



Raíces del Saber Xinachtli Community School

Monthly Governance Board Virtual Mtg

2211 N. Valley Drive, Las Cruces, NM 88007.

December 17, 2025- This Virtual Meeting will be conducted at 6:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/82521822833?pwd=zVXZ8hLg9d25Th3bdqzK2F7RjdFc1S.1>

Meeting ID: 825 2182 2833

Passcode: GB-Dec17

Mission Statement of the Raíces Governance Board

To collaborate with staff to promote school financial sustainability, student academic success, and the development of healthy communities and successful lifelong learners in support of the school mission.

The mission of Raíces del Saber Xinachtli Community School

Raíces del Saber Xinachtli Community School is to implement a developmentally appropriate, rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in constructing knowledge and creating a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

Governance Board Officers:

Eric Rodríguez – Chairman
Ismael Camacho- Vice-Chair
María Elena Garza – Treasurer
Mary Ann Clark – Secretary

Board Members at Large:

David Romo
Juan Pablo Santana

AGENDA

Roll Call and Call to Order

Action

1. *Conflict of Interest Declaration*

2. *Approval of the Agenda for December 17, 2025, Governance Board Annual Meeting*

3. *Minutes Meeting for Approval – [November 20, 2025](#).*

Action

4. *Consent Agenda – includes approval of the following:*

The Monthly Finance Report is to include the following:

- I. Monthly Account Summary of Expenses
- II. Monthly Account Summary of Revenue
- III. Monthly Bank Statement
- IV. Monthly Bank Reconciliation Statement
- V. Monthly Update in Preparation for the Quarterly Cash Report
- VI. Monthly Voucher by Warrant Report
- VII. Monthly Finance Committee Meeting Notes from the Finance Committee Chair (The

notes are for the actual month of the Meeting)

5. *Public Input* – (See rules for public input at the end of the agenda)
6. *Review of Authorizer Unique Correspondence* – **By Dr. Hector Giron, Head Administrator, Discussion**
7. *Finance Committee and Audit Committee Report, By Vicki K. Chavez, Business Manager Action*
 - a. Discussion of any GB member questions on the Finance Report.
 - b. Discussion and possible action on Budget Adjustment Requests (BARs).
8. [Head Administrator's Report](#) – **By Dr. Hector Giron, Head Administrator Discussion**
9. *Concilio de Padres and Community Engagement Reports– Discussion*
By Chair of the Concilio de Padres, and Lucia Carmona
Director of Operations and Community Engagement
10. *Reports from Committees - Discussion*
 - a. *Academic Performance Committee – Mary Ann Clark*
 - b. *Governance Board Development Committee – By Eric Rodriguez, Chair*
 - c. *Facilities Committee – Volunteer Needed*
 - d. *Safe School Committee – Volunteer Needed*
 - e. *School Development Committee – By Mr. Juan Pablo Santana, Chair*
11. *Unfinished Business*
 - a) .
12. *New Business –*
 - a) [Review of the School Safety Plan](#), **presented by Dr. Hector Giron, Head Administrator, Discussion**
 - b) P-Card Amendments by Ms. Vicki Chavez, Business Manager's recommendations, **presented by Dr. Hector Giron, Head Administrator Action**
13. *Agenda Items for the Next Meeting: Discussion*
14. *Date of the Next Governance Annual Board Meeting - (January 22, 2026, at 6:00 pm, Via Zoom Meeting).*
15. *Adjourn*

**Raices GB meeting dates for SY26
2025**

July 23
August 27
September 24
October 22
November 19*
December 17*

**Raices Finance Committee Meetings SY26
2025**

No meeting
August 21
September 18
October 16
November 13**
December 11**

2026

January 28

February 25

March 25

April 22

May 27

June 24 - Annual Meeting**2026**

January 22

February 19

March 5**

April 16

May 21

June 18

* Governance Board meetings are typically held on the fourth Wednesday of each month. Exceptions occur when the fourth Wednesday falls within the week of a major Holiday. In that event, the meeting will be held on the third Wednesday of the month.

** The Finance Committee is meeting on the third Thursday of the month. Exceptions occur when the third Thursday falls within the week of a major Holiday.

Procedures for Public Input - (based on the Raíces Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.)

- Those who want to give public input should arrive before the meeting begins to sign up to speak.
- The Governance Board Chair will determine the speakers' time, taking into account the number of people who sign up to speak and the time allocated for public input. It is normally 3 minutes per individual or 5 minutes per group. Those who attend the meeting virtually and wish to speak can join the Zoom Chat.
- Interpretation services will be available in English and Spanish as needed. *
- Issues that arise based on public input may be discussed by the Board, but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

*If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, don't hesitate to get in touch with the Director of Community Engagement, Lucia V. Carmona, at lcarmona@raicesdelsaber.org or call (575-522-0538) at least 48 hours before the meeting or as soon as possible. Go to the Raíces website (www.raicesdelsaber.org) for the public input policy.

This institution is an equal opportunity provider.