



Raíces del Saber Xinachtli Community School

Monthly Governance Board Virtual Mtg

AGENDA – September 25, 2025

2211 N. Valley Drive, Las Cruces, NM 88007.

This Meeting will be conducted via Zoom - at 7:00 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/84279812690?pwd=I8aesbWsZAGJNODffYYFathRBSSvTN.1>

Meeting ID: 842 7981 2690

Mission Statement of the Raíces Governance Board

To collaborate with staff to promote school financial sustainability, student academic success, and the development of healthy communities and successful lifelong learners in support of the school mission.

The mission of Raíces del Saber Xinachtli Community School

Raíces del Saber Xinachtli Community School is to implement a developmentally appropriate, rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in constructing knowledge and creating a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

Passcode: Roots@2027

Governance Board Officers:

Eric Rodriguez – Chair
María Elena Garza – Treasurer
Mary Ann Clark – Secretary

Board Members at Large:

Ismael Camacho
David Romo
Juan Pablo Santana

AGENDA

Roll Call and Call to Order

Action

1. *Conflict of Interest Declaration*
2. *Approval of the Agenda for September 25, 2025, Governance Board Annual Meeting*
3. [Minutes Meeting Approval – August 27, 2025.](#)
4. *Consent Agenda – includes approval of the following:*

Action

The Monthly Finance Report is to include the following:

- I. Monthly Account Summary of Expenses
- II. Monthly Account Summary of Revenue

- III. Monthly Bank Statement
- IV. Monthly Bank Reconciliation Statement
- V. Monthly Update in Preparation for the Quarterly Cash Report
- VI. Monthly Voucher by Warrant Report
- VII. Monthly Finance Committee Meeting Notes from the Finance Committee Chair (The notes are for the actual month of the Meeting)

5. *Public Input* – (See rules for public input at the end of the agenda)
6. *Review of Authorizer Unique Correspondence* – **By Dr. Hector Giron, Head Administrator**, *Discussion*
7. *Finance Committee and Audit Committee Report*, **By Vicki K. Chavez, Business Manager** *Action*
 - a. Discussion of any GB member questions on the Finance Report.
 - b. Discussion and possible action on Budget Adjustment Requests (BARs).
8. *Head Administrator's Report* – **By Dr. Hector Giron, Head Administrator** *Discussion*
9. *Concilio de Padres and Community Engagement Reports*– *Discussion*
By Samuel Hernandez, Chair of the Concilio de Padres, and
Lucía Carmona, Director of Operations and Community Engagement
10. *Reports from Committees* - *Discussion*
 - a. *Academic Performance Committee* – **Mary Ann Clark**
 - b. *Governance Board Development Committee* – **By Eric Rodriguez, Chair**
 - c. *Facilities Committee* – **Volunteer Needed**
 - d. *Safe School Committee* – **Volunteer Needed**
 - e. *School Development Committee* - Volunteer Needed; this committee is still under development.
11. *Unfinished Business*
 - a. Finalize discussion on Governance Board Development Training
By Mr. Eric Rodriguez, Chair *Discussion*
 - b. Finalize the discussion and take action on the Head Administrator Evaluation Process
By Mr. Eric Rodriguez, Chair *Action*
12. *New Business* –
 - a) *Acknowledge the resignation of Ms. Ana Mangino for family hardship reasons* *Discussion*
By Mr. Eric Rodriguez, Chair
 - b) *Discuss and nominate a new Vice-Chair* *Action*
By, Mr. Eric Rodriguez, Chair
 - c) *Discuss the need to activate as soon as possible the School Development Committee*
By, Mr. Eric Rodriguez, Chair
 - d) *As per the New Mexico Public Education Committee's (NMPEC) request, there is a need to proceed with the annual review and approve the following documents due by October 1, 2025, submitted through the Epicenter Portal: By Dr. Hector Giron, Head Administrator*

- [Open Meetings Act](#) Action
- [Bylaws](#) Action
- [Evidence that the Audit and Finance sub-Committee](#) has been formed, has scheduled meetings, and a list of membership (see attachment)
- Annual [Assurance for Indicator 3.C. Compliance Certification](#) of the Performance Framework. Action

e) [Re-Approve the NMPEC review of the School-Specific Goal Amendment](#) Request Form Submitted on July 25, 2025, By **Dr. Hector Giron, Head Administrator** Action

13. Agenda Items for the Next Meeting: Discussion

14. Date of the Next Governance Annual Board Meeting - (October 22, 2025, at 6:00 pm, Via Zoom Meeting).

15. Adjourn

Raices GB meeting dates for SY26 2025

July 23
August 27
September 24
October 22
November 19*
December 17*

2026

January 28
February 25
March 25
April 22
May 27

June 24 - Annual Meeting

Raices Finance Committee Meetings SY26 2025

No meeting
August 21
September 18
October 16
November 13**
December 11**

2026

January 22
February 19
March 5**
April 16
May 21
June 18

* Governance Board meetings are typically held on the fourth Wednesday of each month. Exceptions occur when the fourth Wednesday falls within the week of a major Holiday. In that event, the meeting will be held on the third Wednesday of the month.

** The Finance Committee is meeting on the third Thursday of the month. Exceptions occur when the third Thursday falls within the week of a major Holiday.

Procedures for Public Input - (based on the Raices Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.)

- Those who want to give public input should arrive before the meeting begins to sign up to speak.
- The Governance Board Chair will determine the speakers' time, taking into account the number of people who sign up to speak and the time allocated for public input. It is normally 3 minutes per individual or 5 minutes per group. Those who attend the meeting virtually and wish to speak can join the Zoom Chat.

- Interpretation services will be available in English and Spanish as needed. *
- Issues that arise based on public input may be discussed by the Board, but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

*If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, don't hesitate to get in touch with the Director of Community Engagement, Lucia V. Carmona, at lcarmona@raicesdelsaber.org or call (575-522-0538) at least 48 hours before the meeting or as soon as possible. Go to the Raíces website (www.raicesdelsaber.org) for the public input policy.

This institution is an equal opportunity provider.