



Raíces del Saber Xinachtli Community School Governance Board Meeting

June 23, 2022

2211 N. Valley Drive, Las Cruces, NM 88007

This Meeting will be Conducted via Zoom

(Please contact Lucia Carmona at

lcarmona@raicesdelsaber.org or call 575-571-2177 for Zoom Link)

Time: 6:00 PM

Mission Statement of the Raíces Governance Board

To collaborate with staff to promote school financial sustainability, student academic success, and the development of healthy communities and successful life-long learners in support of the school mission.

Mission of Raíces del Saber Xinachtli Community School

Raíces del Saber Xinachtli Community School implements a developmentally appropriate rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in the construction of knowledge and the creation of a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

Governance Board Officers:

Holaya Ponce Acosta, Chair
Daniel Ferraro, Vice-Chair
Ray Reich, Treasurer
Sabrina Zamora, Interim Secretary

Board Members at Large:

Malú - Maria Luisa González
Patsy - Patricia López

AGENDA

Roll Call and Call to Order

1. *Conflict of Interest Declaration* –
2. *Consent Agenda* – includes approval of the following:
 - a. Agenda for June 23, 2022 Governance Board Meeting
 - b. A closed meeting was held to discuss Principal departure on June 13, 2022
 - c. Minutes of the May 26, 2022 Governance Board Meeting
 - d. The Monthly Finance Report to include:
 - I. May 2022 Account Summary of Expenses
 - II. May 2022 Account Summary of Revenue,
 - III. May 2022 Bank Statement

- IV. May 2022 Bank Reconciliation Statement,
- V. May 2022 Update in Preparation for the Quarterly Cash Report
- VI. May 2022 Voucher by Warrant Report
- VII. May 2022 Finance Committee Meeting Notes from Finance Committee Chair (The notes are for the actual month of the Meeting)

- 3. *Finance Committee and Audit Committee Report* by Terrance Hester, SWREC, and GB Treasurer,
 - a. Discussion of any GB member questions on the Finance Report.
 - b. Discussion and possible action on Budget Adjustment Requests (BARs).
- 4. *Public Input* – See rules for public input at end of agenda
- 5. *Review of Authorizer Unique Correspondence* - (if any- either list or say “None at this time”.)
- 6. *Principal’s Report* – By Head Administrator, Julia Rivera-Tapia
- 7. *Concilio de Padres and Community Engagement Reports* – By Concilio Co-Chair, Veronica Lucio, and Director of Operations and Community Engagement, Lucia Carmona (*to include Community School Updates*)
- 8. *Reports from Committees* -
 - a. *Academic Performance Committee* – None at this time
 - b. *Governance Board Development Committee* – Chair needed
 - c. *Facilities Committee* - By Committee Chair, Ray Reich
 - d. *Safe School Committee* – Chair needed
 - e. *School Development Committee* - Chair needed
- 9. *Unfinished Business* - None at this time
- 10. *New Business* - Discussion and Possible Action- (Please read the attachment)
 - I. The RFP was solicited using the PED approved RFP format, that Cravings was the only company to submit a proposal, that staff reviewed the proposal and found it acceptable (you may mention if you want that scoring was not done as there were no other vendors to compare to) and that the recommendation is to approve Cravings for the new food service contract. You could mention that PED has reviewed the information and approved the award as well. The initial term of the new contract would run July 1, 2022, through June 30, 2023, and be eligible for renewal annually for up to four additional one year terms (total term of 5 years).
 - II. Board Members Overstepping Boundaries
 - III. Naming of a Vice Chair to replace Dr. Daniel Ferraro

11. *Closed Meeting/Executive Session:* (If a closed meeting is listed on the agenda - Must state the specific reason for the closed meeting as related to the allowable exceptions within the NMSA 1978, Section 10-15-1(H)(2-8) of the Open Meetings Act both on the Agenda posted 72 hours before the meeting as well as in the motion to adjourn to a closed meeting. Must vote to reopen the public meeting afterwards and state that no other subjects were discussed other than those specified ahead of time. **Just eliminate item 11 if there is no closed meeting scheduled as part of the board meeting**)

12. *Agenda items for Next Meeting -*

13. *Date of the Next Governance Board Meeting -* (To include Date, Time, Location)

Adjournment – Vote to adjourn by roll call vote. (Always specify the time of adjournment)

Procedures for Public Input - (based on the Raíces Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.)

- Those who want to give public input should arrive shortly before the meeting begins to sign up to speak.
- The Governance Board Chair will determine how much time speakers will have depending on how many people sign up to speak and the time allocated for public input, normally 3 minutes per individual or 5 minutes per group. For those who attend the meeting virtually and wish to speak, they can sign up in the Zoom Chat.
- Interpretation services will be available as needed in English and Spanish.*
- Issues that arise based on public input may be discussed by the Board, but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and which is approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, please contact the Director of Community Engagement, Lucia V. Carmona, at lcarmona@raicesdelsaber.org or call (575-522-0538) at least 48 hours prior to the meeting or as soon as possible.

Go to the Raíces website (www.raicesdelsaber.org) for the full public input policy.

This institution is an equal opportunity provider.