



Raíces del Saber Xinachtli Community School

Governance Board Meeting Minutes

Emergency Meeting

Friday August 9, 2019, 3:00 pm - Approved August 22, 2019

400 Bell Ave. –School Office –

Portable Unit at La Academia Dolores Huerta

Call in Number (605) 472-5314 - Access Code: 273462#

1. Call to Order – at 3:05 PM
2. Roll Call

The following Board Members signed in and confirmed attendance via voice Roll Call:

Present: Emma Armendáriz, Jane Asche, Rocio Benedicto (by conference phone), Alejandro Flores, Irene Oliver-Lewis, Ray Reich. *Quorum present for meeting.*

Absent: Paul Gutierrez (Excused)

Others Present: Angela Stock, Raíces Principal; Susie Johnson; Nate Morrison from NACA Inspired School Network

3. Conflict of Interest Declaration –The Board President called for declarations of conflict of interest. None were declared.
4. Approval of August 9, 2019, Agenda*

Motion: Ray Reich moved to approve the meeting agenda as submitted. Second by Irene Oliver-Lewis. Motion passed unanimously by roll call vote.

5. Public Input – No requests

6. Consent Agenda*

- a) Approval of Minutes of July 25, 2019, Board Meeting Reports from Committees

Motion: Moved to approve the July 25, 2019, minutes with the addition of the name and company of the artist who donated bilingual books and educational games for the opening of Raíces in Item #9 b. Second by Ray Reich. Motion passed unanimously by roll call vote.

7. Old Business – Possible Action Item

- a) Revised Memorandum of Understanding with La Academia Dolores Huerta (LAHD) for temporary housing of Raíces students in LADH portable units: The Board Members reviewed the revised memorandum of understanding between LAHD and

Raíces and examined both Exhibit A and B. Exhibit A is the Lease agreement that LADH signed with the Las Cruces Public Schools on July 1 of 2018 to sublease property from LCPS for use by the LADH charter school. Our Board facilities expert, Alejandro Flores, said that he saw no conflict with the LCPS sublease and our current sublease of the portables at LADH as presented in the MOU. Exhibit B simply specifies that we will occupy the 3 portables on the property on the east side of the main LADH building. These units are Portables number 2, 88, and 104. After a thorough discussion the following action was taken.

Motion: Irene Oliver-Lewis moved to approve the Memorandum of Understanding with LAHD (current as of July 31, 2019) to sublease for a temporary period the portable units numbered 2, 88, and 104 (each one measuring 718 sq. feet) until such time as the renovations are completed for our school's permanent location at 2211 N. Valley Drive. Second by Ray Reich. Motion passed unanimously by roll call vote.

8. New Business – Possible Action Item

- a) Contract with Cravings Café for food services for Raíces students: Board members fully discussed with Principal Stock the current situation with Las Cruces Public Schools with regard to the application to contract with them for food services. Despite assurances from the Director of Operations that food services would start on August 12, she has now been informed that LCPS will not be able to provide food services until after the LCPS Board makes a decision on August 20. The recommendation to utilize the private FDA approved vendor in Las Cruces, Cravings Catering, was made in consideration of the following facts: 1) We cannot be sure that the decision of the LCPS Board will be in the affirmative, 2) The need is urgent to be feeding the children immediately with appropriate federally approved menus, and 3) Cravings delivers directly to the door with prepacked individual meals on disposable serving plates instead of a school staff member picking up food twice a day from the LCPS food services, preparing the individual servings, and washing all containers to return to LCPS at the end of the day. The following action was taken based on the discussion.

Motion: Irene Oliver-Lewis moved to approve a school food services contract with Cravings Catering from August 9 to December 31, 2019, at a cost based on \$2.20 per student for breakfast, \$3.50 per student for lunch, and a price to be negotiated on for the afternoon snack. Second by Alejandro Flores. Motion passed unanimously by roll call vote.

9. Agenda Items for Next Meeting

- Introduction of New Staff
- A brief report from a parent and a student
- A report on the Parent Bienvenida Breakfast
- Training on the Role and Duties of the Finance Committee

- Report on the recruitment of families/students
- Report on Facilities Update
- Introduction of Potential New Board Member
- Resignation Letter from Irene Oliver-Lewis

10. Date of the Next Governance Board Meeting – **Thursday, September 26, 2019, Raíces School Office, 400 Bell Ave at 5:00 pm**

11. Adjournment –

Motion: Alejandro Flores moved to adjourn the meeting at 4:50 PM. Second by Ray Reich. Motion passed unanimously by roll call vote.