2023*
 - c. The Monthly Finance Report is to include the following:
 - I. Monthly Account Summary of Expenses
 - II. Monthly Account Summary of Revenue
 - III. Monthly Bank Statement
 - IV. Monthly Bank Reconciliation Statement

- V. Monthly Update in Preparation for the Quarterly Cash Report
 - VI. Monthly Voucher by Warrant Report
 - VII. Monthly Finance Committee Meeting Notes from the Finance Committee Chair (The notes are for the actual month of the Meeting)
3. *Finance Committee and Audit Committee Report* by Terrance Hester, SWREC, and GB Treasurer,
 - a. Discussion of any GB member questions on the Finance Report.
 - b. Discussion and possible action on Budget Adjustment Requests (BARs).
 4. *Public Input* – (See rules for public input at the end of the agenda)
 5. *Review of Authorizer Unique Correspondence* – By Dr. María Artiaga (Head Administrator)
 6. *Principal’s Report* – By Head Administrator Dr. María Artiaga
 7. *Concilio de Padres and Community Engagement Reports* – By Eric Rodríguez, Chair of the Concilio de Padres, and Lucía Carmona, Director of Operations and Community Engagement (June 7)
 8. *Reports from Committees* -
 - a. *Academic Performance Committee* – **Pat Minjarez, Committee Chair**
 - b. *Governance Board Development Committee* – **Aldair Márquez, Committee Chair**
 - c. *Facilities Committee* - **Verónica Lucio, Committee Chair**
 - d. *Safe School Committee* – **Aldair Márquez, Committee Chair**
 - e. *School Development Committee* - Volunteer Needed; this committee is still under development.
 9. *Unfinished Business* –
 - a. *Discuss the group governance board training former GB member Ms. Jane Asche offered.*
 10. *New Business* –
 - a. *Status on PED mandatory training hours of each individual board member to be in compliance at the end of fiscal year (June 30, 2023).*
 - b. *Discussion and possible action on personnel contracts for 2023-2024 school year.*
 - c. *Discussion and possible action on the Individuals with Disabilities Education Act (IDEA B) application. IDEA B funds will cover the cost associated with ancillary resources and for children requiring special education services. The allocation for 23-24 SY is \$23,227.46.*
 - d. *Discussion and possible action on the items to be included during the upcoming governance board annual meeting.*
 - e. *Discussion and possible action to sign the Annual Disclosure Statement to: 1. acknowledge they have received a copy of the Conflict of Interest Policy and Procedures, 2. confirm they have read and understood the policy and procedures, 3. disclose any real or potential conflicts of interest and assure efforts to avoid undue influence or abuse of positions, and 4. agree to comply with all aspects of the policy, including the responsibility to update the conflict of interest disclosure if a new financial interest or employment occurs prior to the annual*

disclosure date.

f. Discussion and Possible action on Annual Verification of Committe Members.

11. *Agenda items for Next Meeting –*

a.

12. *Date of the Next Monthly Governance Virtual Governance Board Meeting - (July 27, at 6:00 pm, Via Zoom Meeting)*

Adjournment – Vote to adjourn by roll call vote. (---adjourn)

Procedures for Public Input - *(based on the Raíces Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.)*

- Those who want to give public input should arrive before the meeting begins to sign up to speak.
- The Governance Board Chair will determine how much time speakers will have depending on how many people sign up to speak and the time allocated for public input, normally 3 minutes per individual or 5 minutes per group. Those who attend the meeting virtually and wish to speak can join the Zoom Chat.
- Interpretation services will be available as needed in English and Spanish.*
- Issues that arise based on public input may be discussed by the Board but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and which is approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

*If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, please contact the Director of Community Engagement, Lucia V. Carmona, at lcarmona@raicesdelsaber.org or call (575-522-0538) at least 48 hours before the meeting or as soon as possible. Go to the Raíces website (www.raicesdelsaber.org) for the public input policy.

This institution is an equal opportunity provider.