



# Raíces del Saber Xinachtli Community School Governance Board Meeting

August 26, 2021

2211 N. Valley Drive, Las Cruces, NM 88007

This Meeting will be Conducted In-Person at the School  
(For Those who want to join virtually, contact Lucia Carmona at  
[lcarmona@raicesdelsaber.org](mailto:lcarmona@raicesdelsaber.org) or call 575-571-2177 for Zoom Link)

Time: 5:15 PM

## **Mission Statement of the Raíces Governance Board**

To collaborate with staff to promote school financial sustainability, student academic success, and the development of healthy communities and successful life-long learners in support of the school mission.

## **Mission of Raíces del Saber Xinachtli Community School**

Raíces del Saber Xinachtli Community School implements a developmentally appropriate rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in the construction of knowledge and the creation of a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

### Governance Board Officers:

Holaya Ponce Acosta, Chair  
Daniel Ferraro, Vice-Chair  
Ray Reich, Treasurer  
Tonya Hall, Secretary

### Board Members at Large:

Emma J. Armendariz  
Jane Asche  
Maria Luisa González

## **AGENDA**

### *Roll Call and Call to Order*

1. *Conflict of Interest Declaration* –
2. *Consent Agenda* – includes approval of the following:
  - a. Agenda for August 26, 2021, Governance Board Meeting
  - b. Minutes of the July 22, 2021, Governance Board Meeting
  - c. The Monthly Finance Report to include:
    - I. July 2021 Account Summary of Expenses,
    - II. July 2021 Account Summary of Revenue,
    - III. July 2021 Bank Statement
    - IV. July 2021 Reconciliation Statement,
    - V. Monthly Update in Preparation for the Quarterly Cash Report
    - VI. July 2021 Voucher by Warrant Report

VII. August 2021 Finance Committee Meeting Notes from Finance Committee Chair

3. *Finance Committee and Audit Committee Report* by Terrance Hester, SWREC, and GB Treasurer,
  - a. Discussion of any GB member questions on the Finance Report.
  - b. Discussion and possible action on Budget Adjustment Requests (BARs).
  - c. Discussion of new regulations related to Employer Contributions to ERB
  - d. Discussion of Scheduling a brief GB training on school finance reports by SWREC
4. *Public Input* – See rules for public input at end of agenda
5. *Principal's Report* – Head Administrator, Julia Rivera-Tapia
  - a. *Update on COVID Protocols, mask requirements*
  - b. *Grants update*
  - c. *Safety Drills*
6. *Concilio de Padres and Community Engagement Reports (to include Community School Updates)* by Veronica Lucio, Co-Chair of Concilio de Padres, and Lucia Carmona, Director of Operations and Community Engagement
  - a. *September 10-11 Strategic Planning Sessions*
7. *Reports from Committees* -
  - a. Academic Performance Committee – No meeting this month.
  - b. Governance Board Development Committee - by Committee Chair, Jane Asche
    - i. Discussion of two new potential GB Members, Patsy López and Sabrina Zamora.
    - ii. Brief Training on Robert's Rules of Order on language used in meetings by the Principal.
  - c. Facilities Committee – Written Report by Committee Chair, Ray Reich
    - i. Update on Portables
    - ii. Paving of the Parking Lot
    - iii. Maintenance Issues
  - d. Safe School Committee – by Committee Tonya Hall
    - i. Progress on updating the COVID Policy
    - ii. Safety Drills – Covered in Principal Report
  - e. School Development Committee – This committee is still under development.
8. *Unfinished Business* – None at this time.
9. *New Business* –
  - a. Discussion and possible action on the Annual Open Meetings Resolution Act
  - b. Discussion and possible action on bringing Patricia López and Sabrina Zamora onto the GB
  - c. Discussion and possible action on appointing a Chair for the GB Development Committee
  - d. Discussion and possible action on the ESSER III applications for Cares Act Funds
  - e. Discussion and possible action for changing the time and/or day that the board meets.

- f. Discussion and possible action on approving the Community School Implementation Grant for SY 2021-2022

*10. Agenda items for Next Meeting -*

*11. Date of the Next Governance Board Meeting – September 23, 2021, 5:15 pm, at 2211 N. Valley Drive*

*Adjournment – Vote to adjourn by roll call vote. (Always specify the time of adjournment in Motion)*

Procedures for Public Input - *(based on the Raíces Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.)*

- Those who want to give public input should arrive shortly before the meeting begins to sign up to speak.
- The Governance Board Chair will determine how much time speakers will have depending on how many people sign up to speak and the time allocated for public input, normally 3 minutes per individual or 5 minutes per group. For those who attend the meeting virtually and wish to speak, they can sign up in the Zoom Chat.
- Interpretation services will be available as needed in English and Spanish.\*
- Issues that arise based on public input may be discussed by the Board, but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and which is approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

\*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, please contact the Director of Community Engagement, Lucia V. Carmona, at [lcarmona@raicesdelsaber.org](mailto:lcarmona@raicesdelsaber.org) or call (575-522-0538) at least 48 hours prior to the meeting or as soon as possible.

Go to the Raíces website ([www.raicesdelsaber.org](http://www.raicesdelsaber.org)) for the full public input policy.

**This institution is an equal opportunity provider.**