



Raices del Saber Xinachtli Community School Governance Board Monthly Virtual Meeting Minutes

March 28, 2024, **APROVED**

Approved: (April 25, 2024)

Location: Raices del Saber Xinachtli Community School, 2211 N. Valley Drive

The meeting was conducted through the Zoom meeting platform.

Time: 6:04 PM to 8:58 PM

Roll Call and Call to Order:

The following Board Members confirmed attendance and stated their full name via Roll Call:

Governance Board Members						
	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Raul Aldair Marquez	Chair	X			
2	Patricia Minjarez	Vice-Chair	X			
3	Veronica Lucio	Secretary	X			
4	Maria Elena Garza de Vargas	Treasurer	X			
5	Patricia López	Director at Large		X		

This is the monthly regular governance board meeting. Ms. Pat Minjarez is a minute taker, making calls to order and declaring quorum at 6:04 pm.

1. *Conflict of Interest Declaration –*
2. *Consent Agenda – includes approval of the following:*
 - a. *Agenda for Meeting, March 28, 2024, Governance Board Monthly Regular Meeting*
 - b. *Minutes of the previous Governance Board Monthly Meeting on February 22, 2024.*
 - c. *The Monthly Finance Report is to include the following:*
 - I. *Monthly Account Summary of Expenses*
 - II. *Monthly Account Summary of Revenue*
 - III. *Monthly Bank Statement*
 - IV. *Monthly Bank Reconciliation Statement*
 - V. *Monthly Update in Preparation for the Quarterly Cash Report*
 - VI. *Monthly Voucher by Warrant Report*
 - VII. *Monthly Finance Committee Meeting Notes from the Finance Committee Chair*

Motion: Ms. Veronica Lucio moved to approve the Agenda for the Meeting on March 28, 2024, and the previous minutes from the GB Monthly Meeting on February 22, 2024.

Second: Pat Minjarez

Vote: Motion passed unanimously by roll call vote from all governing board members present

3. *Finance Committee and Audit Committee Report by Terrance Hester, SWREC, and GB Treasurer,*
 - a. *Discussion of any GB member questions on the Finance Report.*
 - b. *Discussion and possible action on Budget Adjustment Requests (BARs).*

Motion: Ms. Pat Minjarez moved to approve the Finance Report and Bars ID 577-002324-0026-I, 577-000-2324-0027-I, 577-000-2324-0028-D, 577-000-2324-0029-D, 577-000-2324-0030-I, 577-000-2324-0031-I, 577-000-2324-0032-D, 577-000-2324-0033-I, 577-000-2324-0034-D, 577-00-2324-0035-D, 577-000-2324-0036-D, 577-000-234-0037-D

Second: Elena Garza

Vote: Motion passed unanimously by roll call vote from all governing board members present

4. *Public Input – (See rules for public input at the end of the agenda)*
No Public Input
5. *Review of Authorizer Unique Correspondence – By Dr. María Artiaga, Head Administrator*
Any Authorizer Unique Correspondence for now.
6. *Head Administrator’s Report – By Dr. María Artiaga, Head Administrator (attachment 1)*
7. *Concilio de Padres and Community Engagement Reports – By Eric Rodríguez, Chair of the Concilio de Padres, and Lucía Carmona, Director of Operations and Community Engagement (attachment 2)*
8. *Reports from Committees -*
 - a. *Academic Performance Committee – Pat Minjarez, Committee Chair*
 - b. *Governance Board Development Committee – Aldair Márquez, Committee Chair*
 - c. *Facilities Committee - Verónica Lucio, Committee Chair*
 - d. *Safe School Committee – Aldair Márquez, Committee Chair*
 - e. *School Development Committee - Aldair Márquez, Committee Chair*
9. *Unfinished Business –*
 - a. *Any unfinished business at this time*
10. *New Business –*
 - a. *Discussion and Possible Action on Raices’ Charter School Contract 2024-2029*

- I. *Raices’ Charter-Contract-Board Approval*

Motion: Ms. Pat Minjarez Lucio moved to approve the Raices’ Charter School Contract 2024-2029.

