



# Raíces del Saber Xinachtli Community School

## Governance Board Meeting

December 19, 2019

2211 N. Valley Drive, Las Cruces, NM 88007

5:15 pm to 7:15 pm

### Mission

Raíces del Saber Xinachtli Community School implements a developmentally appropriate rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in the construction of knowledge and the creation of a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

### Governance Board Officers:

Emma J. Armendariz, Chair  
Holaya Ponce Acosta, Vice-Chair  
Jane Asche, Secretary  
Ray Reich, Treasurer

### Other Board Members:

Daniel Ferraro  
Alejandro Flores  
Paul Gutierrez

### **AGENDA**

1. Call to Order
2. Roll Call – by voice vote
3. Conflict of Interest Declaration
4. Approval of Agenda\*
5. Public Input – Please come 5 minutes early if you want to sign up to give public input on an agenda or ask for an agenda item to be included the next month's Governance Board Meeting.
6. Consent Agenda\*
  - a) Approval of Minutes of November 21, 2019, Raíces Governance Board Meeting
7. Reports from Committees
  - a. Academic Performance Committee by Principal, Angela Stock
    - 1) Discussion on the revisions on the NM Every Student Succeeds Act
  - b. Finance and Audit Committees by Ray Reich and Paul Gutierrez

\* Indicates Action Item

- 1) Review of the Financial Report ending November 30, 2019
- 2) Possible Action on approval of
  - i. Bank Account Register Report,
  - ii. Bank Reconciliation Report
  - iii. Budget Adjustment Request for \$23,000 donation fund
  - iv. Reimbursement out of the Community School Grant funds for travel expenses for Lucia and Angela to the required Community School Summit.
  - v. The process for setting up a link on the school website for people to make financial donations to the school.
- c. Facilities Committee by Principal and Alejandro Flores
  - 1) Update on any work to be completed yet on new facility
  - 2) Discussion and possible action on new contract for rent
- d. Governance Board Development Committee
  - 1) Re-examine Role of Audit Committee
    - I. possible action on approval of parent member of Finance Committee, and
    - II. possible action on approval of parent and community member of Audit Committee
  - 2) Revisit Principal Evaluation Plan
  - 3) Advertising and Recruitment for additional Governance Board Members
8. Raíces Principal Report –
  - a. Discussion on rewriting the Emergency Drill Plan for our new facility
  - b. Update on School Safety Plan
  - c. Addition of a new school volunteer, Efren Miranda
9. Old Business
  - a. Review and Update on last month’s discussion of the Yazzie/Martinez Equity Council, including discussion on progress on the formation of the school Equity Council
10. New Business
  - a. Possible Action on approval of the plan for the Principal’s mid-year evaluation review
11. Agenda items for Next Meeting
12. Date of the Next Governance Board Meeting: January 23, 2019, 5:15 PM, at Raíces del Saber Xinachtli Community School, 2211 N. Valley Drive, Las Cruces, NM. *Need for recorder for the minutes as our Secretary will be in Albuquerque at the Equity Council Training.*
13. Adjournment – Vote to adjourn by roll call voice vote.\*

Procedures for Public Input - (based on the Raíces Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.)

\* Indicates Action Item

- Those who want to give public input should arrive shortly before the meeting begins to sign up to speak.
- The Governance Board Chair will determine how much time speakers will have depending on how many people sign up to speak and the time allocated for public input, normally 3 minutes per individual or 5 minutes per group.
- Interpretation services will be available as needed in English and Spanish.\*
- Issues that arise based on public input may be discussed by the Board, but cannot be voted on during the meeting if the topic/item that does not appear on the agenda posted 72 hours ahead of the Board Meeting and which is approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

\*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, please contact the Director of Operations and Community Engagement, Lucia V. Carmona, at [luciavcarmona@gmail.com](mailto:luciavcarmona@gmail.com) or call (575-571-2177) at least 48 hours prior to the meeting or as soon as possible.

Go to the Raíces website ([www.Raícesdelsaber.org](http://www.Raícesdelsaber.org)) for the full public input policy.