



Raices del Saber Xinachtli Community School Governance Board Monthly Virtual Meeting Minutes

April 16, 2026
DRAFT, 2026.

Location: Raices del Saber Xinachtli Community School, 2211 N. Valley Drive
The meeting was conducted through the Zoom meeting platform.

[Click here to see recordings](#)

Time: 6:04 PM to 7:10 PM

Roll Call and Call to Order:

The following Board Members confirmed attendance and stated their full name via Roll Call:

Governance Board Members						
	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Eric Rodriguez	Chair	X			
2	Ismael Camacho	Vice-Chair	X			
3	Mary Ann Clark	Secretary		X		
4	María Elena Garza	Treasurer	X			
5	Juan Pablo Santana	Board Member at Large	X			
6	Veronica Gallegos	Board Member at Large		X		

This is the monthly regular meeting of the governance board. Mr. Chairman Rodriguez asked Lucia Carmona to take notes on behalf of the secretary, and he will take care of make roll calls. The meeting was recorded. The Chair called the meeting to order and declared a quorum at 6:04 p.m.

Roll Call and Call to Order: Declared Quorum with four members present and two absent, one due to death in her family, and the other for family emergency.

Action

1. Conflict of Interest Declaration

NONE

2. Approval of the Agenda for April 16, 2026, Governance Board Monthly Meeting

Action

The Chair, Mr. Rodriguez, proposed to move action item to the beginning of the meeting in order to discuss and approve due to the need of Mr. Camacho to go on the road as soon as possible. Call a motion to remove Item #3 & #4 (due to not having ready previous minutes for January 29, and February 26, 2026. And don't have to discuss or approve any item related to Finance Report). Move to No. 3.- Item #7; move to No. 4.- Item 12a); Move to No. 5.- Item 12b)

Motion: By Elena Garza to approve the agenda as presented

Seconded: By Ismael Camacho

Approved: unanimously by the Board through roll call

~~3. Minutes Monthly Meeting for Approval – March 26, 2026 . **Action**~~

~~4. Consent Agenda – includes approval of the following:~~

~~— The [Monthly Finance Report](#) is to include the following:~~

~~I. [Monthly Account Summary of Expenses](#)~~

~~II. [Monthly Account Summary of Revenue](#)~~

~~III. [Monthly Bank Statement](#)~~

~~IV. [Monthly Bank Reconciliation Statement](#)~~

~~V. [Monthly Update in Preparation for the Quarterly Cash Report](#)~~

~~VI. [Monthly Voucher by Warrant Report](#)~~

~~VII. [Monthly Finance Committee Meeting Notes from the Finance Committee Chair \(The notes are for the actual month of the Meeting\)](#)~~

Motion: by Elena Garza to approve amends to the agenda as presented by Mr. Eric Rodriguez, Chair

Second: By Juan Pablo Santana

Approved: unanimously by the Board through roll call

5. Public Input – (See rules for public input at the end of the agenda) **NONE**

6. Review of Authorizer Unique Correspondence – **By Dr. Hector Giron, Head Administrator Discussion Not at this time**

7. (Moved to No. 3.-) [Finance Committee and Audit Committee Report](#), **By Vicki K. Chavez, Business Manager**

a. Discussion of any GB member questions on the Finance Report.

Action

Motion: by Juan Pablo Santana to approve Finance Report as presented

Second: By Elena Garza

Approved: unanimously by the Board through roll call

b. Discussion and possible action on Budget Adjustment Requests (BARs).

Action

BARs: **577-00025-260031-I**

577-00025-260029-D

577-00025-260028-I

Motion: by Juan Pablo Santana to approve BARs as presented

Second: By Elena Garza

Approved: unanimously by the Board through roll call

8. [Head Administrator's Report](#) – **By Dr. Hector Giron, Head Administrator**
See link with the presentation,

Discussion

9. Concilio de Padres and Community Engagement Reports–

Discussion

By Ms. Maria Realzola, Chair of the Concilio de Padres, and Lucia Carmona

Director of Operations and Community Engagement

10. Reports from Committees -

Discussion

a. Academic Performance Committee – **Mary Ann Clark**

b. Governance Board Development Committee – **By Eric Rodriguez, Chair**

c. Facilities Committee – **Volunteer Needed**

d. Safe School Committee – **Volunteer Needed**

e. School Development Committee – **By Mr. Juan Pablo Santana, Chair**

- Mr. Santana, suggested to explore if there is a public meeting of the Chamber of Commerce of LC, we can participate and announce our school. Or identify some contact to call them.

11. Unfinished Business

a) **ANY**

Action

12. New Business –

a. (#4.) Review and Approve a new proposed [School Calendar SY27](#)
presented by Dr. Hector Giron, Head Administrator

Action

Motion: by Elena Garza to approve School Calendar SY27 as presented

Second: By Juan Pablo Santana

Approved: unanimously by the Board through roll call

b. (#5) [Review and Approve the Budget for SY27](#), presented by
Dr. Hector Giron, Head Administrator

Action

Motion: By Juan Pablo Santana to approve the Budget for SY27

Seconded: By Elena Garza

Approved: unanimously by the Board through roll call

13. Agenda Items for the Next Meeting:

a) *New potential board member, Mr. JT Perez.*

Discussion

14. Date of the Next Governance Board Meeting – *After a discussion in moving the meeting to May 28, 2026.*

15. Adjourn: at 7:10 pm

Mr. Eric Rodriguez, Chair

Approval May 28, 2026, meeting