



# Raíces del Saber Xinachtli Community School Governance Board Meeting

Thursday, Oct 4, 2018  
NMSU, College of Education  
O'Donnell Hall, Ground Floor-Snack Math Room  
6:00 pm to 7:30 pm  
Call in # (605) 472-5314 - Access Code: 273462

## Mission

Raíces del Saber Xinachtli Community School implements a developmentally appropriate rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills. Raíces creates an environment where students and parents are valued as participants in the construction of knowledge and the creation of a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. What are the structures and the responsibilities of the Raices Governance Board?
  - a. STRUCTURE: Bylaws, Board Member & Leadership Job Descriptions
  - b. CURRENT RESPONSIBILITY: Complete Items & Approve Policies in the [Implementation Year Checklist](#)
    - i. **Governance /Board Development Committee** (standing 2-4 members) --  
Current tasks for this committee:
      1. Determine Members
      2. [Ensure board training is on track](#)
      3. [Ensures Board of Finance application](#) is complete
    - ii. **Finance & Audit Committee** -Current tasks for this committee:
      1. Determine Members
      2. Set Meeting Schedule & Agendas (Vigil suggestion Re: frequency & agenda items)
    - iii. **Task Force/Ad Hoc Committees**--Current needs:
      1. Principal Hiring Committee
      2. Facilities Committee
      3. Policy Committee

5. How will we accomplish our work? **Board Norms**

- a. Meetings Schedule set in advance / Agenda set in advance / Minutes kept (once a board of finance all of these become public)
- b. Raíces Google Calendar
- c. Google Drive for Agenda, Board Materials, Minutes (consider Gmail accounts for the school, e.g., mariaRDSX@gmail.com)
- d. Information from Implementation Year Training will be presented briefly & all handouts kept in the google drive

6. What are the goals for Board this semester (end of December)?

Outcome	How? And Who?	When complete?
Qualify as Board of Finance	Submit Application by Nov 5 (Note: each board member needs notarized form by the next meeting, Vigil Group will sign)	Approved at PEC November 16 mgt
Recruit Principal	Hiring committee completes “Detailed Staffing Plan” required in Implementation Year Checklist, building on application plan) to include: refine job description, post ad, hold interviews & make an offer to the principal	Detailed staff in the plan in October  Negotiations w Principal in Nov/December for start date in January
Pass Board Policies in the <a href="#">Implementation Checklist</a>	Ensure drafts are reviewed & voted for approval	Due to PED November 15
Develop a plan to secure a facility	Establish a committee to work w Lucia & Daniel	Facilities Plan in place by Nov 1

7. Next Meeting: Date/time/Agenda items