Second: Elena Garza

Vote: Motion passed unanimously by roll call vote from all governing board members present

- II. *Raices’ Performance Framework Board Approval*

Motion: Ms. Pat Minjarez Lucio moved to approve the Performance Framework for 2024-2029.

Second: Elena Garza

Vote: Motion passed unanimously by roll call vote from all governing board members present

III. RDSXCS Goal Data Tracing Board Approval

Motion: Ms. Pat Minjarez Lucio moved to approve the RDSXCS Goal Data Tracing for 2024-2029.

Second: Elena Garza

Vote: Motion passed unanimously by roll call vote from all governing board members present

IV. Assessment Scoring Sheet

Motion: Ms. Pat Minjarez Lucio moved to approve the Assessment Scoring Sheet Tracing for 2024-2029.

Second: Elena Garza

Vote: Motion passed unanimously by roll call vote from all governing board members present

b. Discussion and Possible Action on Raices "Accredit Community School Pilot Program" process.

I. Commitment to Collaborative Leadership Signature Form.

Motion: Ms. Pat Minjarez moved to approve the Commitment to Collaborative Leadership Signature Form.

Second: Ms. Elena Garza

Vote: Motion passed unanimously by roll call vote from all governing board members present

II. Community School Raíces Governance Board Resolution.

Motion: Ms. Veronica Lucio moved to approve the Community School Raices Governance Board Resolution.

Second: Elena Garza

Vote: Motion passed unanimously by roll call vote from all governing board members present

11. Agenda items for the Next Meeting –

- a. Discussion on having a meeting in person or a hybrid.
- b. New Calendar SY 2024-2025

Date of the Next Monthly Governance Virtual Governance Board Meeting - (April 25, 2024, at 6:00 pm, Via Zoom Meeting).

Adjournment – Vote to adjourn by roll call vote at 8:58 pm.

Motion: Pat Minjarez moved to adjourn this meeting.

Second: Elena Garza

Vote: Motion passed unanimously by roll call vote from all governing board members present

Raul Aldair Marquez

Raul Aldair Marquez, GB Chair

April 28, 2024

Date Approved



Head Administrator's Report
March 2024
Dr. Maria Artiaga

Academic Performance

- Monthly enrollment numbers – 121 students
 - Kinder - 22
 - First Grade - 24
 - Second Grade - 19
 - Third Grade - 27
 - Fourth Grade – 15
 - Fifth Grade - 14

- Istation Data
 - See attached Report

- No School
 - March 4-15 (Spring Break)
 - March 29 and April 1 (Spring Holiday Break)

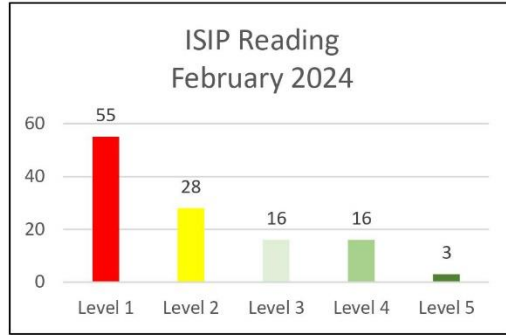
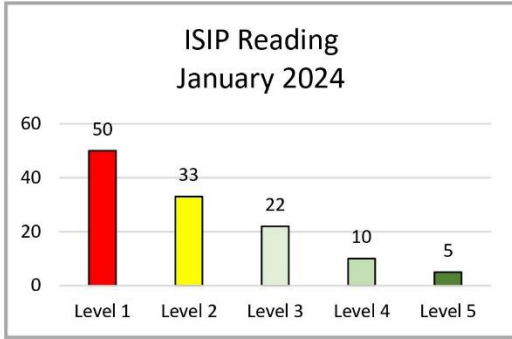
- Staff Professional Development/Staff Meetings
 - 3/26 – Staff Meeting

