

## Staffing Plan: Raíces el Saber Xinachtli Community School 2019-2024

### Staff Licensure Requirements

The school will start 1st year K-1

Total 60 students, adding new 1 grade each year until there are 40 students in grades K through 5th

<b>Staff Position</b>	<b>Licensure Requirements</b>
Principal	NM Administrative License (3b)
Director of Operations & Community Engagement	NM Chief Procurement Officer Certification Bachelor's Degree required either in education, sociology, or psychology
Business Manager	NM School Business Official License
Culture and Curriculum Coach	NM k-5 Teacher Certification (Level II) NM Elementary Bilingual Teacher Certification
Teacher Grade K	NM k-5 Teacher Certification (Level II preferred) NM Elementary Bilingual Teacher Certification
Teacher 1-5 Grades	NM k-5 Teacher Certification (Level II preferred) NM Elementary Bilingual Teacher Certification
Educational Assistant	High School Diploma + 9 hours of training in Early Childhood Development (Associates Degree preferred). Must be bilingual.
Office Manager	High School Diploma required, experience in a school office preferred. Must be bilingual.
Special Education	NM k-5 Teacher Certification (Level II preferred) NM Elementary Bilingual Teacher Certification NM Special Education Teacher License
Reading Interventionist	NM k-5 Teacher Certification (Level II preferred) NM Reading Specialist Certification
School Testing Coordinator	Note: Year 1, the Principal will coordinate School Testing.