



Raíces del Saber Xinachtli Community School Governance Board Meeting

November 15, 2021

2211 N. Valley Drive, Las Cruces, NM 88007

This Meeting will be Conducted via Zoom

(Please contact Lucia Carmona at

lcarmona@raicesdelsaber.org or call 575-571-2177 for Zoom Link)

Time: 5:30 PM

Mission Statement of the Raíces Governance Board

To collaborate with staff to promote school financial sustainability, student academic success, and the development of healthy communities and successful life-long learners in support of the school mission.

Mission of Raíces del Saber Xinachtli Community School

Raíces del Saber Xinachtli Community School implements a developmentally appropriate rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in the construction of knowledge and the creation of a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

Governance Board Officers:

Holaya Ponce Acosta, Chair
Daniel Ferraro, Vice-Chair
Ray Reich, Treasurer
Tonya Hall, Secretary

Board Members at Large:

Malú - Maria Luisa González
Sabrina Zamora
Patsy - Patricia López

AGENDA

Roll Call and Call to Order

1. *Conflict of Interest Declaration* –
2. *Consent Agenda* – includes approval of the following:
 - a. Agenda for November, Governance Board Meeting
 - b. Minutes of the October Governance Board Meeting
 - c. The Monthly Finance Report to include:
 - I. October Account Summary of Expenses,
 - II. October Account Summary of Revenue,
 - III. October Bank Statement
 - IV. October Bank Reconciliation Statement,
 - V. October Update in Preparation for the Quarterly Cash Report

- VI. October Voucher by Warrant Report
- VII. October Finance Committee Meeting Notes from Finance Committee Chair

- 3. *Finance Committee and Audit Committee Report* by Terrance Hester, SWREC, and GB Treasurer,
 - a. Discussion of any GB member questions on the Finance Report.
 - b. Discussion and possible action on Budget Adjustment Requests (BARs).
- 4. *Public Input* – See rules for public input at end of agenda
- 5. *Review of Authorizer Unique Correspondence* - (if any- either list or say “None at this time”.)
- 6. *Principal’s Report* – By Head Administrator, Julia Rivera-Tapia
- 7. *Concilio de Padres and Community Engagement Reports* – By Concilio Co-Chair, Veronica Lucio, and Director of Operations and Community Engagement, Lucia Carmona
- 8. *Reports from Committees* -
 - a. *Governance Board Development Committee* – By Committee Chair
 - b. *Facilities Committee* - By Committee Chair, Ray Reich
 - c. *Safe School Committee* – By Committee Chair, Tonya Hall
 - d. *School Development Committee* - This committee is still under development.
- 9. *Unfinished Business* - (items tabled from last meeting for lack of time, or an item that could not be effectively addressed without further study at the last meeting)
 - Discussion and possible action on appointing a new chair for the Governance Board Development Committee.
 - Discussion and possible action to appoint the 3rd required GB Member to serve on the Finance Committee. (See Bylaws section 5.2 b. on composition of the Finance Committee)
 - Discussion and possible action on approval of a date for the December Governance Board Meeting since the 4th Monday falls right in the middle of the Christmas break
 - Add a standard question for any documentation or communication from the PED that the board should be aware of
- 10. *New Business* -
 - Covid vaccine for children (Ray)
 - Approval of change of contract of custodian- she will now be the office assistant/nurse assistant and after school support Monday- Friday (Elva)
 - Approval of new contract for new custodian (Elva)
 - Review of staff contract addendums

- HB 43- Black Education Act Training Requirements; Language needs to be written and approved into our handbooks, a discipline matrix needs to be developed, and dates of community meetings to address community feedback. (Julia)

11. *Agenda items for Next Meeting -*

12. *Date of the Next Governance Board Meeting - (To include Date, Time, Location)*

Adjournment – Vote to adjourn by roll call vote. (Always specify the time of adjournment)

Procedures for Public Input - *(based on the Raíces Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.)*

- Those who want to give public input should arrive shortly before the meeting begins to sign up to speak.
- The Governance Board Chair will determine how much time speakers will have depending on how many people sign up to speak and the time allocated for public input, normally 3 minutes per individual or 5 minutes per group. For those who attend the meeting virtually and wish to speak, they can sign up in the Zoom Chat.
- Interpretation services will be available as needed in English and Spanish.*
- Issues that arise based on public input may be discussed by the Board, but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and which is approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, please contact the Director of Community Engagement, Lucia V. Carmona, at lcarmona@raicesdelsaber.org or call (575-522-0538) at least 48 hours prior to the meeting or as soon as possible. Go to the Raíces website (www.raicesdelsaber.org) for the full public input policy.

This institution is an equal opportunity provider.