- Admin Professional Development & Meetings
 - 3/19 – Legislative Recap
 - 3/20-22 – Spring Budget Workshop
 - 3/26 – Staff Meeting

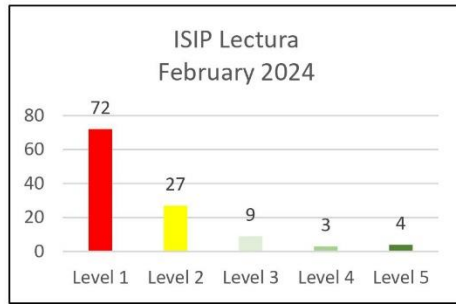
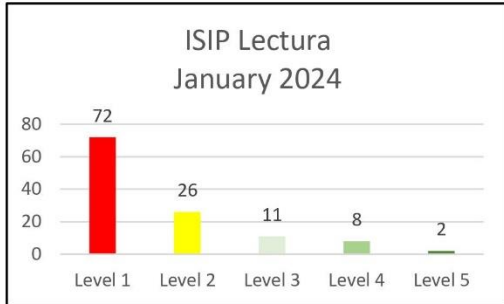
- Charter School Contract Negotiations (March 13th)
 - Raices Charter-Contract-Board Approval
 - Raices Performance Framework Board Approval
 - RSX Goal Data Tracking Board Approval
 - Copy of Istation Example Progress in Math and ELA calculator

- Other Updates
 - Mini-Grant for Level Up Challenge End of Year Rally (Award Letter - \$1,000.00)
 - Structured Literacy Grant (submitted)
 - School Kitchen Infrastructure Improvement Grant (submitted)
 - Fresh Food & Vegetable Grant due March 27
 - Bilingual Multicultural Education Program (BMEP) Grant – April 2
 - Community School Grant – April 5
 - School Playground Grant – April 29

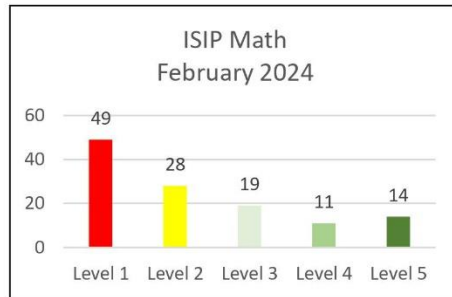
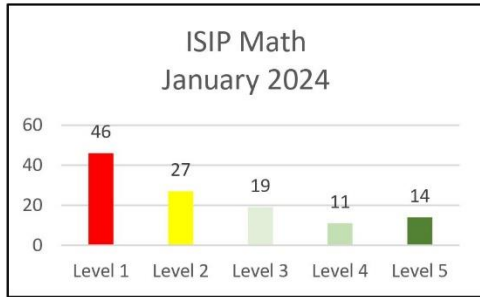
Istation Report
January 2024



ISIP Reading Jan/February	Level 1	Level 2	Level 3	Level 4	Level 5	Total Students Tested
All Classrooms	50/55	33/28	22/16	10/16	5/3	120/118



ISIP Lectura Jan/February	Level 1	Level 2	Level 3	Level 4	Level 5	Total Students Tested
All Classrooms	72/72	26/27	11/9	8/3	2/4	119/115



ISIP Math Jan/February	Level 1	Level 2	Level 3	Level 4	Level 5	Total Students Tested
All Classrooms	46/49	27/28	19/19	11/11	14/14	117/121



Charter School Fair



PRESENTING AT NMABE 2024

RECEIVING AWARD "Teofila Trujillo" Lucia



Link to the video

https://drive.google.com/file/d/1WOu5yFeXnrITL4BKWvZSoR5_ZPnBJaNs/view?usp=drive_link